

A regular meeting of the Westmoreland County Board of Supervisors was held Monday, May 8, 2023, in the public meeting room of the George D. English, Sr. Memorial Building, located at 111 Polk Street, Montross, Virginia. Those members present were Darryl E. Fisher, Timothy J. Trivett, Dorothy Dickerson Tate, W. W. Hynson, and Russ Culver. Also present were Norm Risavi, County Administrator; Karen Lewis, Assistant County Administrator; Debra Whaley, Finance Director; Garhett Adams, Budget Manager and Donna Cogswell, Executive Assistant. **Richard Stuart, County Attorney was absent from the meeting.

CALL TO ORDER

Chairman Fisher called the meeting to order at 6:06 p.m.

1. APPROVAL OF MINUTES

Chairman Fisher stated that all members had received draft minutes of the Regular Meeting on March 13, 2023, Continuation Meeting on April 14, 2023, and Continuation Meeting on April 27, 2023. Chairman Fisher asked if there were any additions or corrections to these minutes, if not, asked for a motion.

Upon motion by Woody Hynson, second by Dorothy Dickerson Tate and carried unanimously the Board approved the minutes, as presented.

2. APPROVAL OF ACCOUNTS PAYABLE LIST AND PAYROLL REGISTER

Chairman Fisher stated that all members had received and reviewed the accounts payable list and payroll register for April 2023. Chairman Fisher asked if there were any questions or comments regarding these documents, if not, asked for a motion.

Upon motion by Woody Hynson, second by Dorothy Dickerson Tate and carried unanimously the Board approved the accounts payable list and payroll register as submitted by the Finance Department for the month of April 2023.

3. APPROVAL OF APPROPRIATION INCREASE/DECREASE REQUESTS

No appropriations at this meeting.

4. ADOPTION OF COUNTY BUDGET FY 2022-2023

A. **Budget Adoption:**

Chairman Fisher asked the Board if anyone had any questions or concerns prior to a vote, if not, asked for a motion.

Upon motion by Russ Culver, second by Woody Hynson and carried unanimously with Woody Hynson, Tim Trivett, Dorothy Dickerson Tate, Russ Culver and Chairman Fisher voting "aye". The Board approved the Westmoreland County Budget FY 2023-2024.

**** NEXT PAGE – BUDGET****

**AD TO RUN IN THE FREE LANCE-STAR/APRIL 20, 2023
WESTMORELAND COUNTY PROPOSED BUDGET
FY 2023-2024**

FUND 1200 GENERAL FUND REVENUE	
PROPERTY TAXES	34,804,716.00
OTHER LOCAL TAXES	2,665,192.00
OTHER LOCAL REVENUE	2,028,348.00
RTA/FI	8,594,811.00
FEDERAL	653,334.00
TRANSFERS FROM OTHER FUNDS	57,814.00
EXPENSES FUND BALANCE APPROPRIATION	2,013,818.00
TOTAL REVENUE/GENERAL FUND	49,753,847.00
FUND 1600 GENERAL FUND EXPENDITURES	
GENERAL GOVERNMENT ADMINISTRATION	3,768,046.00
JUDICIAL ADMINISTRATION	1,592,211.00
PUBLIC SAFETY	11,581,230.00
PUBLIC WORKS	4,327,729.00
HEALTH & WELFARE	2,341,324.00
EDUCATION	11,474,900.00
PARKS, RECREATION & CULTURE	624,794.00
COMMUNITY DEVELOPMENT	864,821.00
JOINT/DEPARTMENTAL	11,473,753.00
TOTAL GENERAL FUND EXPENDITURES	49,753,847.00
FUND 1250 WPA FUND REVENUE	
STATE FUNDS	891,313.00
LOCAL FUNDS	634,448.00
FEDERAL FUNDS	1,177,454.00
TOTAL WPA FUND REVENUE	2,485,185.00
FUND 1050 WPA FUND EXPENDITURES	
WELFARE ADMINISTRATION	2,148,429.00
PUBLIC ASSISTANCE	203,873.00
PURCHASE OF SERVICES	132,883.00
TOTAL WPA FUND EXPENDITURES	2,485,185.00
FUND 2000 SCHOOL OPERATING FUND REVENUE	
STATE FUNDS	0.00
LOCAL FUNDS	27,558,843.00
FEDERAL FUNDS	0.00
OTHER FUNDS	411,420.00
ISSUING FUND BALANCE APPROPRIATION	0.00
TOTAL SCHOOL OPERATING FUND REVENUE	28,069,843.00
FUND 2500 SCHOOL OPERATING FUND EXPENDITURES	
INSTRUCTIONAL, ATTENDANCE & HEALTH	14,746,136.00
ADM. SUPPORT	1,981,134.00
PUPIL TRANSPORTATION	2,432,582.00
OPERATION & MAINTENANCE	2,489,327.00
FACILITIES	0.00
DEBT SERVICE	0.00
TECHNOLOGY	1,083,132.00
FEDERAL GRANTS	0.00
TRANSFERS AND CONTINGENCY	373,843.00
TOTAL SCHOOL OPERATING FUND EXPENDITURES	23,098,843.00
FUND 2070 SCHOOL FOOD SERVICE FUND REVENUE	
STATE FUNDS	0.00
TRANSFERS FROM OTHER FUNDS	100,000.00
FEDERAL FUNDS	0.00
LOCAL FUNDS	82,848.00
ISSUING FUND BALANCE APPROPRIATION	1,423,857.00
TOTAL SCHOOL FOOD SERVICE FUND REVENUE	1,606,705.00
FUND 3070 SCHOOL FOOD SERVICE FUND EXPENDITURES	
SCHOOL FOOD SERVICE EXPENDITURES	1,588,623.00
TOTAL SCHOOL FOOD SERVICE FUND EXPENDITURES	1,588,623.00
FUND 2140 ALTERNATIVE EDUC. FUND REVENUE	
FUND BALANCE	38,550.00
STATE FUNDS/EDUCATIONAL TECHNOLOGY FUNDS	0.00
LOCAL FUNDS	293,883.00
TOTAL ALTERNATIVE ED. FUND REVENUE	332,433.00
FUND 3140 ALTERNATIVE EDUCATION FUND EXPENDITURES	
INSTRUCTION	348,823.00
ADMINISTRATION	8,023.00
OPERATION/MAINTENANCE	23,890.00
PURCHASED SERVICES	43,140.00
CONTINGENCY	0.00
TOTAL ALTERNATIVE ED. EXPENDITURES	417,856.00
FUND 2200 PLACID BAY SANITARY DISTRICT REVENUE	
ROAD MAINTENANCE USER FEES	222,224.00
OTHER FUNDS	4,330.00
FUND BALANCE	0.00
TOTAL PLACID BAY SANITARY DISTRICT FUND REVENUE	226,554.00

FUND 2200 PLACID BAY SANITARY DISTRICT EXPENDITURES	
ROAD REPAIRS & IMPROVEMENTS	228,834.00
TRANSFERS & OTHER	0.00
CONTINGENCY	0.00
TOTAL PLACID BAY SANITARY DISTRICT FUND EXPENDITURES	228,834.00
FUND 2250 PLACID BAY SANITARY DISTRICT DAM REVENUE	
FUND BALANCE APPROPRIATION	50,393.00
FUND BALANCE DEBT SERVICE RESERVE	0.00
PROPERTY TAXES & OTHERS	63,842.86
TOTAL PLACID BAY SANITARY DISTRICT DAM REVENUE	114,235.86
FUND 2200 PLACID BAY SANITARY DISTRICT DAM EXPENDITURES	
DEBT SERVICE	47,163.00
MANAGEMENT FEES	100.00
PROFESSIONAL SERVICES	22,000.00
CONTINGENCY	23,660.00
TOTAL PLACID BAY SANITARY DISTRICT DAM EXPENDITURES	114,235.86
FUND 2270 OH-CP SANITARY DISTRICT REVENUE	
FUND BALANCE APPROPRIATION	0.00
RECREATIONAL FEES & INTEREST	203,884.00
TOTAL OH-CP SANITARY DISTRICT REVENUE	203,884.00
FUND 2270 OH-CP SANITARY DISTRICT EXPENDITURES	
OH-CP SANITARY DISTRICT EXPENDITURES	188,884.00
CONTINGENCY & TRANSFERS	20,000.00
CAPITAL PROJECTS	13,000.00
DEBT SERVICE	11,999.00
TOTAL OH-CP SANITARY DISTRICT EXPENDITURES	203,884.00
FUND 2400 FEDERAL DRUG SEIZURE FUNDS REVENUE	
FUND BALANCE APPROPRIATION	13,858.00
INTEREST	60.00
TOTAL FEDERAL DRUG SEIZURE FUNDS REVENUE	13,918.00
FUND 2400 FEDERAL DRUG SEIZURE FUNDS EXPENDITURES	
FEDERAL DRUG SEIZURE FUNDS	13,858.00
TOTAL FEDERAL DRUG SEIZURE FUNDS EXPENDITURES	13,918.00
FUND 2800 ELECTRONIC SUBSIDIES FUND REVENUE	
FUND BALANCE APPROPRIATION	0.00
CHARGES FOR SERVICES	12,842.00
TOTAL ELECTRONIC SUBSIDIES FUND REVENUE	12,842.00
FUND 2800 ELECTRONIC SUBSIDIES FUND EXPENDITURES	
CONTINGENCY	12,842.00
TOTAL ELECTRONIC SUBSIDIES FUND EXPENDITURES	12,842.00
FUND 3100 INDUSTRIAL PARK REVENUE	
FUND BALANCE APPROPRIATION	391,750.00
OTHER FUNDS	3,137.00
TOTAL INDUSTRIAL PARK REVENUE	394,887.00
FUND 3100 INDUSTRIAL PARK EXPENDITURES	
CONTINGENCY	394,887.00
TOTAL INDUSTRIAL PARK EXPENDITURES	394,887.00
FUND 3200 WESTMORELAND VRS ASSET FUND REVENUE	
FUND BALANCE APPROPRIATION	209,786.00
TOTAL WESTMORELAND VRS ASSET FUND REVENUE	209,786.00
FUND 3200 WESTMORELAND VRS ASSET FUND EXPENDITURES	
CONTINGENCY	209,786.00
TOTAL WESTMORELAND VRS ASSET FUND EXPENDITURES	209,786.00
FUND 6000 WESTMORELAND WATER & SEWER FUND REVENUE	
FUND BALANCE APPROPRIATION	1,138,232.00
WATER & SEWER REVENUE FEES	1,623,716.00
LOCAL REVENUE	27,881.00
LOANS	800,000.00
TOTAL WESTMORELAND WATER & SEWER FUND REVENUE	3,769,829.00
FUND 6000 WESTMORELAND WATER & SEWER FUND EXPENDITURES	
WATER & SEWER FUND EXPENDITURES	1,374,629.00
DEBT SERVICE	623,838.00
CONTINGENCY	729,132.00
CAPITAL PROJECTS	62,410.00
TOTAL WESTMORELAND WATER & SEWER FUND EXPENDITURES	3,769,829.00

MORN REAM, COUNTY ADMINISTRATOR
BY ORDER OF
THE WESTMORELAND COUNTY BOARD OF SUPERVISORS

B. Adoption of County Tax Rates:

Chairman Fisher asked if there are any questions or concerns regarding the proposed tax rate schedule for FY 2023-2024, if not, asked for a motion.

Upon motion by Woody Hynson, second by Dorothy Dickerson Tate and carried unanimously with Russ Culver, Dorothy Dickerson Tate, Tim Trivett, Woody Hynson and Chairman Fisher voting "aye". The Board approved the Westmoreland County Tax Rates for FY 2023-2024.

****NEXT PAGE – TAX RATES****

DARRYL E. FISHER, CHAIRMAN
ELECTION DISTRICT NO. 1
MAGUIR, VIRGINIA 22520

W. W. HYNSON, VICE CHAIRMAN
ELECTION DISTRICT NO. 4
COLONIAL BEACH, VIRGINIA 22543

RUSS CULVER
ELECTION DISTRICT NO. 2
MONTROSS, VIRGINIA 22520

DOROTHY DICKERSON TATE
ELECTION DISTRICT NO. 3
MONTROSS, VIRGINIA 22520

TIMOTHY J. TRIVETT
ELECTION DISTRICT NO. 5
COLONIAL BEACH, VIRGINIA 22543



NORM RISAVI
County Administrator
P. O. BOX 1000
MONTROSS, VIRGINIA 22520-1000
PHONE: 804/633-0130
FAX: 804/633-0134
E-mail: nrissav@westmoreland-county.org
Web Page: www.westmoreland-county.org

WESTMORELAND COUNTY, VIRGINIA

Board of Supervisors

MONTROSS, VIRGINIA 22520-1000

WESTMORELAND COUNTY TAX RATES

FY 2022-2023

	FY 2022-23 *School District Tax Rates (per \$100)	FY 2022-23 General Government Tax Rates (per \$100)	Combined FY 2022-23 Tax Rates (per \$100)
Personal Property	\$1.60	\$2.15	\$3.75
Mobile Homes	\$0.46	\$0.16	\$0.62
Farm Machinery	\$1.46	\$0.29	\$1.75
Machinery & Tools	\$2.00	\$0.00	\$2.00
Merchant's Capital	\$0.72	\$0.24	\$0.96
Real Estate	\$0.22	\$0.40	\$0.62
Public Utilities	\$0.46	\$0.16	\$0.62

* School District Rates are not applicable in the Town of Colonial Beach

Placid Bay Sanitary District Tax Rates FY 2022-2023	
Real Estate Tax Rate	\$0.06/\$100
Personal Property Tax Rate	\$0.001/\$100
Road Improvement User Fee	\$144.00/lot

Glebe Harbor-Cabin Point Sanitary District Tax Rate FY 2022-2023	
Recreation User Fee	\$215.00/lot

FY 2022-2023 Sewer Residential Rates		FY 2022-2023 Sewer Commercial Rates	
Coles Point Phase I	\$42.00	Coles Point Phase I	\$45.00
Coles Point Phase II	\$42.00	Coles Point Phase II	\$45.00
Washington District Phase I	\$42.00	Washington District Phase I	\$45.00
Washington District Phase II	\$42.00	Washington District Phase II	\$45.00
Glebe Harbor/Cabin Point/Drum Bay & Tidwells	\$42.00	Glebe Harbor/Cabin Point/Drum Bay & Tidwells	\$45.00
*Montross Westmoreland	\$37.00	*Montross Westmoreland	\$68.00
*1 st 6,000 gallons/per 1,000 gallons \$6.25		*1 st 6,000 gallons/per 1,000 gallons \$11.50	

C. Adoption of Placid Bay Sanitary District Tax Rates & User Fees for FY 2023-2024:

Chairman Fisher asked if there are any questions or concerns regarding the proposed tax rates and user fees for Placid Bay Sanitary District, if not, asked for a motion.

Upon motion by Woody Hynson, second by Tim Trivett and carried unanimously with Dorothy Dickerson Tate, Russ Culver, Tim Trivett, Woody Hynson and Chairman Fisher voting "aye". The Board approved the Placid Bay Sanitary District Tax Rates & User Fees for FY 2023-2024.

D. Adoption of Glebe Harbor-Cabin Point Sanitary District Tax Rates & User Fees for FY 2023-2024:

Chairman Fisher asked if there are any questions or concerns regarding the proposed tax rates and user fees for Glebe Harbor-Cabin Point Sanitary District for FY 2023-2024, if not, asked for a motion.

With no further discussion, upon motion by Russ Culver, second by Dorothy Dickerson Tate and carried unanimously with and Chairman Fisher voting "aye". The Board approved the Glebe Harbor-Cabin Point Sanitary District Tax Rates & User Fees for FY 2023-2024.

5. VIRGINIA DEPARTMENT OF TRANSPORTATION

Carter White, Assistant Residency Engineer, was present and acknowledged by the Board. He first reviewed the monthly report.

**** NEXT PAGE – VDOT MONTHLY REPORT****



Westmoreland County Board of Supervisors
May 2023 VDOT Report

Maintenance Activity Highlights

Completed:

- Litter removal (Rt 664 Bowie Rd, countywide underway)
- Two stormwater basin repairs (Rt 3)
- Beaver dam removal (Longwood Rd, Mt Pleasant Rd)
- Brush cutting (Beales Wharf Rd, Rt 202 Kinsale area, Nomini Hall Rd)
- Pipe cleaning (Stratford Harbor, Buena Vista, Granny's Bar)
- Address work orders countywide

Upcoming:

- Pipe cleaning countywide
- Brush cutting (primary routes)
- Sign maintenance (primary routes)
- Slope repair Rt 202
- Grade gravel roads countywide
- Concrete ditch repair (Roundhill Rd at Rt 205)
- Patch potholes countywide
- Address work orders countywide

Pavement Schedule

Plant Mix

Rt 664, Bowie Rd (Rt 3 to Breezewood Dr) **Under Construction**
Rt 205, James Monroe Hwy (KG County line to Rt 3)
Rt. 205Y, Colonial Ave (Rt 205 to End State Maintenance)

Surface Treatment **Under Construction**

Rt 600 Neenah Rd	Rt 603 Mulberry Ln	Rt 616 Tavern Run Rd
Rt 617 Gardy's Mill Rd	Rt 619 Chestnut Level Ln	Rt 621 Nomini Grove Rd
Rt 623 Finchs Hill Rd	Rt 627 Pierce Ln	Rt 628 Stoney Knoll Rd
Rt 629 Round Hill Rd	Rt 640 Grants Hill Ch Rd	Rt 644 Wild Sally Rd
Rt 658 Monroe Bay Cir	Rt 668 Taylor Town Rd	Rt 670 Griffith Corner
Rt 677 Ephesus Church Rd	Rt 691 Northernmost Rd	Rt 695 Edge Hill Rd
Rt 698 Grainery Rd	Rt 699 Pratts Pl	Rt 702 Tate Town Rd
Rt 706 Worrell Ln	Rt 713 Twilight Ln	Rt 714 Waughtel Dr
Rt 716 Lynch Point Rd	Rt 720 Johnson Town Rd	Rt 729 Springfield Beach Rd
Rt 765 Whitehall Rd	Rt 1050 Beulah Ln	

Construction Projects

SSYP:

Rt 735 Grannys Bar Rd; Summer 2023 Rt 652 Charles Way; Summer 2024
Rt 685 Ashbury Rd; Summer 2025

Revenue Sharing:

Egret Ct; Summer 2023	Anchor Ct; Summer 2023
Deux Rue; Summer 2024	Holly Way Ph III; Summer 2024
Hickory Ln; Summer 2025	Birch Ln; Summer 2025
Woodmount Dr; Summer 2025	Pinewood Ln; Summer 2025
Lakeview Ln; Summer 2026	

Bridge:

Rt. 621 at Tidwells Marsh (replacement); Summer 2023
UPC 118262 Rt. 205 over Branch of Rosier Creek; Scour Repair; TBD
UPC 121539 Rt. 658 over Monroe Creek; Summer 2024

Contacts:

VDOT Customer Service Center: 1-800-FOR-ROAD

David L. Beale, P.E.
Resident Engineer
(804) 333-7941

david.beale@vdot.virginia.gov

Carter White
Assistant Residency Administrator
(804) 333-7942

carter.white@vdot.virginia.gov

Rex Reichert
Hague Area Headquarters Superintendent
(804) 695-8610
rex.reichert@vdot.virginia.gov

Mr. White reviewed the powerpoint presentation on the Secondary Six Year Plan (SSYP) for FY 2024-2029. There is a Public Hearing tonight on the Secondary Six Year Plan. He stated the Code of Virginia requires the Board of Supervisors and VDOT to formulate a six year secondary improvement plan and priority list for the secondary improvement budget. Reminded everyone that this is only for the secondary system, not for the primary roads system and has nothing to do with private roads. It is also not for things like repaving, ditching and shoulder repair. Mr. White noted this is only for improvements on the secondary system. Once completed he asked if the Board had any additional questions or concerns before the public hearing?

There are two sources of funding; first is telefees and these come from the utility companies to have facilities in VDOT right-of-ways for when they apply for permits. The second one is the district grant – unpaved and this is based on a prorated share on the amount of road in each county that has 50 cars per day or more. First priority is Granny's Bar Road (from 679 to end of state maintenance) and should start late summer this year; Second priority is Charles Way (from 628 to end of state maintenance) and will start next year; Third priority is Ashbury Road (from 685 to end of state maintenance). Last is Countywide engineering and survey, one thing it can be used on is countywide right-of-way, minor surveys and speed studies; and future unpaved funds place holder for funds that must be used on unpaved roads.

Chairman Fisher asked the Board if anyone had any questions, if not, he would go to the public for comment on SSYP for FY 2024-2029. Chairman Fisher then reviewed the guidelines for the public comment period and then opened the floor for comment.

Chairman Fisher asked to let the records show that no one came forward to comment on the SSYP for FY 2024-2029.

Mr. Carter noted before the vote that the Resolution must state that the Board is ok with VDOT combining the budget items into one countywide item.

Chairman Fisher then asked the Board members if there were any additional questions or comments and, if not, he asked for a motion.

Upon motion by Tim Trivett, second by Woody Hynson and carried unanimously, the Board approved the VDOT Secondary Six Year Plan for FY 2024-2029 and approves VDOT combining the county items into one countywide item.

Public Hearing Notice

The Virginia Department of Transportation and the Board of Supervisors of Westmoreland County, in accordance with Section 33.2-331 of the Code of Virginia, will conduct a joint public hearing in the public meeting room at the front entrance of the George D. English, Sr. Memorial Building located at 111 Polk Street, Montross, Virginia at 6:15 p.m. on May 8, 2023. The purpose of this public hearing is to receive public comment on the proposed Secondary Six-Year Plan for Fiscal Years 2024 through 2029 in Westmoreland County and on the Secondary System Construction Budget for Fiscal Year 2024. Copies of the proposed Plan and Budget are available on the Westmoreland County government website: www.westmoreland-county.org.

All projects in the Secondary Six-Year Plan that are eligible for federal funds will be included in the Statewide Transportation Improvement Program (STIP), which documents how Virginia will obligate federal transportation funds.

The meeting will be accessible to the public via live stream media. Instructions on how to access the live stream video will be available on the Westmoreland County government website: www.westmoreland-county.org.

Citizens wishing to comment are asked to submit written comments to be accepted as part of the public record. Comments may be submitted immediately via electronic mail: publiccomment.bos@westmoreland-county.org. Comments may also be submitted by fax: (804) 493-0134 or by mail to: Norm Risavi, County Administrator, P. O. Box 1000, Montross, VA 22520. Additionally, written comments may be placed in the Treasurer's Office drop box outside the George D. English, Sr. Memorial Building at 111 Polk Street, Montross, VA 22520. Comments submitted via the Treasurer's Office drop box should be in a sealed envelope which is clearly marked "Secondary Six-Year Plan Public Hearing." Submissions of written comments must include the citizen's name and address. Please construct your comments in such a manner that they are limited to three (3) minutes when read at a typical oral reading pace. For comments provided in representation of a group, the time limit is five (5) minutes. All comments must be received by close of business on May 4, 2023.

Persons requiring special assistance to attend and participate in this hearing should contact the Virginia Department of Transportation at (804) 333-3696. Persons wishing to speak at this public hearing should contact the Westmoreland County Board of Supervisors at (804) 493-0130.

Westmoreland News:

Please publish in your paper on April 19, 2023 and April 26, 2023. Please send the bill and a copy of the tear sheet to the following address:

**Teresa Bundy
Residency Business Administrator
Virginia Department of Transportation
734 Barnfield Road
Warsaw, Virginia 22572**

Westmoreland County

Westmoreland County (096) As of 4/3/2023

UPC	Description							Totals	
122275	ROUTE 735 - GRANNYS BAR ROAD								
1 00	Project 735096632	END STATE MAINTENANCE (MP ROUTE 679 (MP 0.35) 0.00)							
		Previous	Budget	Projected	Total	PE	RW	CN	
			\$160,000	\$0	\$160,000			9/25/2024	
		Total Estimate		\$160,000			\$0	\$0	\$160,000
		Balance:		\$0					
		Funding Detail							
		Previous	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029	
	6030606 Secondary Formula - Telecommunications :	\$122,510	\$0	\$0	\$0	\$0	\$0	\$0	
	6071700 HB2 DG: Unpaved - Westmoreland	\$9,400	\$28,078	\$0	\$0	\$0	\$0	\$0	
								\$160,000	
122274	ROUTE 652 - CHARLES WAY								
2 00	Project 652096633	ROUTE 628 (MP 0.00) ROUTE 628 (MP 0.20)							
		Previous	Budget	Projected	Total	PE	RW	CN	
			\$100,000	\$0	\$100,000			9/25/2024	
		Total Estimate		\$100,000			\$0	\$0	\$100,000
		Balance:		\$0					
		Funding Detail							
		Previous	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029	
	6030606 Secondary Formula - Telecommunications :	\$0	\$39,925	\$0	\$0	\$0	\$0	\$0	
	6071700 HB2 DG: Unpaved - Westmoreland	\$0	\$29,702	\$30,373	\$0	\$0	\$0	\$0	
								\$100,000	



122273	ROUTE 685 - ASHBURY ROAD								
3 00	Project 685096634	ROUTE 3 (MP 0.00) END OF STATE MAINTENANCE (MP 0.37)							
		Previous	Budget	Projected	Total	PE	RW	CN	
		\$0	\$160,000	\$0	\$160,000			10/1/2028	
		Total Estimate		\$160,000			\$0	\$0	\$160,000
		Balance:		\$0					
		Funding Detail							
		Previous	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029	
	6030606 Secondary Formula - Telecommunications :	\$0	\$0	\$39,925	\$14,970	\$0	\$0	\$0	
	6071700 HB2 DG: Unpaved - Westmoreland	\$0	\$0	\$36,747	\$60,052	\$0	\$0	\$0	
								\$160,000	
112645	COUNTYWIDE ENGINEERING & SURVEY								
9999 00	Project 9999098	VARIOUS LOCATIONS IN COUNTY VARIOUS LOCATIONS IN COUNTY							
		Previous	Budget	Projected	Total	PE	RW	CN	
		\$0		\$169,724	\$169,724			01/17/18	
		Total Estimate		\$0			\$0	\$0	
		Balance:		\$169,724					
		Funding Detail							
		Previous	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029	
	6030606 Secondary Formula - Telecommunications :	\$28,000	\$0	\$0	\$24,949	\$19,925	\$19,925	\$19,925	
								\$169,724	
3229	FUTURE UNPAVED FUNDS: YR4-YR6								
9999 00	Project 1204001	VARIOUS LOCATIONS IN COUNTY							
		Previous	Budget	Projected	Total	PE	RW	CN	
		\$0	\$0	\$205,056	\$205,056				
		Total Estimate		\$0			\$0	\$0	
		Balance:		\$205,056					
		Funding Detail							
		Previous	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029	
	6071700 HB2 DG: Unpaved - Westmoreland	\$0	\$0	\$0	\$0	\$68,352	\$68,352	\$68,352	
								\$205,056	



RURAL RUSTIC ROADS

- The Rural Rustic Road program is a practical approach to paving Virginia's low-volume roads. It aims to keep traditional rural lane ambience, while improving road surfaces within the current right-of-way.
- Criteria:
 - **Must be an unpaved road already within the State Secondary system**
 - **Must carry no more than 1,500 Vehicles Per Day**
 - **Must be a priority (line item) in the approved SSYP if the funding source is from the secondary system allocations; if secondary allocations are not used it is not required to be in the SSYP**
 - **Must be predominately for local traffic; Board of Supervisors must make an effort to limit growth on roads improved under the program**
 - **Must have sufficient roadway drainage or require only minor improvements**
 - **For additional requirements, please reference the Local Assistance Division website; <http://www.virginiadot.org/business/local-assistance.asp>**



WESTMORELAND COUNTY UNPAVED ROADS							
ROUTE	NAME	FROM	TO	LENGTH (mi)	VPD 2021	SSYP	
696	Westmoreland Park Roads	Route 347	2.40 MI N Route 347	2.40	150		
725	Granny's Bar Rd	Route 679	Dead End	0.35	100	Y	
652	Charles Way	Route 928	Dead End	0.52	80	Y	
695	Ashburn Rd	Route 3	Dead End	0.37	80	Y	
708	Jenkins Point Rd	Route 645	Dead End	0.25	50		
652	New Monrovia Rd	0.25 MI N Route 205	1.31 MI N Route 205	0.56	50		
653	Waverly Rd	Route 640	Route 624	0.55	40		
689	Erins Dr	Route 649	Dead End	0.50	40		
747	Halbrook Ln	Route 729	Dead End	0.30	40		
734	Weavers Rd	Route 643	Dead End	0.35	30		
743	Kelly Ln	Route 622	Dead End	0.28	30		
602	Vault Field Rd	Route 601	Dead End	0.65	30		
733	Bull Neck Rd	Route 615	Dead End	0.75	30		
634	Meadow Lane	Route 3	Dead End	0.30	30		
636	Cottage Farm Rd	Route 634	Route 638	1.95	30		
752	Woods Rd	Route 610	Dead End	0.17	30		
601	Kings Mill Rd	Route 600	Route 602	3.00	30		
737	Walnut Farm Rd	Route 621	Dead End	0.18	20		
648	Stratford Hall Rd	Route 643	Dead End	0.40	20		
651	St Pauls Rd	Route 3	Route 621	0.43	20		
740	Pleasant Retreat Ln	Route 690	Dead End	0.15	20		
669	Old Park Rd	Route 3	Route 347	0.50	20		
719	Route 719	Route 202	Dead End	0.10	20		
721	Haywood Ln	Route 3	Dead End	0.35	20		
649	Deep Point Rd	Route 645 E	Dead End	0.40	20		
742	Foxhall Rd	Route 634	Dead End	0.60	20		
1403	Shore Ln	Route 1401	Route 1402	0.22	20		
1403	Shore Ln	W Route 1402	E Route 1403	0.18	20		
1402	Long St	Route 671	W Route 1403	0.29	20		
673	Cedar Field Rd	Route 621	Dead End	0.20	10		
717	Weeks Rd	Route 643	Dead End	0.45	10		
709	Meadow Dr	Route 645	Dead End	0.08	10		
648	Norwood Dr	Route 645	Dead End	0.10	10		
675	Mt Pleasant Rd	Route 612	Dead End	0.84	10		
700	Pine Rd	Route 701	Dead End	0.50	10		
1404	Clave Ln	Route 1402	Dead End	0.04	10		
1005	Sigourney Dr	Route 1003	Dead End	0.11	10		
642	Cloverdale Ln	Route 3	Dead End	1.00	5		
678	Harts Landing Rd	Route 625	0.75 MI S Route 625 (@ Turnaround)	0.76	4		
TOTAL Unpaved				21.34			
TOTAL > 50 VPD				4.75			





Questions?

Mr. White asked the Board if they had any requests:

Woody Hynson stated that Pomona Road and Cedar Hill Road needs limb trimming to see oncoming traffic because limbs are blocking view. Also, behind Halls Store dirt road, Charles Way – will the work include ditch and drainage work because it appears that is what is needed. Mr. Carter stated he will do the best they can but it will probably not solve that problem. Mr. Hynson then asked the deeper you dig a ditch the deeper you expose water or is more dirt exposed so that it would allow more drainage during heavy rains. Mr. Carter replied that the outfall is the key whatever that outfall elevation is you can dig deeper than that and in some cases the deeper you dig it would cause more water to fill the ditch.

Chairman Fisher stated on Rt. 203 Nomini Hall Road and Ebenezer Church Road coming back to Lyell's there is a county store and off to the left all the water comes down the field and across the road over a driveway and every time it rains hard it washes out the driveway. It appears there is a drainage pipe where the depression is and it allows the water to drain unfortunately over the driveway. Maybe that pip can be redirected. Chairman Fisher agreed to meet with Carter or David and show them what's going on.

6. TOWN OF COLONIAL BEACH/CORRESPONDENCE

Caryn Self Sullivan, was recognized and presented the following past and upcoming events in the Town

- Second Friday Art Walk is this coming Friday, May 12th 6:00-9:00 and is a sip-n-stroll event;
- Saturday, May 13th is the 12th annual dog day next to Dockside; agility course and tricks, prizes are given and all money benefits the Colonial Beach humane society;
- June 10-11th 72nd Annual Potomac River Festival;
- June 17th Juneteenth event and it is a sip-n-stroll event;
- June 18th is the Annual Father's Day Car Show and it is a sip-n-stroll event;
- Community Relations (COMRAL) – South Potomac Civilian Military Community Relations Group and Colonial Beach is hosting their quarterly meeting on May 11th, 8:30am at the Ice House Marina;
- Parks and Recreation Master Plan – Barry Dunn (the firm hired to complete the parks and recreation master plan presented their initial findings during a community meeting on March 22nd and will return May 15th at 5:30 to provide the survey results on Eleanor Park and discuss their vision for the Eleanor Park design;
- Stormwater and Resiliency Plan held the initial kick off meeting with staff and Berkley Group and TetriTech, there is a survey on line for citizens to take;
- Bike/Golf Path will have solar lights installed beginning this week; and
- Next Town Council Meeting will be May 17th and will include the adoption of the 2023-2024 budget.

7. TOWN OF MONTROSS/CORRESPONDENCE

Fran Taylor, Town Manager, was recognized and presented the following:

- New Park waiting for grass to grow so they can have a ribbon cutting and dedication hopefully in July. Have been meeting with master gardeners to plant flower beds and bushes to make the park beautiful;
- New water line installation is ahead of schedule and notice has gone out for bids for the meters;
- First 1st Friday was last Friday, May 5th and was a huge success;
- May 4th was the National Day of Prayer at Courthouse Square and was a wonderful event;
- Saturday, May 6th was the 75th Anniversary of the Montross Fire Department and was a great celebration;
- New well – preliminary work has begun; and
- Fall Festival work has begun and a kick off meeting will be held in a couple weeks.

8. LAND USE CASE #2305-RNC-01

Chairman Fisher read the specifics of the Land Use case – Case #2305-RNC-01 is a request by Nuhan Demirkan, 173 Yeocomico Court, Kinsale, VA 22488, to change Yeocomico Court to Demirkan Way. This road is described as a private right of way off Bancton Road, Route 606, Cople Magisterial District.

Darrin Lee was present and acknowledged by the Board, he continued with reviewing the Staff Report which detailed information regarding the road name. Mr. Lee noted they received a petition to rename an existing private right-of-way currently named Yeocomico Court and petitioner would like to change that name to Demirkan Way. There are similar sounding road names in the County that could cause conflict with the current road name, such as, Old Yeocomico Road and Yeocomico Land. Therefore the proposed name Demirkan Way would not pose any confusion to the existing road names. Once Mr. Lee was done he asked the Board if they had any questions.

Chairman Fisher asked the Board if anyone had any questions, if not, he would go to the public for comment on Case #2305-RNC-01. Chairman Fisher reviewed the guidelines for the public comment period and then opened the floor for comment.

Richard Wilkins – spoke in favor of changing the name from Yeocomico Court to Demirkan Way.

Chairman Fisher asked if anyone else from the public wanted to comment on this topic, no one else came forward and with that Chairman Fisher closed the public comment portion of the meeting and then came back to the Board for comments and/or vote.

Chairman Fisher asked the Board members if there were any additional questions or comments, if not, asked for a motion.

Upon motion by Tim Trivett, second by Dorothy Dickerson Tate and carried unanimously with Woody Hynson, Russ Culver, Tim Trivett, Dorothy Dickerson Tate and Chairman Fisher voting “aye”. The Board approved the Land Use Case #2305-RNC-01 as presented by Darrin Lee.

**** NEXT PAGE – LAND USE DOCUMENTS ****



Westmoreland County, Virginia
LAND USE ADMINISTRATION

Building Official
Zoning Official
Planning Commission
Board of Zoning Appeals
Board of Building Appeals
Wetlands Board

P.O. Box 1000

Montross, VA 22620

(804) 493-0120

MEMORANDUM

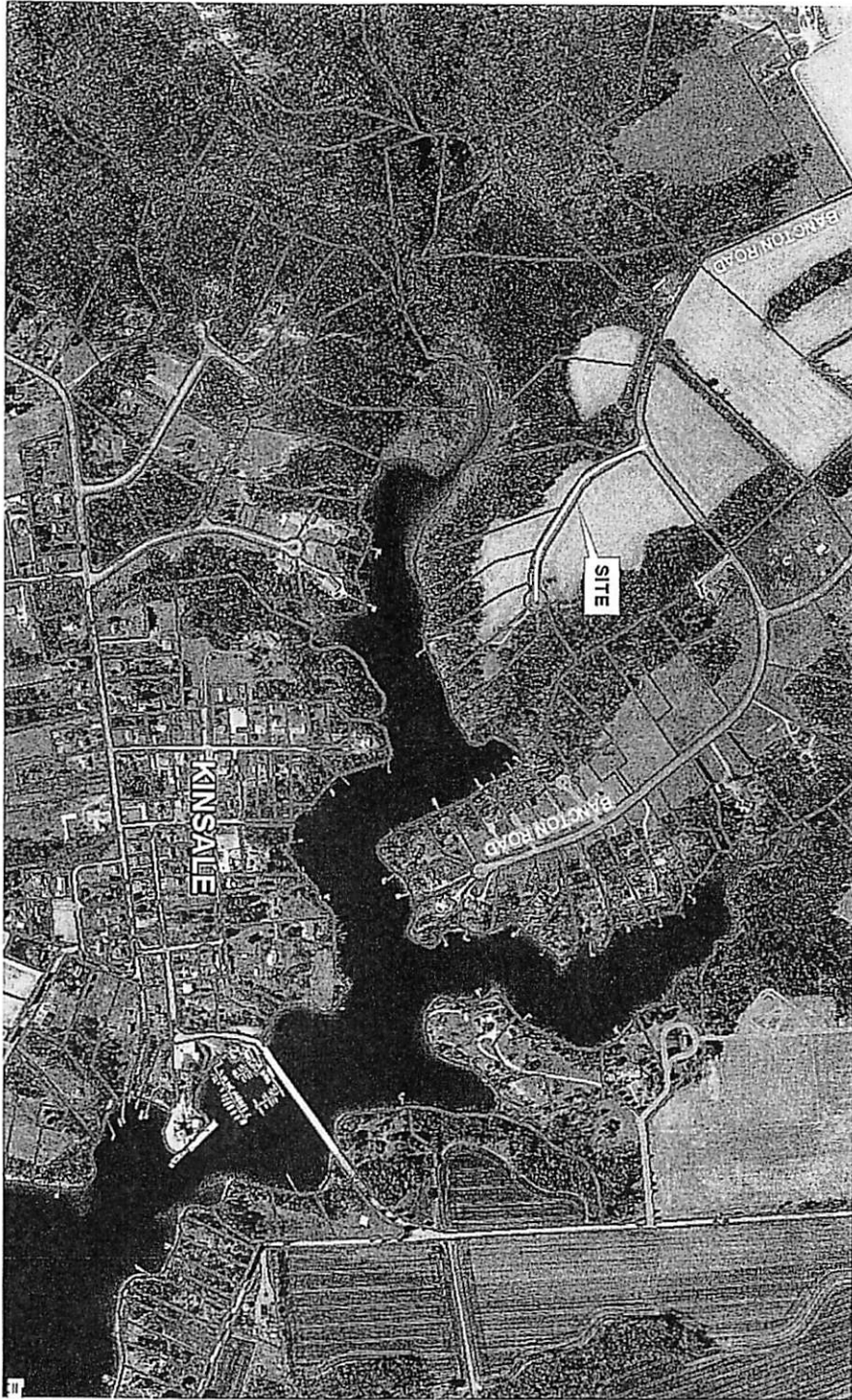
To: Westmoreland County Board of Supervisors
From: Darrin Lee, Land Use Administration
Date: May 4th, 2023
Subject: Petition to rename a private right-of-way off of Bancton Road

A petition to rename an existing private right-of-way has been submitted for your consideration. The private right-of-way is currently named Yeocomico Court. The request is to change the name to Demirkan Way. This right-of-way is located in the Kinsale Bluff Subdivision and just outside of the Levelgreen Subdivision. It intersects with Bancton Road. The right-of-way was originally named Yeocomico Court in a 1989 plat. There are similar sounding road names in the county that could cause conflicts such as Old Yeocomico Road and Yeocomico Lane. Board of Supervisors approval is needed to rename the right-of-way.

The petition has been signed by a majority of the landowners currently adjacent to the roadway. There is currently one existing dwelling/structure on this road. The emergency 911 numbers are currently addressed using Yeocomico Court.

Attachments:

Aerial photo of road and surrounding area
DRAFT resolution for the renaming of a certain right-of-way
Petition submitted by applicant(s)
County Code section 42-32 and related sections
1989 Plat (Richard Allison Jr. and Associates)
Letter of Support



A RESOLUTION ASSIGNING A NAME TO A CERTAIN RIGHT-OF-WAY

WHEREAS, the Board of Supervisors adopted a process for assigning names to roads and streets within Westmoreland County by Resolution on September 11, 1995; and

WHEREAS, the Land Use Administrator has presented the naming of a certain right-of-way to this Board in accordance with that Resolution.

NOW, THEREFORE, BE IT RESOLVED by the Westmoreland County Board of Supervisors that the following right-of-way shall have the following name and is to be listed in the Westmoreland County Road Name Index:

<u>Location</u>	<u>Current Road Name</u>	<u>New Road Name</u>
Off of Bancton Road (private right-of-way)	Yeecomico Court	Demirkan Way

May 8, 2023
Date of Adoption

Darryl E. Fisher, Chairman
Board of Supervisors
Westmoreland County



WESTMORELAND COUNTY STREET NAME PETITION

The purpose of this petition is to prevent and eliminate street name duplications and to assure that those property owners along a proposed street have an input on the naming of said street.

We the undersigned, present this petition and request that a public hearing be called by the Westmoreland County Board of Supervisors to consider the following petition.

We request a street name be assigned to a previously named road.

BEFORE COMPLETING THE REST OF THIS FORM, PLEASE CONTACT THE PROPERTY ADDRESSING OFFICE TO ENSURE THAT THE NAME YOU ARE REQUESTING IS NOT CURRENTLY BEING USED OR IS RESERVED BY OTHER PARTIES AND THAT THE NAME COMPLIES WITH WESTMORELAND COUNTY PROPERTY ADDRESSING ORDINANCE.

Please complete the following information. You are required to obtain the signatures of 50% of the PROPERTY OWNERS that border the proposed street. If the request is approved a suitable scaled map document (ex: plat, road maintenance agreement, etc.) showing the new name must be recorded in the records room with the Clerk of the Circuit Court. Please wait until you receive correspondence from the land use office before proceeding.

PETITION LEADER (COMPLETE THE FOLLOWING)

Date of Request: 3/16/23

First Name: Nuhan Last Name: Demirkan

Mailing Address: 173 Yeocomico Ct.

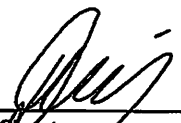

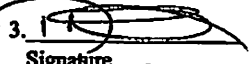
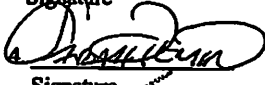


City: Kinsale State: VA Zip Code: 22488

Proposed Name: 173 Demirkan Way

Signature of petition leader: 



I understand that by signing this petition that if approved, both my physical (E911) and mailing address could be changed as a result.

1.  Signature	<u>DEMIR DEMIRKAN</u> Name	<u>OWNER</u> Position	<u>3/15/2023</u> Date
2.  Signature	<u>Seda Ince-Demirkan</u> Name	<u>Owner</u> Position	<u>3/15/2023</u> Date
3.  Signature	<u>T. Nuhun Demirkan</u> Name	<u>Owner</u> Position	<u>3/15/2023</u> Date
 Signature	<u>SARAH DEMIRKAN</u> Name	<u>OWNER</u> Position	<u>3/15/23</u> Date
 Signature	<u>Rauf Demirkan</u> Name	<u>Owner</u> Position	<u>3/15/23</u> Date
6.  Signature	<u>Autumn Demirkan</u> Name	<u>Owner</u> Position	<u>3/15/23</u> Date

Return this form to: Land Use Administration, P.O. Box 1000, Montross, VA 22520 attn: Darrin Leo

ARTICLE II. - NAMING OF STREETS, ROADS AND ALLEYS²¹

Footnotes:

-- (2) --

State Law reference— Authority of board of supervisors as to naming of streets, roads and alleys, Code of Virginia, § 15.2-2019; numbers to be placed on buildings, Code of Virginia, § 15.2-2024.

Sec. 42-31. - In subdivisions.

In all newly platted subdivisions which fall under the purview of the county subdivision ordinance, the subdivider shall name all new streets, roads and alleys in accordance with the provisions of such subdivision ordinance, which names shall be considered approved by the board of supervisors upon approval of the plat of subdivision upon which such names are recorded. Priority to street names shall be given to names and subjects of historical or cultural significance relative to the subdivided property, the surrounding area of the subdivision or the county.

(Code 1988, § 15-26; Ord. of 2-8-1999, § 15-26)

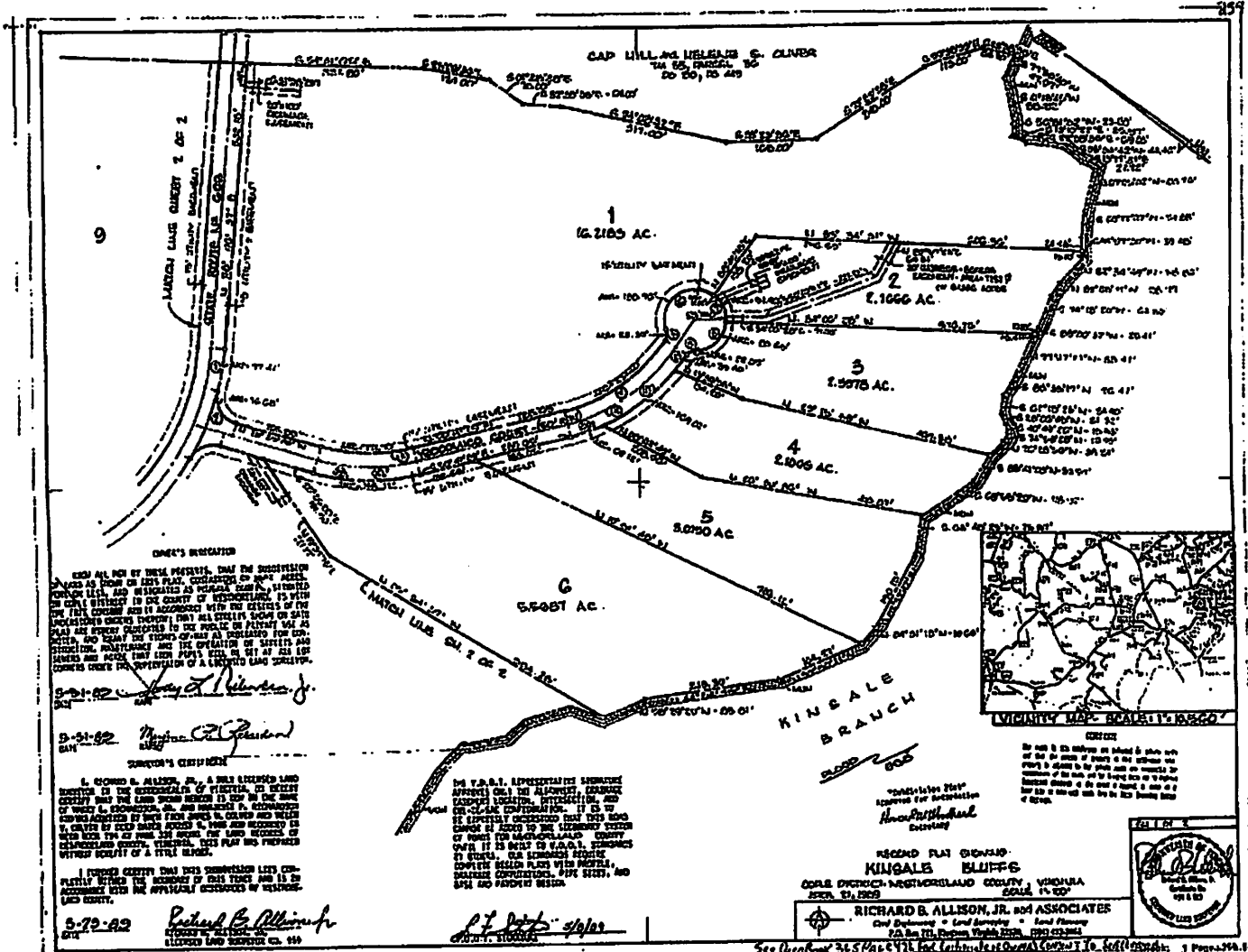
Sec. 42-32. - Outside subdivisions.

- (a) Any existing street, road or alley in the county providing public access for which a name has not been previously recorded and which is not a new street, road or alley within a subdivision, as set forth in section 42-31, may be given a name as described in this section.
- (b) Any property owner along a street may petition the board of supervisors to name the street, road or alley. The proposed road name shall be advertised twice in the local newspaper for public hearing by the board of supervisors, and the county will notify adjacent property owners along the road. Petitioners are responsible for obtaining any letters of support from property owners along the road.
- (c) The board of supervisors will conduct the public hearing and determine the road name. In addition to the street name priorities of section 42-31, commonly used names for streets shall take precedence over family names unless otherwise determined by the board of supervisors. Each property owner affected by a named road shall be responsible for all change of address notifications and associated costs.
- (d) Petitioners shall pay the initial costs of signs, posts and installation of road name signs for newly named roads if there are three or fewer residential dwelling units or businesses located along the road, and a sign maintenance agreement shall be required to ensure continued maintenance of the signs by petitioners until such time as four or more residential dwelling units or businesses are located along the road. The county shall maintain the signs following the development of four or more residential dwelling units or businesses along a road.
- (e) The county shall record a suitable document with the clerk of the circuit court identifying the general location of the newly named road, parcels affected by such road name and the street addresses of such parcels.

(Code 1988, § 15-27; Ord. of 2-8-1999, § 15-27)

Sec. 42-33. - Renaming.

- (a) Any existing street, road or alley in the county for which a name has been previously recorded as set forth in sections 42-31 or 42-32, or otherwise assigned by the board of supervisors, may be given a new name as described in this section.



BEFORE ME, the undersigned authority, on this day personally appeared Richard B. Allison, Jr., known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same for the purposes and consideration therein expressed.

Given under my hand and seal of office this 15th day of August, 2023.

Richard B. Allison, Jr.
Surveyor

5-75-23
DAY

I, Richard B. Allison, Jr., a duly licensed and qualified surveyor of Virginia, do hereby certify that this instrument was prepared by me or under my direct supervision and that I am a duly licensed and qualified surveyor of Virginia.

I, Richard B. Allison, Jr., do hereby certify that this instrument was prepared by me or under my direct supervision and that I am a duly licensed and qualified surveyor of Virginia.

5-75-23
DAY

THE F.B.S.I. REPRESENTATIVE HEREBY APPROVES THE ALLEGED CORRECTNESS OF THE LOCATION, EXTENT, AND AREA OF THE SURVEYED LANDS AND THE ACCURACY OF THE MEASUREMENTS THEREON. IT IS TO BE UNDERSTOOD THAT THIS APPROVAL IS GIVEN TO THE SURVEYOR'S CERTIFICATE ONLY. IT IS NOT TO BE CONSIDERED AS A GUARANTEE OF THE CORRECTNESS OF THE SURVEYOR'S CERTIFICATE OR AS A GUARANTEE OF THE CORRECTNESS OF THE SURVEYOR'S CERTIFICATE.

R. J. [Signature]
F.B.S.I. REPRESENTATIVE

RECORD PLAN SHOWING
KINGDALE BLUFFS
LOCAL DISTRICT-NORTHAMPTON COUNTY, VIRGINIA
AREA 23, 2223

RICHARD B. ALLISON, JR. and ASSOCIATES
Civil Engineering • Land Surveying • Land Planning
P.O. Box 701, Roanoke, Virginia 24060 (540) 983-3443



9. OLD BUSINESS

Nothing presented at this meeting.

10. NEW BUSINESS

Resolution – Establishing salaries of members of the Board of Supervisors - Prior to a vote, Chairman Fisher stated in order to be completely transparent he would read the Resolution. Chairman Fisher explained that in order to experience this increase the current Board members would have to be re-elected in November as this change in salary will not take place until January 1, 2024. Chairman Fisher proceeded to read the Resolution.

With no further discussion, upon motion by Russ Culver, second by Woody Hynson and carried unanimously with Woody Hynson, Tim Trivett, Dorothy Dickerson Tate, Russ Culver and Chairman Fisher voting "aye". The Board approves the Resolution increasing the salaries of the Board of Supervisors, effective January 1, 2024, to \$15,000 per year for all members; additional \$1,000.00 per year for the Chairman and an additional \$750.00 per year for Vice Chairman.

RESOLUTION
ESTABLISHING SALARIES OF MEMBERS OF THE BOARD OF SUPERVISORS
EFFECTIVE JANUARY 1, 2024

BE IT RESOLVED, by the Westmoreland County Board of Supervisors, pursuant to the provisions of Section 15.2-1414.2 of the Code of Virginia, 1950, as amended, that effective January 1, 2024, the annual compensation for each member of the Board of Supervisors of Westmoreland County shall be in the amount of \$ _____, with the Chairman receiving an additional \$1,000.00 per year and the Vice Chairman receiving an additional \$750.00 per year.

Darryl Fisher, Chairman
Westmoreland County Board of Supervisors

Darryl Fisher _____
W.W. Hynson _____
Russ Culver _____
Dorothy Dickerson-Tate _____
Tim Trivett _____

11. COUNTY ADMINISTRATOR'S COMMENTS

A. **Chandlers Mill Pond Update** – Mr. Risavi stated he received an email from John Kirk regarding Chandlers Mill Pond and Mr. Kirk stated the site has been cleaned up and being prepared for work to take place and as materials become available work will continue. It is still anticipate project completion in early 2024. Discussion continued regarding when project will actually be completed.

Norm Risavi

From: Kirk, John (DWR) <John.Kirk@dwr.virginia.gov>
Sent: Wednesday, May 3, 2023 11:50 AM
To: Idgcpa@verizon.net; Patricia Jones; paul@nnbs1.com; Norm Risavi; Ransone, Margaret B; Stuart, Richard H.; Danielle Gunlock
Cc: Brown, Ryan (DWR); Gwynn, Becky (DWR); Compton, Jacob (DWR)
Subject: RE: Chandlers Mill Pond

Caution: This message is from an external source. Please use caution clicking links or opening files if you did not expect to receive them.

All,

I am reaching out today to provide an update on the status of our repair work to the dam at the Chandlers Mill Pond. Currently the contractor is on site working. At this stage, the site is being cleaned up and prepared for work on the additional spillway. Over the next couple of weeks, the grading and creation of the form for the concrete work of the new spillway will take place. Additionally, as materials become available, the culvert and road work will progress on the upper portion of the project. At this time, we still anticipate project completion and initiation of pond filling in the early 2024 timeframe. Please feel free to reach out to me with any questions as this project progresses.

Sincerely,

John



John Kirk
Capital Programs Manager, FCCO
804.754.6895
Virginia Department of Wildlife Resources
CONSERVE. CONNECT. PROTECT.
7870 Villa Park Dr., P.O. Box 90778, Henrico, VA 23228-0778
www.dwr.virginia.gov

From: Kirk, John (DWR)
Sent: Thursday, March 16, 2023 7:40 AM
To: Idgcpa@verizon.net; Patricia Jones <jonespj6162@gmail.com>; paul@nnbs1.com; nrisavi@westmoreland-county.org (nrisavi@westmoreland-county.org) <nrisavi@westmoreland-county.org>; Ransone, Margaret B <delmransone@house.virginia.gov>; district28@senate.virginia.gov; Danielle Gunlock <daniellegunlock@gmail.com>
Cc: Brown, Ryan (DWR) <Ryan.Brown@dwr.virginia.gov>; Gwynn, Becky (DWR) <Becky.Gwynn@dwr.virginia.gov>
Subject: Chandlers Mill Pond

All,

Chandlers Mill Dam emergency repairs are anticipated to start in the next couple of weeks. I appreciate your patience as we worked through the state budget and procurements processes. I will continue to serve as the DWR Project Manager for this project. I can be reached on my cell at 804-754-6895 or mail at john.kirk@dwr.virginia.com. Please contact me directly if you have any questions or concerns about this project. I am happy to go over the plans and discuss things in more detail at any time. I will be assisted by our Dam Safety Project Manager Jacob Compton, so you may see him from time to time in my place. Buchart Horn is the project

1

B. **NNRJ Budget FY 2023-2024 Approval** – Chairman Fisher stated that it is becoming more and more challenging to operate a Regional Jail and not come back to the localities for money. It has almost been 30 years and NNRJ has not cost the localities a dime to this point but it is becoming more and more difficult. The NNRJ has presented a balanced budget again with no

money coming from the localities. Chairman Fisher also noted that the Board of Supervisors from each locality is required to approve the budget, therefore, he asked if there are any questions regarding this proposed NNRJ budget, if not, he asked for a motion.

With no further discussion, upon motion by Woody Hynson, second by Dorothy Dickerson Tate and carried unanimously with Russ Culver, Dorothy Dickerson Tate, Tim Trivett, Woody Hynson and Chairman Fisher voting "aye". The Board approves the NNRJ Budget FY 2023-2024.

**** NEXT PAGE – NNRJ BUDGET****

Northern Rock Regional Jail Budget		Budget
Expenditures		FY 23/24
1000 Personnel Services		
1100 Salaries & Wages - Reg		\$ 5,426,663.00
1111 Board Members Comp.		\$ 15,600.00
1112 Adm. Salaries		\$ 199,384.00
1200 Salaries & Wages - O.T.		\$ 250,000.00
1300 Salaries & Wages Part-time		\$ 45,000.00
1701 Holiday Pay		\$ 113,203.00
TOTAL PERSONNEL SERVICES		\$ 6,049,020.00
2000 Employee Benefits		
2100 FICA		\$ 427,775.00
2210 VRS Retirement		\$ 487,173.00
2300 Hospital/Medical - Local Choice		\$ 743,358.00
2400 Group Life Insurance		\$ 74,930.00
2600 Unemployment Insurance		\$ 10,000.00
2700 Workers Comp. Insurance		\$ 67,117.00
2830 LODA		\$ 19,781.00
EMPLOYEE BENEFITS TOTAL		\$1,810,184.00
3000 Purchased Services		
3110 Medical Doctor (In-House)		\$ 92,000.00
3111 Medical, Dental, Hospital/Psych		\$ 160,000.00
3120 Accounting/Auditing Services		\$ 25,000.00
3150 Legal Services		\$ 42,000.00
3160 Management fees		\$ 25,000.00
3161 Trusty Work Crew		\$ 22,000.00
3310 Repair & Maint. Services		\$ 100,000.00
3320 Maintenance Contracts		\$ 110,000.00
3500 Printing & Binding		\$ 3,500.00
3600 Advertising/Branding		\$ 10,000.00
3810 Tuition Paid - RRC/JT Acad.		\$ 29,000.00
3812 CSB Contract Services		
3822 Payroll Services		\$ 12,000.00
PURCHASED SERVICES TOTAL		\$820,500.00

BUDGET- Expenditures	Budget FY 2024
5000 Other Charges	
5110 Electrical Services	\$ 145,000.00
5120 Heating Services (Natural Gas)	\$ 160,000.00
5130 Water	\$ 55,000.00
5131 Sewer	\$ 215,000.00
5140 Refuse Collection	\$ 20,000.00
OTHER CHARGES TOTAL	\$ 595,000.00
5200 Communications	
5210 Postal Services	\$ 9,000.00
5220 Messenger Services	
5230 Telecommunications	\$ 40,000.00
5231 Telecommunications- Debt Calling	
COMMUNICATIONS TOTAL	\$49,000.00
5300 Insurance	
5301 Boiler Insurance	\$ 973.00
5302 Fire Insurance	\$ 9,801.00
5305 Motor Vehicle Insurance	\$ 5,708.00
5307 Liability Insurance	\$ 6,258.00
TOTAL INSURANCE	\$ 22,538.00
5400 Lease & Rentals	
5410 Lease/Rent of Equipment	\$ 14,000.00
TOTAL LEASE & RENTALS	\$ 14,000.00
5500 Travel	
5510 Mileage - Private Vehicle	\$4,000.00
5530 Subsistence & Lodging	\$17,000.00
5540 Convention & Education	\$17,000.00
TOTAL TRAVEL	\$38,000.00

BUDGET-Expenditures	Budget FY 22/24
7000 Payment to Joint Operations	
7001 Fiscal Agent	
TOTAL PAYMENT TO JOINT OP	\$0.00
8000 Capital Outlay	
8201 Machinery & Equipment	\$ 6,000.00
8202 Furniture & Fixtures	\$ 10,000.00
8203 Communications Equipment	\$ 6,500.00
8205 Motor Vehicle & Equipment	\$ 65,000.00
8207 EDP Equipment	\$ 20,000.00
8213 Capital Improvements	\$ 300,500.00
TOTAL CAPITAL OUTLAY	\$ 407,000.00
OPERATIONAL BUDGET	\$10,772,822.00
9000 Other Uses of Funds	
9100 Contribution to Fund balance	
9212 Emergency Preparedness	\$ -
9300 Contingency	\$ 125,000.00
TOTAL OTHER	\$125,000.00
33301 Drug Court Grant	
3111 Medical, Dental Hospital Service	\$57,643.00
3500 Printing & Binding	\$1,380.00
6510 Travel Mileage	\$8,143.00
5812 Drug Court Fee	\$3,500.00
6014 Other Operating Supplies	\$48,453.00
TOTAL DRUG COURT GRANT	\$118,124.00
TOTAL OPERATIONAL BUDGET	\$11,012,946.00

		FY 2024
Northern Neck Regional Jail		Budget
Revenue		
Compensation Board		
23000-00	Salaries & Other Operating Expense	\$ 2,568,496.00
24040-18	Per Diem/Prisoner Days	\$ 475,678.00
	SUB-TOTAL, COMPENSATION BOARD	\$ 3,074,178.00
Local Share		
18990-14	Westmoreland County	
18990-13	Richmond County	
	Town of Warsaw	
	Northumberland County	
19020-04	Gloucester County	\$ 634,053.00
	SUB-TOTAL, LOCAL SHARE	\$ 634,053.00
Other Income		
19020-01	Rental Beds	\$ 4,849,055.00
19020-05	Drug Court-Essex County	\$ 6,000.00
19020-06	Drug Court-Lancaster County	\$ 6,000.00
19020-07	Drug Court-Northumberland County	\$ 6,000.00
19020-08	Drug Court-Richmond County	\$ 6,000.00
19020-09	Drug Court-Westmoreland County	\$ 6,000.00
18990-16	Inmate Phones	\$ 600,000.00
18990-17	Electronic Monitoring	\$ 8,000.00
18990-18	Miscellaneous	\$ 1,000.00
18990-19	Inmate Commissary	\$ 400,000.00
18990-20	BSA - Reimbursement	\$ 13,000.00
18990-21	Video Visitation	
24040-19	CCCA Grant	\$ 329,010.00
24040-20	PAPIS Grant	\$ 157,828.00
33301-15	Drug Court Grant	\$ 118,124.00
24040-22	State Drug Court Grant	\$ 65,000.00
24040-21	CCCA Supervision Fees	\$ 9,000.00
24040-25	Drug Court Fee	\$ 3,600.00
24040-26	CESF Grant	\$ -
24040-27	Programs Grant	\$ -
24040-28	ARPA Regional Jail Grant	\$ 62,000.00
16030-01	Work Release	\$ 6,000.00
15010-01	Interest	\$ 200.00
16010-02	Investment Acct.	\$ 26,000.00
15010-04	Gain on Sale of Investments	
15010-07	Market Value Change	
33011-02	U.S Marshal - Jail Addition	
33011-03	Transport Reimbursement	\$ 400,000.00
33011-23	Guard Hire Reimbursement	\$ 60,000.00
16030-05	Expenditure Refunds	\$ 100,000.00
16010-05	Inmate Medical Fees	\$ -
16010-06	Federal Medical Reimbursement	\$ -
10000-01	Fund Balance Appropriation	
	SUB-TOTAL, OTHER INCOME	\$ 7,254,717.00
	TOTAL REVENUE	\$ 11,012,948.00

12. PUBLIC COMMENT

Chairman Fisher explained the procedures for addressing the Board during the public comment period with a maximum time of 3 minutes. He stated that if you choose to frame your comment in the form of a question the Board has the right to answer now or to defer an answer. With that the Chairman opened the floor for public comment.

Caryn Self Sullivan – Just wanted to state that she appreciated the reading of the Resolution allowed and be transparent and would like to know if possible what the current salary. Mr. Risavi stated the current salary is \$12,000.00 per year.

Richard Wilkins - Wanted to thank the County Administrative office because the sign that he mentioned last meeting was down and was promptly fixed. Unfortunately, VDOT has been slower but they finally fixed it.

Jeff Howeth – Last month he brought presentation before the Board for a subdivision on the north side of the Colonial Beach dragstrip called Broadfield Farms and belongs to Mr. Vaughn. Just to bring the Board up to speed on the project, almost completed all the wetlands delineations work and there was a little more wetlands in the southern end, closer to the drag strip, but the land was much better on the northern end. They do have the aero topography done now which also showed that that ground which is much higher than originally thought. Mr. Howeth has been working with staff to look at some clustering concepts and move the development more to the northern end of the property and move away from the southern end which would allow everyone to achieve reasonable goals for both parties.

Chairman Fisher asked if anyone else from the public wanted to comment during this time. No one else came forward and with that Chairman Fisher closed the public comment portion of the meeting.

Chairman Fisher then asked Keri Cusick to come up so he could introduce her to the Board. Keri is the new Social Services Director and the Board of Supervisors and County Administrator are happy to have her and look forward to working with her.

Keri stated she is very excited and ready to make a difference in our community.

ADJOURNMENT

There being no further business to come before the Board at this time, upon motion by Woody Hynson and second by Dorothy Dickerson Tate, and carried unanimously, the Board adjourned the meeting at approximately 7:08 p.m. The Board's next regular meeting will be held on Monday, June 12, 2023 at 6:00 p.m. The meeting will be held in the public meeting room at the front entrance of the George D. English, Sr. Memorial Building.

Darryl E. Fisher

Chairman, _____