



WESTMORELAND COUNTY, VIRGINIA

Land Use Administration

MONTROSS, VIRGINIA 22520



P. O. Box 1000
Montross, Virginia 22520
Phone: (804) 493-0121
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SPECIAL EVENT APPLICATIONS (April 12, 2006)

Building Official
Zoning Official
Planning Commission
Board of Zoning Appeals
Board of Building Appeals
Wetlands Board

Case No: _____

Date Received: _____

Fee \$550: _____

Deferral fee being 25% of the original fee: _____

THIS APPLICATION IS INVALID IF NOT SIGNED BY ALL PROPERTY OWNERS OR THEIR AUTHORIZED AGENTS. PROPERLY COMPLETED AND EXECUTED APPLICATIONS, SUPPORT MATERIAL AND FEE MUST BE RECEIVED BY THE APPROPRIATE DEADLINE FOR CONSIDERATION AT THE NEXT AVAILABLE MEETING.

Property Location: _____
(Address)

Tax Map Identification: _____ Acreage: _____

Zoning District: _____ Magisterial District: _____

Owner: _____ Email: _____

Owner Address: _____ State: _____ Zip: _____

Phone #: _____ Phone #: _____ FAX#: _____

I/we respectfully request the consideration of a **SPECIAL EVENT** in accordance with the Zoning Code requirements found in Article ___, Section: ___, Subsection: ___ and being further described as:

The following documents shall accompany this application for consideration:

1. Three (3) copies of all documents for the administrative review and approval.
2. Fourteen (14) copies of all documents when determined that the Board of Supervisors will review and approve.
3. Plot or Site plan with accurate dimensions of the parcel and showing all existing and proposed building(s) and structure(s) with their exact location on the property.
4. Boundary survey showing all applicable easements.
5. Floor plans of the existing and proposed addition to the principle (home) building.
6. Building elevation views of the existing and proposed construction.
7. Topography Map when required.
8. Other documentation you feel important for your case.

I/We the undersigned hereby certify that the information presented on this application is true and correct to the best of our knowledge. We further understand that upon the administrative review of the documents submitted, should it be determined that the information is found incorrect, the application shall not be forwarded to the Board for their consideration.

Owner: _____
(Signature)

Date: _____

Owner: _____
(Print)