



Westmoreland County, Virginia

Land Use Administration

P. O. Box 1000
Montross, VA 22520
Phone 804-493-0120 FAX 804-493-0604

Building Official
Zoning Official
Planning Commission
Board of Zoning Appeals
Board of Building Appeals
Wetlands Board

BAY ACT EXCEPTION APPLICATIONS **TO PLANNING COMMISSION**

(September 2008)

Case No: _____ Date Received: _____
Fee \$600: _____ Check #: _____ (submit with application - nonrefundable)

Assigned to the Planning Commission agenda for: _____

THIS APPLICATION IS INVALID IF NOT SIGNED BY ALL PROPERTY OWNERS OR THEIR AUTHORIZED AGENTS. PROPERLY COMPLETED AND EXECUTED APPLICATIONS, SUPPORT MATERIAL AND FEE MUST BE RECEIVED BY THE APPROPRIATE DEADLINE FOR CONSIDERATION AT THE NEXT AVAILABLE MEETING.

Property Location: _____
(Address)

Tax Map Identification: _____
Acreage: _____

Zoning District: _____ Magisterial District: _____

Owner: _____ Email: _____

Owner Address: _____ State: _____ Zip: _____

Phone #: _____ Phone #: _____ FAX#: _____

What year was the lot platted? _____ When did you purchase the parcel? _____

I/we respectfully request the consideration of a **BAY ACT EXCEPTION** in accordance with the Zoning Code requirements found in Article ___, Section: ___, Subsection: ___ and being further described as:

The following documents shall accompany this application unless waived in writing by the Zoning Administrator:

Required

Shown	Waived-N/R	GENERAL REQUIREMENTS
<input type="checkbox"/>	<input type="checkbox"/>	Ten (10) copies of all documents.
	<input checked="" type="checkbox"/>	Copy of any written waivers from the Zoning Administrator for this request.
	<input checked="" type="checkbox"/>	Major or Minor Water Quality Impact Assessment (WQIA) as required for the project and NOTED ON THE PLAN and the plan being in accordance with Section 3-1.11 of the Zoning Code.
<input type="checkbox"/>	<input type="checkbox"/>	Landscape plan in accordance with Section 3-1.11(D) (3) of the Zoning Code.
<input type="checkbox"/>	<input type="checkbox"/>	Stormwater Management plan in accordance to Section 3-1.12 (E) of the Zoning Code.
<input type="checkbox"/>	<input type="checkbox"/>	Erosion & Sediment control plan in accordance to Section 3-1.12 (F) of the Zoning Code.
<input type="checkbox"/>	<input type="checkbox"/>	Final site plan in accordance with Section 3-1.12 (G) of the Zoning Code.
<input type="checkbox"/>	<input type="checkbox"/>	<u>Site plan in accordance with Article 9</u> of the Zoning Code prepared by a licensed Engineer or Surveyor with accurate dimensions of the parcel and location of existing and proposed building(s) and structure.
<input type="checkbox"/>	<input type="checkbox"/>	Floor plans of the existing and proposed constructions indication the number of floors.
<input type="checkbox"/>	<input type="checkbox"/>	Building elevation views of the existing and proposed construction when they apply.
<input type="checkbox"/>	<input type="checkbox"/>	Site grading when the existing grade of the site shall be altered.

I/we hereby grant permission for staff and Commission members to go upon the property. I/we certify that the information presented on this application is true and correct to the best of my/our knowledge. I/we further understand that upon the review of the documents submitted, should it be determined that they do not meet the requirements, the application shall not be forwarded to the Commission until the issue(s) have been resolved.

Owner: _____ Date: _____
(Signature)

Owner: _____
(Print)