

Westmoreland County Electoral Board Minutes

April 1, 2021

Called to Order at 11:20 a.m.

Monthly Electoral Board Meeting

Voter Registration Office

Attending - Barry Millward, David Lorms, Katherine Craig, Dawn Jenkins.

Approval of the Electoral Board Minutes from March 4, 2021. Motion to approve by David Lorms and seconded by Kathy Craig. Minutes are approved without corrections.

Action Items

L & A testing of voting equipment before April 23rd. The exact date will be determined later.

Barry Millward and David Lorms will complete cage checks the week of April 5th.

Meet next week to make the Ballot Order for June Primary.

Calendar of Tasks

Dawn Jenkins has the Calendar of Tasks up to date and the Electoral Board has picked May 19th for OE training in the Training Room in the English Building. Two sections will be held at 1:00 pm and 4:00 pm. The Board will conduct the training the GR will be busy with In-Person Voting.

General Registrar's Report

Dawn Jenkins reported that she has been interviewing some of our experienced Election Officers to assist her with In-Person Voting. She has a plan for this, but is keeping it flexible until the turnout of the In-Person Voting is realized.

Voting on Sunday is not law, but some GRs are going to open on Sundays. The Local Region of GRs are not in favor of being open. In support of our GR Kathy Craig made the motion that we will not be open on Sundays until it is law. 2nd by David Lorms and carried by voice vote.

On Redistricting the report will not be out until August. Chris Piper put out that redistricting will not affect the June Primary and possibly the November Election.

Old Business

We have a few of our EOs who have not responded to the renewal letter. The Board will continue to make calls to few left. Kathy Craig will go over the list of possible EOs that did not respond to the Officer of Election Response to Notice of Appointment and send a 2nd letter. We are still filling the roster of EOs working the Precincts.

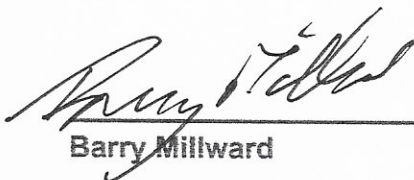
Locality Voter Registration System Security (VRSS) Minimum Security Standards (MSS) 2021 Compliance Requirements. We participated in a Conference Call between the County IT and the ELECT IT. This call did clear up some of the items of concern. The call took place during our meeting from 12:30 to 1:15.

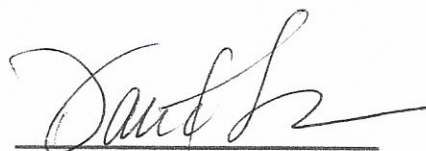
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New Business

Barry Millward moved and Seconded by David Lorms and carried by voice vote that we go to a Close Meeting to discuss a personnel matter as authorized in subsection A of §2.2-3711. The board is reconvened in an open meeting and we each certify that the only matter discussed and considered was a personnel matter identified in the motion to close the meeting. David Lorms brought up the Oak Grove Firehouse where during the election there were many of the Volunteers walking through the room where voting was taking place. We will address this with the Fire Chief.

Motion made to adjourn by David Lorms and 2nd by Kathy Craig.
Meeting adjourned at 1:33 p.m.


Barry Millward


David Lorms


Katherine Craig

Phone Conference Meeting

April 5, 2021

10:19 a.m.

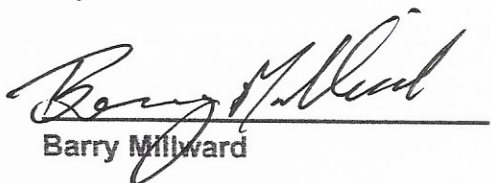
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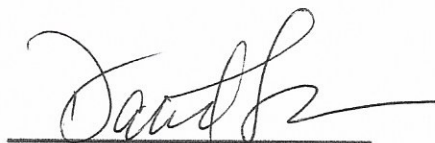
We met by Phone Conference to finalized our Ballot order for the June Primary.

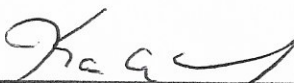
Kathy Craig suggested 2,000 ballots and this was agreed to and Dawn Jenkins will place the order today.

No other Business was discussed.

Adjourned at 10:28 a.m.


Barry Millward


David Lorms


Katherine Craig