

# Westmoreland Electoral Board

Barry Millward  
Butch Filkoski  
Katherine Craig  
Dawn Jenkins, Director of Elections / General Registrar



January 4, 2024

Called to Order at 10:05 a.m.

Monthly Electoral Board Meeting

Voter Registration Office

Attending - Barry Millward, Butch Filkoski, Katherine Craig, Dawn Jenkins.

Approval of Minutes from December 6, 2023

Motion to approve the minutes without corrections was made by Katherine Craig and seconded by Barry Millward. Approved by voice vote.

We started the meeting with an IT briefing.

## **General Registrar's Report**

We are on schedule for the March Primary. No other concerns from the GR Community.

## **Old Business**

No further discussion on the November election and recount. The Chief Judge was pleased with our preparedness and our professionalism. Dawn received our Ballots for approval and we reviewed them. Kathy Craig has not received acknowledgment from Dr. Perry the School Superintendent for the letter she sent from the Electoral Board asking that the schools be closed for the March 5th election. We offered the solution of moving the Teacher work day on the 11th of March to the 5th. Kathy Craig will hand deliver the letter to Dr. Perry this afternoon.

## **New Business**

We welcomed Barry Millward back. The Judge appointed him for another term. It was moved by Barry Millward and seconded by Butch Filkoski to keep the board members in our same positions. Dawn Jenkins will notify ELECT. We will hold L & A testing on Monday January 8th at 9:00 a.m. We reviewed the list of Election Officers due to rotate off March 1, 2024. The board approved that we ask them to sign up for another term of 3 years. Dawn will send them the forms. The notice for the Primaries has been posted in 12 locations and on the Westmoreland County webpage and the Westmoreland Voters Facebook page. A letter with the list of places had been given to the GR and in the EB minutes book. The GR has placed a Sample Ballot on the Westmoreland County webpage. We set the date for the Election Officers training for the March Primary on February 20th at 2:30 in the EMS Training Room in the English Building. Kathy Craig will write a letter from the Electoral Board to all our Election Officers thanking them for the last election and letting them know that we may have 3 elections in 2024. Kathy Craig will also send a letter to the Party Chairs asking for any nominations to become Election Officers. After a long discussion the Electoral Board submitted to the GR our ballot order for the March Primary. VEBA Bootcamp for new or reappointed Electoral Board members will be on February 3, 2024. Barry Millward had registered for the bootcamp. The Electoral Board will start early in filling our Precincts. We plan on 7 EOs for each Precinct.

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## Adjournment

Motion made to adjourn by Butch Filkoski and seconded by Barry Millward.  
Meeting adjourned at 12:03 a.m.

  
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**Barry Millward**  
Chair

  
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**William (Butch) Filkoski**  
Vice Chair

  
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**Katherine Craig**  
Secretary