

A continued meeting of the Westmoreland County Board of Supervisors was held Monday, August 17, 2009 at the Gerald B. Roane Center for Excellence, located at 141 Opal Lane, Montross, Virginia. Those members present were Darryl E. Fisher, W. W. Hynson, Lynn C. Brownley, Russ Culver, and Larry Roberson. Also present were Norm Risavi, County Administrator and LaToya Ball-Tate, Administrative Assistant.

RECONVENE

Chairman Fisher reconvened the meeting at 1:10 p.m.

1. AWARDING OF BID: COLES POINT EFFLUENT STORAGE AND IRRIGATION SYSTEM UPGRADES

Charlie Riedlinger and Mike Fiore were present on behalf of Resource International, Ltd. Mr. Riedlinger presented the bid tabulation for the Coles Point Effluent Storage and Irrigation System Upgrades, a copy of which is shown on ATTACHMENT A to these minutes.

Mr. Riedlinger stated that the low bidder for the effluent storage tank is Mid-Atlantic Storage Systems, Inc. in the amount of \$679,100.00. The low bidder for the irrigation system upgrades is J. Sanders Construction Co. in the amount of \$229,250.00. Mr. Riedlinger noted that each contractor will be required to provide a Performance and Payment Bond to protect the County's interest. Total project funding is \$890,000. The aforementioned bid amounts exceed the project budget by \$18,350. Mr. Riedlinger advised the Board that Resource International has some areas where modifications can be made to bring the project within the budget. It is recommended that the Board award the contract to the low bidders, subject to negotiation of the final contract prices within the project budget and approval from the Virginia Department of Environment Quality.

Upon motion by Mr. Culver, second by Mr. Hynson and carried unanimously with Mr. Roberson, Mr. Brownley, Mr. Culver, Mr. Hynson, and Chairman Fisher voting "aye", the Board awarded the contract for the above-referenced project as follows:

Contract A – Coles Point Effluent Storage Tank **Mid-Atlantic Storage Systems, Inc.**
1551 Robinson Road
Washington Court House, OH 43160
\$679,100.00

Contract B – Coles Point Irrigation Upgrades **J. Sanders Construction Co.**
3240 King William Avenue
West Point, VA 23181
\$229,250.00

It is understood that this award is subject to negotiation of the final contract prices within the original project budget, as well as approval by the Virginia Department of Environmental Quality.

2. JOINT WORK SESSION OF THE WESTMORELAND COUNTY BOARD OF SUPERVISORS AND THE

WESTMORELAND COUNTY SCHOOL BOARD

Those members of the Westmoreland County School Board present were Daniel Wallace, Edith Hutt, Gernard Reed, and Rosemary Mahan. Also present were Dr. Elaine Fogliani, Superintendent, and Linda Nettles, Clerk.

Chairman Fisher thanked the School Board for the opportunity to meet jointly to discuss certain areas of concern relating to the school system.

Dr. Wallace expressed appreciation for this gathering of the two boards in an effort to ensure the County's students have the best facilities and resources available to get the best possible education. Dr. Wallace quoted the following phrase from the keynote address at a recent back-to-school event hosted by the NAACP: "Students who out learn you today will out earn you tomorrow."

Chairman Fisher stated that the intended purpose of this work session is to enter into discussions regarding these items, rather than to try to hammer out decisions as to how they will be accomplished.

The following topics were presented for discussion:

- A. Purchasing – Mr. Roberson suggested that consideration be given to the establishment of a Purchasing Agent position to serve both the County and the School system. Mr. Roberson stated that, at a minimum, the individual serving in this capacity could be required to demonstrate a savings equivalent to the salary for that position. Citing the success of Stafford County's purchasing program, Mr. Roberson noted that such position can be very cost effective, but it will take both entities working together. Mr. Roberson agreed to explore this for future consideration.
- B. Update on Capital Improvements Plan -- Need for Paving of Parking Lots -- A copy of the school system's Capital Improvements Plan was included in the Board's agenda packet. A (✓) check mark denotes items which have been accomplished. With respect to the paving of the parking lots, Dr. Fogliani stated that perhaps the school system could get a better price on those projects if they were combined with a county project. The cost estimates contained in the Capital Improvements Plan reflect 2004 prices. It is likely that costs have increased since that time.

Mr. Roberson requested that the School Board incorporate a prioritized list into the Capital Improvements Plan at such time as the plan is updated.

Mr. Culver stated that he would like to see a report/analysis of the energy savings program. Dr. Fogliani advised the Board that the School Board will receive the annual report on energy savings at its September meeting.

Mr. Brownley requested a brief explanation as to how the cash proffer system assists the County in accomplishing those items contained within the Capital Improvements Plan. Mr. Risavi explained the County's cash proffer system with respect to the re-zoning process and how proffers are tied to a specific capital improvement project.

Mr. Brownley asked if there is any other source by which funds might be set aside for capital improvements. Mr. Risavi listed the following examples of alternative funding sources for capital improvements: grants, literary loan funds, Rural Development funds, etc.

Mr. Brownley spoke further regarding the need to consider where the funding will come from to accomplish these objectives.

Mr. Culver commented on the use of cash proffers in other jurisdictions as compared to Westmoreland County.

Mr. Risavi noted that the Builders Association is quarreling over a proposal to do away with the cash proffer system and to solely utilize impact fees. The County will need to closely monitor this issue.

- C. Construction of New Concession Stand – Discussion ensued regarding the School Board's request to add \$80,000.00 to the FY 2009-2010 budget for the purpose of constructing a new concession stand at Washington & Lee High School.

As a former teacher, Mr. Roberson suggested that this equates to two teacher salaries. Mr. Roberson remarked that this seems like a lot of money. It was noted that the projected cost includes approximately \$20,000 for connection to the County's sewer system. Mr. Roberson suggested that, perhaps, the Booster Club could offer some fundraising assistance for this project.

Richard Jones, Maintenance Director, was recognized and stated that the estimate for the sewer connection was provided by County employee Ronnie Saunders. The estimate also includes pricing from a local contractor who has indicated a willingness to donate a portion back to the school system. Mr. Jones informed the Board that a sketch of proposed modifications to the existing building was submitted to the Land Use Administration office. Given the number of violations to be corrected, it was the Building Official's recommendation to start over rather than to renovate the present structure. Mr. Jones noted that these are all rough numbers and that the Booster Club has been involved to the extent of obtaining estimates and soliciting volunteers to assist with this venture.

Dr. Fogliani pointed out that local resident and businessman Kennon Morris has volunteered to provide the lumber for the project. Dr. Fogliani went on to say that the project could cost as much as \$80,000; however, the School Board will not move forward with this project until they have the funds to do so. She noted that the project includes the concession stand as well as the restrooms for outdoor activities.

Ms. Mahan remarked that the current state of the building represents a safety hazard as well as an eyesore, noting that it is the first thing that visitors see when they come to athletic events at the high school.

Chairman Fisher conveyed the Board's desire at its previous meeting for justification as to the need to complete the project at this time. Based on the discussion that has taken place, it is apparent that health reasons have brought this issue to the forefront. He also emphasized that as the school system shops around, the project may not ultimately cost \$80,000, but all parties need to be aware that it could conceivably cost that much.

Mr. Culver opined that the Roof and HVAC replacement at the high school should be the main priority at this point. Mr. Culver expressed concern as to where the money will come from to fund that project.

Dr. Fogliani pointed out that the school system's priority is health and safety. At this time, that is the concession stand.

Mr. Brownley asked if the proposed budget for the concession stand includes inside fixtures.

Dr. Fogliani stated that the estimate provided is a complete package.

Mr. Brownley mentioned that the concession stand is a facility that generates revenue for the school system.

Mr. Risavi requested that Mr. Jones provide him with a copy of the plans for the building. Mr. Risavi stated that, as a cost saving measure, it is possible that County personnel will be able to assist in the installation of the sewer and/or water lines. It may also be possible to purchase some of the kitchen items under state contract. Mr. Risavi also suggested that it may be worthwhile to compare the cost of a steel building to the other options to see if there is any potential cost savings.

D. Update on Bus Replacement Schedule – A copy of the school system's bus replacement schedule was included in the Board's agenda packet. Dr. Fogliani advised the Board that the school system is

on target with bus replacements. The Director of Transportation has recommended that three buses be replaced each year. Dr. Fogliani pointed out that bus purchases do count toward the required local effort.

Mr. Roberson asked if any consideration has been given to staggering the opening times at the high school and elementary schools, similar to what King George County has done. Mr. Roberson suggested that this would significantly reduce the number of buses in operation, thereby generating a cost savings to the school system.

Dr. Wallace stated that one of the challenges in implementing this in Westmoreland is the length of the county. The buses would have to run far more mileage than in some other jurisdictions. Bus routes would have to be run multiple times in order to accommodate different starting times at the schools.

Dr. Fogliani informed the Board that the school system has had a consultant prepare a written study concerning this issue. She also noted that with the number of parents commuting outside the area for work, many older students take care of their younger siblings before school. This could present a safety hazard for some of those students.

- E. Maintenance – It was agreed that maintenance concerns could be addressed at such time as the new high school is discussed.
- F. Property – Mr. Roberson suggested that, with prices down, now is the time to look into acquiring land for the new high school.

Dr. Fogliani stated her understanding that the existing high school is land locked.

Mr. Roberson offered his opinion that there may be an option somewhere.

Mr. Brownley agreed that while real estate values are down, the County should secure an option on a land parcel for the high school.

Mr. Risavi stated that the W. W. Hynson and Bryan Oliff previously served on a committee appointed to explore that possibility. The committee has gathered the information, but once the economy worsened, they did not proceed any further.

Mr. Brownley spoke to the need to make some investment in order to have things shovel ready, for example when stimulus funds become available from the Federal government.

Chairman Fisher opined that the County is rapidly approaching the position that constructing a new high school is inevitable. He also spoke regarding the need to prepare the public for the potential impact, noting that there was a significant tax increase in Northumberland County for the construction of those facilities. Chairman Fisher suggested that the County will need to develop a master plan with information pertaining to the land/location for the high school, prices, and available options for construction of a new facility.

Mr. Hynson commented on the need for the Board of Supervisors and the School Board to come together in a collective effort to sell this idea to the taxpayers.

G. Roof and HVAC Project at Washington and Lee High School – Mr. Risavi reported that two proposals have been received to provide architectural & engineering services for the proposed roof and air conditioning replacements at Washington & Lee High School. Staff will be in touch with the committee members to establish a date to conduct the interviews.

H. Use of Fund Balance and Need for Additional Funding Beyond Required Local Effort and Matching Incentive Funds – Dr. Wallace explained that the reason the school system has a fund balance is because the accounts are set up on an accrual basis. Bills and funds that come in after the close of the fiscal year roll into the next fiscal year. He noted that expenditures for items such as food service and utilities tend to vary, as opposed to debt service and salaries which are fixed costs. Dr. Wallace further stated that Westmoreland County is the only school system in Virginia that has its budget allocated by category. He suggested that it would make things a lot easier if the budget was allocated by lump sum.

Mr. Brownley referenced the fund balance reported to the Board during the FY 2009-2010 budget deliberations.

Ms. Mahan noted that there are other monies that go into that account; it is not a static amount.

(Russ Culver left the meeting at this time.)

Dr. Fogliani commented on the difficulties in managing the school system's budget, based on the way it is allocated. She then spoke regarding the rules set forth by the Virginia General Assembly pertaining to the Required Local Effort. Westmoreland County is obligated to spend the required local effort, as well the required match for the incentive programs.

The Board acknowledged concerns previously expressed by Mr. Culver regarding the amount of

fund balance that has been used to meet the budget.

Mr. Risavi explained that fund balance monies were not used for the current year budget; however, approximately \$300,000 was used to meet the FY 2008-2009 budget.

Dr. Fogliani stated that the current fiscal year presents an even greater challenge in that the stimulus monies will not count towards the local effort.

- I. JROTC Program – Ms. Mahan expressed her desire to see a Junior Reserve Officer Training Corps (JROTC) Program added to the school curriculum. It requires special space to be set aside specifically for those classes; however, Ms. Mahan stated that the program would be very beneficial to the County. She suggested that, perhaps, Westmoreland could work something out with the Naval base at Dahlgren. JROTC programs are available in Northumberland County (Army), Lancaster County (Air Force), and King George (Navy). Westmoreland's program would probably require two classrooms, depending on the number of participants.
- J. New High School – This item was addressed during the discussions regarding Property.
- K. Other – Mr. Roberson inquired about recent reports indicating that three of Westmoreland County's schools did not meet Adequate Yearly Progress (AYP).

Dr. Wallace explained how a particular demographic can impact the AYP results. He also noted that all four schools passed the Standards of Learning (SOL) requirements.

Dr. Fogliani indicated that the School Board will receive that report later during this afternoon.

Ms. Mahan stated that it only takes one child to skew the numbers.

Dr. Wallace suggested that the AYP does not measure what it purports to measure.

Dr. Fogliani informed the group that the superintendents within the region will be meeting with Congressman Rob Wittman concerning the need to modify the system at the Federal level with respect to the AYP requirements.

3. PUBLIC COMMENT PERIOD

The following persons spoke during the public comment period:

Bill Alverson – Mr. Alverson expressed concern regarding what he feels is an astronomical amount of

money for a concession stand. Mr. Alverson stated that the cost could be significantly reduced by contacting local contractors who may be willing to donate labor and/or materials for the project that the project. It is conceivable that the project could be completed at no cost to the school system. Mr. Alverson questioned whether Dr. Fogliani would have proceeded with the project as planned, had the Board of Supervisors authorized the \$80,000 supplemental appropriation. Mr. Alverson offered his opinion that the groundwork should have been done prior to asking the Board of Supervisors for the funds.

Kennon Morris – In reference to the Capital Improvements Plan, Mr. Morris urged the group to keep in mind that property taxes are the primary source of revenue in Westmoreland County. Mr. Morris agreed that a surprising number of people might be willing to donate to the concession stand project, if it was advertised within the community. Based on past observations, Mr. Morris noted that the concession stand is a money maker for the school system.

Mr. Morris asked how much property will be needed for the new high school. Dr. Fogliani advised Mr. Morris that this is determined by a State formula, depending on the number of students and the square footage of the building.

Mr. Morris suggested that awarding the school budget on a lump sum basis would relieve the burden on Dr. Fogliani and Ms. Nettles in managing the budget. He stressed the importance of communication between the School Board and the Board of Supervisors, as well as the citizenry.

Mr. Morris agreed that a JROTC Program would be a worthy undertaking, noting that it has worked well for Northumberland County.

Robert Quinn – Mr. Quinn expressed concern about the cost of the concession stand project and whether sufficient funds will be available to make the necessary repairs to the roof and air conditioning system at the high school.

There being no further comments, Chairman Fisher closed the public comment period at this time.

Brief discussion took place regarding the possibility of establishing quarterly work sessions between the School Board and the Board of Supervisors. Dr. Fogliani indicated that she would look into incorporating this into the School Board's meeting schedule.

ADJOURNMENT

There being no further business to come before the Board at this time, on motion by Mr. Roberson, second by Mr. Hynson and carried unanimously, the Board adjourned at 3:00 p.m. (Russ Culver was absent from the vote.)

Chairman, *Daryl E. Fisher*

ATTACHMENT A
 CONTINUED MEETING - AUGUST 17, 2009

WESTMORELAND CO. BID SUMMARY CONTRACT A COLES POINT EFFLUENT STORAGE TANK Opens: 8/11/09 2:00 p.m.	MID-ATLANTIC STORAGE SYSTEMS, INC. 1551 ROBINSON ROAD WASHINGTON COURT HOUSE, OH 43160	FRANKLIN MECHANICAL CONTRACTORS, INC. P.O. BOX 668 KILMARNOCK, VA 22482	J. SANDERS CONSTRUCTION 3240 KING WILLIAM AVE WEST POINT, VA 23181	ENVIROSCAPE, INC. 8112 MILL POND TRAIL MECHANICSVILLE, VA 23111	THE CROM CORPORATION 250 S.W. 36TH TERRACE GAINESVILLE, FL 32607	HENDERSON INCORPORATED P.O. BOX BM WILLIAMSBURG, VA 23187	J.L. KENT & SONS, INC. P.O. BOX 69 SPOTSYLVANIA, VA 22553	Lump Sum Base Bid: \$ 679,100.00 \$ 685,800.00 \$ 697,000.00 \$ 795,700.00 \$ 844,116.00 \$ 874,033.00
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