

A regular meeting of the Westmoreland County Planning Commission was held on January 4, 2023, in the George D. English, Sr. Memorial Building, Montross, VA. Those members present were John Felt, Lewis Thompson, Elwood Carey, and James Coates. Beth McDowell, Zoning Administrator, was also present.

CALL TO ORDER

Chairman Felt called the meeting to order at 1:32p.m. The roll was called and a quorum was declared. Chairman Felt turned the meeting over to Beth McDowell, Zoning Administrator, for the election of new officers.

ELECTION OF OFFICERS- 2023

The floor was opened for nominations for chairman. Mr. Coates moved to re-elect Mr. John Felt for chairman. Mr. Thompson seconded and Chairman Felt was appointed Chairman with unanimous vote. Mr. Coates nominated Mr. Elwood Carey to be re-elected to Vice Chairman. Mr. Thompson seconded and Mr. Carey was elected as Vice Chairman with a unanimous vote. The meeting was then turned back over to the re-elected Chairman Felt.

PRIOR MINUTES

Chairman Felt asked if the members received and reviewed the minutes for the October Meeting. There being no revisions Mr. Thompson moved to approve the minutes as presented. Mr. Coates seconded and the minutes were approved with unanimous vote.

COMMISSIONS' CONCERNS

Chairman Felt mentioned the work that VDOT had done on Panorama Rd is deteriorating and should be in consideration to be fixed.

CASE # 2301-SCW-01-LISA & JOHN REEVES 3658 LONGFIELD ROAD COLONIAL BEACH VA 22443 REQUESTS A SUBDIVISION CODE WAIVER TO DIVIDE A LOT THAT WAS CREATED BY THE EXEMPT SUBDIVISION PROCESS. THIS PROJECT IS LOCATED ON LOT 2C ON LONGFIELD ROAD COLONIAL BEACH VA. TM 5-2C WASHINGTON MAGISTERIAL DISTRICT.

Ms. McDowell presented research and findings for the property of the proposed project. Chairman Felt opened the meeting to public comment.

Mr. Reeves, had a question in regards to having wetlands on the property. Jeff Howeth, in the audience was able to provide some guidance. There being nothing else the public portion was closed.

Mr. Coates moved to approve Case# 2301-SCW-01 with the staff recommendations. Mr. Carey seconded and Case # 2301-SCW-01 was approved unanimously with the following conditions:

1. This Subdivision Code Waiver shall be granted for the specifications given in the Exempt Division Plat dated October 13, 2022 by Axis Land Surveying. Minimal changes shall be allowed, subject to approval by the Administrator, if needed or requested by the Administrator, Planning Commission, or Virginia Department of Health.
2. This Subdivision Code Waiver shall be granted approved for two (2) years from the date of the Commission's determination. The applicants are required to obtain all applicable permits, receive the Platting Agent's approval of the subdivision plat, and have the approved subdivision plat recorded within this 2-year time period. Also note, per the Subdivision Ordinance, the approved plat must be recorded within 6 months of the Platting Agent's approval. Should the owner fail to complete the Exempt Subdivision process within the two years, this Subdivision Code Waiver shall be declared null and void.

3. No additional development will be permitted on the proposed two properties except in compliance with the Zoning Ordinance.

CASE# 2301-PA-01-FRED SMITH 207 MEADOW AVE COLONIAL BEACH VA 22443
AGENT JEFF HOWETH PO BOX 1684 TAPPAHANNOCK VA 22560 REQUESTS
APPROVAL FOR A SUBDIVISION PLAT. THE PROPERTY IS LOCATED ON JAMES
MONROE HIGHWAY AND NEW MONROVIA RD COLONIAL BEACH VA TM 6-33A
WASHINGTON MAGISTERIAL DISTRICT.

Ms. McDowell presented research and findings about the property. After Board comments, Chairman Felt opened the meeting for public comments. There being none the public portion was closed.

Mr. Thompson moved that Case# 2301-PA-01 be approved with Staff recommendations. Mr. Coates seconded and Case# 2301-PA-01 was approved with the following conditions:

1. The final plat shall be in conformance with the 'Plat Showing Division on the Property of Fred Smith' designed by J. L. Howeth and dated October 31, 2021.

This plat shall be granted approval for six (6) months from the date of the Commission's determination. The applicants are required to obtain all applicable permits, receive the Platting Agent's signature on the subdivision plat, and have the approved subdivision plat recorded within this time period. Should the owner fail to complete the process within six months, this Subdivision Plat shall be declared null and void.

OTHER MATTERS:

NONE

ADJOURNMENT

There being no other business to come before the commission, Mr. Coates moved that they adjourn. Mr. Thompson seconded, the motion carried by unanimous vote with the meeting adjourning at 1:58 p.m.

Chairman