

A special meeting of the Westmoreland County Board of Supervisors, was held Wednesday, March 22, 2023 in the public meeting room of the George D. English, Sr. Memorial Building, located at 111 Polk Street, Montross, Virginia. Those members present were Darryl E. Fisher, Timothy J. Trivett, Dorothy Dickerson Tate, Woody Hynson, and Russ Culver. Also present were Norm Risavi, County Administrator; Debra Whaley, Finance Director; and Donna Cogswell, Executive Assistant.

Also, present the IDA members – James Latane, Jr., Allen Hickman, Robert Lynch and Zebulon Brundage.

Also, present the School Board members – Ralph Fallin, Iris Lane and Dr. Daniel Wallace.

Inasmuch as the COVID-19 pandemic makes it unsafe to assemble in one location and maintain recommended social distancing limitations, this meeting was also made available to the public via live stream on social media.

CALL TO ORDER

Chairman Fisher called meeting to order at 5:04 p.m.

Chairman Latane called IDA to order.

Chairman Fallin called the School Board to order.

1. Chairman Fisher stated that the reason for this meeting with the IDA and School Board is to discuss the canopy at the Westmoreland County High School with a corresponding de-obligation of funds for this project.

Dr. Michael Perry, Superintendent of Westmoreland County Schools was recognized and presented his powerpoint presentation on this matter. Dr. Perry began by reviewing the history of this project. He then explained that the funding source did not change but, did note, the change is if they use the ARP ESSER 3 funds, Davis Bacon has to be applied to the entire school project, which is \$45.5 million and this is financially not doable. Therefore, they are asking the Board, IDA and School Board to approve a de-obligation change order for the canopy. If approved, this would remove the canopy from the current contract and the school would enter into a separate contract to complete the Canopy. He noted that no work has been done but they did pay for the bond for the materials in the amount of \$59,615.69 which leaves the total to de-obligate \$244,082.51.

Chairman Fisher opened the floor for questions, beginning with the IDA.

Mr. Lynch asked if taking this out of the school funds would change the interest rate. Dr. Perry answered - no.

Mr. Culver asked if the de-obligation is \$244,082.51. Mr. Risavi noted that it is actually a change order decreasing the contract that the County had through Rural Development.

Mr. Culver asked what de-obligation is. Mr. Risavi explained that a de-obligation is when we are reducing the amount of a contract. The auditors wanted it all in one place, under one loan, to make it easier when they do the audits. Now, the school will pay for the canopy under a separate contract.

With no further questions, Chairman Fisher asked if the IDA was ready to take a vote on the de-obligation of funds.

Mr. Latane, Chairman of IDA, asked for a motion on this matter. Motion was made by Allen Hickman, second by Robert Lynch and carried unanimously with Robert Lynch, Allen Hickman, Zebulon Brundage, and Chairman Latane voting "aye". The IDA approved the de-obligation of funds for the canopy at Westmoreland County High School, as presented by Dr. Perry.

With no further questions, Chairman Fisher asked the Board of Supervisors for a motion on this matter. Upon motion by, Dorothy Dickerson Tate, second by Russ Culver and carried unanimously with Woody Hynson, Russ Culver, Dorothy Dickerson Tate, Tim Trivett and Chairman Fisher voting "aye". The Board approved the de-obligation of funds for the canopy at Westmoreland County High School, as presented by Dr. Perry.

Chairman Fisher confirmed with Chairman Fallin, that the School Board has already discussed and approved the de-obligation of funds change order. Mr. Fallin said, yes, they have approved this change.

**** NEXT PAGES – Presentation ****

FACILITY UPDATE
OCTOBER 12, 2022

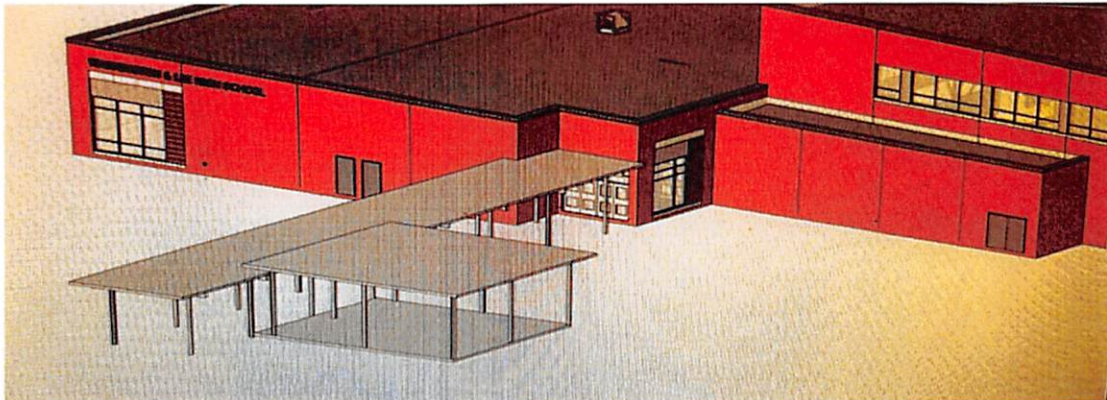
MARCH 22, 2023



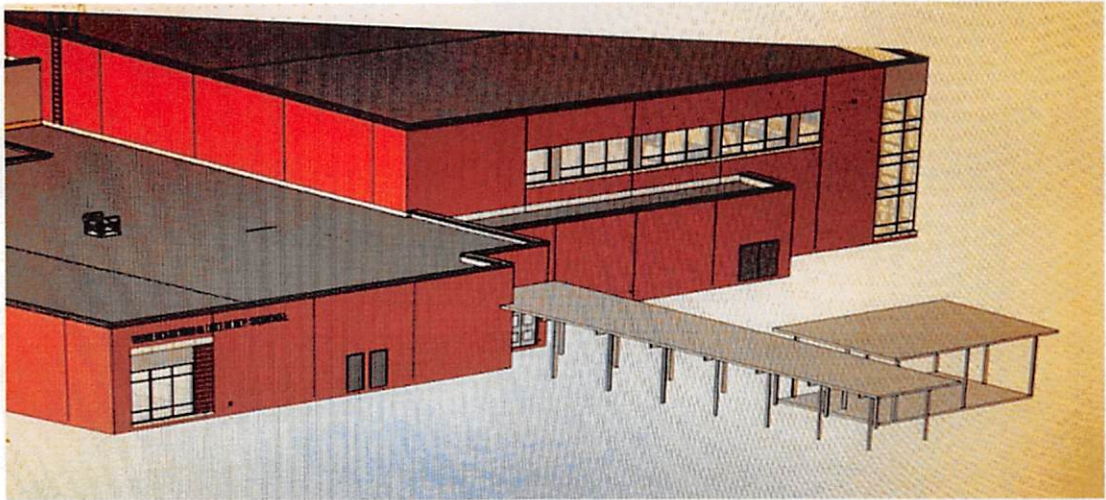
PROJECT STATISTICS

- Notice to Proceed 16 October, 2019
- Substantial Completion Date: November 21, 2022

CANOPY AND OUTDOOR CLASSROOM



CANOPY AND OUTDOOR CLASSROOM



CANOPY AND OUTDOOR CLASSROOM



CANOPY COST

• Branch CO 22	303,698.20
• Branch additional concrete	80,000.00
• low	40,000.00
• high	80,000.00
• Total	383,698.20

FUNDING SOURCE

• ARP ESSER 3	\$ 540,000.00
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CHANGE ORDER 22

FORM APPROVED
GSA GEN 0079-002

Form RD 1054-2
Rev. 2-67

**UNITED STATES DEPARTMENT OF AGRICULTURE
RURAL DEVELOPMENT AND
FARM SERVICE AGENCY**

CONTRACT CHANGE ORDER

CONTRACTOR: Wankmitch & Lee, Inc. School

OWNER: Washington County Public Schools

ORDER NO. 22

DATE 9/28/2022

STATE Virginia

COUNTY Washington

To: Wankmitch & Lee, Inc.

of _____

You are hereby required to comply with the following changes from the contract plans and specifications.

Description of Changes (Supplemental Plans and Specifications Attached)	DECREASE in Contract Price	INCREASE in Contract Price
POB No. 100 for Corner Plaster	\$	\$ 4,000.00
POB No. 100 for Corner Plaster (See POB No. 100)		5,420.00
POB No. 100 for Corner Plaster (See POB No. 100)		113,408.20
TOTALS	\$ 0.00	\$117,828.20
NET CHANGE IN CONTRACT PRICE	\$ 0.00	\$117,828.20

JUSTIFICATION
See attached change order justification for justification.

The amount of the Contract will be (Decreased) (Increased) By The Sum Of Three Hundred Twenty
Eight Thousand Eight Hundred Eighty Two and 20/100 Dollars \$ 32,828.20

The Contract Total (including this and previous Change Orders) Will Be Eighty Eight Thousand Seven
Hundred Seventy Seven Thousand Five Hundred Eighty Two and 20/100 Dollars \$ 88,777,182.00

The Contract Period Provided for Completion Will Be (Increased) (Decreased) (Unchanged) 110 Days
This document will become a supplement to the contract and all provisions will apply herein.

Owner: _____ (City) _____ (County) _____ (School Board) _____ (Date)

Architect or Architectural Firm: 09/28/2022 _____ (Date)

Contractor: _____ (Date)

Owner's representative: _____ (Name and Title) _____ (Date)

In compliance with the Equal Opportunity Act of 1964, the recipient of this document is required to provide a copy of this document to all persons of color who are interested in the project. The recipient of this document is required to provide a copy of this document to all persons of color who are interested in the project. The recipient of this document is required to provide a copy of this document to all persons of color who are interested in the project.

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Form RD 1054-2 (Rev. 5/67)

**FUNDING SOURCE -
NO CHANGE**

- 1. The funding source and amount is unchanged.
- ARP ESSER 3 \$ 540,000.00
- 2. Davis Bacon has to be applied to this project (canopy)
- has not changed.

CHANGE

- 1. There is one substantial change or clarification. To use the ARP ESSER 3 funds, *Davis Bacon* has to be applied to the entire school project, \$45.5 million.
- 2. This is financially undoable.

DE-OBLIGATION

- Therefore, we ask to de-obligate this change order from the rest of the school.

- This will end the current school contract.

COST TO DE-OBLIGATE

• Canopy	303,698.20
• Billed and Paid Pay App #34	- 59,615.69
• Balance Due on Canopy	244,082.51
• De-obligate	244,082.51
•	

**WESTMORELAND HIGH
SCHOOL BUS LOOP ENTRANCE**



THE END

With there being no further actions that will require the IDA or School Board, Chairman Fisher asked that each Board adjourn.

Chairman Latane stated there being no further business to come before the IDA at this time, upon motion by Allen Hickman, second by Zebulon Brundage and carried unanimously, the IDA adjourned the meeting.

Chairman Fallin stated there being no further business to come before the Board at this time, upon motion by Dr. Daniel Wallace, second by Iris Lane and carried unanimously, the School Board adjourned the meeting.

****BRIEF RECESS WHILE IDA members and School Board members exit meeting.**

2. Approval of Resolution for 2023 Northern Neck Regional Hazard Mitigation Plan.

Norm Risavi presented a draft resolution for the 2023 Northern Neck Regional Hazard Mitigation Plan. This plan is updated every five (5) years and it is a collaboration between several municipalities of the Northern Neck Region, including Chief Cease and Jerry Davis. This plan is need to obtain grants in most cases.

With no further discussion, Chairman Fisher asked the Board for a motion. Upon motion by Woody Hynson, second by Tim Trivett and carried unanimously with Russ Culver, Dorothy Dickerson Tate, Tim Trivett, Woody Hynson and Chairman Fisher voting "aye". The Board approved the Resolution for the 2023 Northern Neck Regional Hazard Mitigation Plan.

**** NEXT PAGE – RESOLUTION****

DARRYL E. FISHER, CHAIRMAN
ELECTION DISTRICT NO. 1
HAGUE, VIRGINIA 22489

W. W. HYNSON, VICE CHAIRMAN
ELECTION DISTRICT NO. 4
COLONIAL BEACH, VIRGINIA 22443

RUSS CULVER
ELECTION DISTRICT NO. 2
MONTROSS, VIRGINIA 22520

DOROTHY DICKERSON TATE
ELECTION DISTRICT NO. 3
MONTROSS, VIRGINIA 22520

TIMOTHY J. TRIVETT
ELECTION DISTRICT NO. 5
COLONIAL BEACH, VIRGINIA 22443



NORM RISAVI
County Administrator
P. O. BOX 1000
MONTROSS, VIRGINIA 22520-1000
PHONE: 804/493-0130
FAX: 804/493-0134
E-mail: nrisasi@westmoreland-county.org
Web Page: www.westmoreland-county.org

WESTMORELAND COUNTY, VIRGINIA

Board of Supervisors

MONTROSS, VIRGINIA 22520-1000

**Westmoreland County, VA
2023 Northern Neck Regional Hazard Mitigation Plan
Adoption Resolution**

WHEREAS, the municipalities of the Northern Neck Region are most vulnerable to natural and human-made hazards which may result in loss of life and property, economic hardship, and threats to public health and safety; and

WHEREAS, Section 322 of the Disaster Mitigation Act of 2000 (DMA 2000) requires state and local governments to develop and submit for approval to FEMA a mitigation plan that outlines processes for identifying their respective natural hazards, risks, and vulnerabilities; and

WHEREAS, Westmoreland County acknowledges the requirements of Section 322 of DMA 2000 to have an approved Hazard Mitigation Plan as a prerequisite to receiving post-disaster Hazard Mitigation Grant Program funds; and

WHEREAS, the 2023 Northern Neck Regional Hazard Mitigation Plan has been developed by the Northern Neck Planning District Commission in cooperation with other Commonwealth agencies, local municipal officials, and the citizens of the Northern Neck Region; and

WHEREAS, a public involvement process consistent with the requirements of DMA 2000 was conducted to develop the 2023 Northern Neck Regional Hazard Mitigation Plan; and

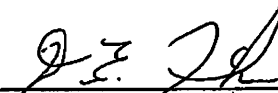
WHEREAS, Representatives from Westmoreland County actively engaged and participated in the development of the 2023 Northern Neck Regional Hazard Mitigation Plan, attended meetings of the Hazard Mitigation Planning Committee, completed a Capabilities Assessment for Westmoreland County, and provided recommendations for mitigation activities; and

WHEREAS, the 2023 Northern Neck Regional Hazard Mitigation Plan recommends mitigation activities that will reduce losses to life and property affected by both natural and human-made hazards that face the County and its municipal governments.

NOW THEREFORE BE IT RESOLVED by the governing body for the County of Westmoreland that:

1. The 2023 Northern Neck Regional Hazard Mitigation Plan is hereby adopted as the official Hazard Mitigation Plan of the Northern Neck Planning District Commission and Westmoreland County; and
2. The respective officials and agencies identified in the implementation strategy of the 2023 Northern Neck Regional Hazard Mitigation Plan are hereby directed to implement the recommended activities assigned to them.

ADOPTED, this 22nd day of March 2023



Darryl E. Fisher, Chairman
Westmoreland County Board of Supervisors

ATTEST: 

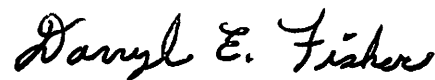
Board of Supervisor's Clerk

Mr. Risavi updated the Board on a response Senator Stuart received regarding the DEQ burning regulations. Mr. Stuart made an inquiry about the variance and how difficult it would be to obtain. Mr. Stuart and Mr. Risavi both understand that it would be a difficult process to obtain a variance for contractors to burn large amounts of brush at a separate location, per the DEQ regulations. Mr. Risavi stated he has invited DEQ enforcement to meet him in person so he can show them the situation the County would have if forced to follow this regulation. This whole matter would cost the County additional money to develop and purchase equipment to handle the disposal of the amount of brush we would receive. Mr. Risavi will keep the Board up to date on this matter.

Mr. Risavi then requested that the Board members meet at the museum after the meeting so he can show them the tree work that will be done. He said it is important that the Board members are informed in case they get calls and questions as to what is going on.

ADJOURNMENT

There being no further business to come before the Board at this time, upon motion by Woody Hynson and second by Dorothy Dickerson Tate and carried unanimously, the Board adjourned the meeting at approximately 5:28 p.m. The Board's next regular meeting will be held on Monday, April 10, 2023 at 6:00 p.m. The meeting will be held in the public meeting room at the front entrance of the George D. English, Sr. Memorial Building.



Chairman, _____