

A regular meeting of the Westmoreland County Board of Supervisors was held Monday, July 10, 2023, in the public meeting room of the George D. English, Sr. Memorial Building, located at 111 Polk Street, Montross, Virginia. Those members present were Darryl E. Fisher, Timothy J. Trivett, Dorothy Dickerson Tate, W. W. Hynson, and Russ Culver. Also present were Norm Risavi, County Administrator; Karen Lewis, Assistant County Administrator; Richard Stuart, County Attorney; Debra Whaley, Finance Director and Donna Cogswell, Executive Assistant.

#### CALL TO ORDER

Chairman Fisher called the meeting to order at 6:05 p.m.

1. APPROVAL OF MINUTES

Chairman Fisher stated that all members had received draft minutes of the Regular Meeting on April 10, 2023, and Regular Meeting on May 8, 2023. Chairman Fisher asked if there were any additions or corrections to these minutes, if not, asked for a motion.

Upon motion by Woody Hynson, second by Tim Trivett and carried unanimously the Board approved the minutes, as presented.

2. APPROVAL OF ACCOUNTS PAYABLE LIST AND PAYROLL REGISTER

Chairman Fisher stated that all members had received and reviewed the accounts payable list and payroll register for June 2023. Chairman Fisher asked if there were any questions or comments regarding these documents, if not, asked for a motion.

Upon motion by Woody Hynson, second by Dorothy Dickerson Tate and carried unanimously the Board approved the accounts payable list and payroll register as submitted by the Finance Department for the month of June 2023.

3. APPROVAL OF APPROPRIATION INCREASE/DECREASE REQUESTS

Subrecipient Monitoring Review Report – Debra Whaley, Budget Director was present and recognized to discuss the report. Ms. Whaley noted that Westmoreland County underwent a compliance audit for the use of the \$3.1M received from the CARES Act. A letter was received June 28, 2023 from the Compliance Oversight and Federal Reporting Department of Accounts, stating that they had performed a Subrecipient Monitoring Review pursuant to the compliance monitoring and oversight requirements detailed in the CARES Act. Their conclusion was that Westmoreland County certified affirmatively that all the requirements to the CARES Act funding had been met and all obligations and expenditures had been reported accurately. Ms. Whaley stated that she would like to thank the finance staff for their due diligence in meeting the compliance standards and making this successful outcome possible.

Mr. Risavi stated that this sounded simple but they had to put a tremendous amount of work in scanning all the documents with a method they developed. This covered transactions by both the Towns and County under the initial amounts received.

Chairman Fisher thanked the Finance Department for all their hard worked.



## COMMONWEALTH of VIRGINIA

LEWIS R. McCABE, CPA, CGFM, CGMA  
COMPTROLLER

Office of the Comptroller

P. O. BOX 1971  
RICHMOND, VIRGINIA 23218-1971

June 28, 2023

### MEMORANDUM

TO: Norm Risavi, County Administrator  
Westmoreland County

FROM: Amanda R. Simpson, Director, Compliance Oversight and Federal Reporting  
Department of Accounts

SUBJECT: **Subrecipient Monitoring Review Report**

The Department of Accounts (DOA) has performed a Subrecipient Monitoring Review (SMR) pursuant to the compliance monitoring and oversight requirements detailed in the *Coronavirus Aid, Relief, and Economic Security Act* (CARES Act) and Uniform Administrative Requirements, Cost Principles, and Audit Requirements for federal awards (Uniform Guidance) 2 CFR § 200.332, for recipients of Coronavirus Relief Funds (CRF) (ALN 21.019).

#### Scope of Review

In order to substantiate Westmoreland County's compliance with the CARES Act requirements, the SMR process required certifications regarding the proper use of the CARES Act funds, return of any unused funds, maintenance of proper accounting records, and accurate reporting of expenditures to DOA of Coronavirus Relief Funds. These certifications were produced using DOA's Subrecipient Monitoring Secure Portal upon completion of a survey that was then signed electronically by the Authorized Representative (County Administrator) and a Fiscal Contact from Westmoreland County.

#### Conclusion

Westmoreland County certified affirmatively that all requirements of the CARES Act funding distributed by DOA have been met and that all obligations and expenditures of the funds have been reported accurately. DOA has no further questions at this time.

#### Closeout of the Subaward

Because Westmoreland County has certified all CRF funds as fully compliant with the Commonwealth's and U.S. Department of the Treasury's requirements, the subawards (Transfers 1 and 2 of CRF Funds; and, if applicable, Municipal Utility Relief funds of the CARES Act) to Westmoreland County are considered fully expended; completely and accurately reported; and therefore, closed. No further expenditures related to CRF will be considered. However, if you become aware of anything that impacts your locality certification status, Westmoreland County

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Norm Risavi, County Administrator  
June 28, 2023  
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must contact DOA and report the modification immediately.

**Summary and Remarks**

Thank you for your and your staff's assistance through this Subrecipient Monitoring Review process. If any questions arise regarding the above, please contact me.

cc: Debra Whaley, Finance Director, Westmoreland County

**Department of Accounts**  
Lewis R. McCabe, State Comptroller  
Sharon H. Lawrence, Deputy State Comptroller  
Linda Lee, Assistant Director, Compliance Oversight  
Deshawna Cotman, Quality Assurance Analyst, Compliance Oversight

4. **CERTIFIED CRIME PREVENTION COMMUNITY PROGRAM**

Mr. Harvey Powers and Ms. Tina Sumpter both of DCJS were present and recognized to discuss this program.

*\*\*It was brought to Chairman Fisher's attention that he skipped over #4 and so this presentation was conducted after #5. Chairman Fisher apologized and called Ms. Sumpter and Mr. Powers to the podium. Sheriff Balderson and First Sargent Antwan Smith joined them for the presentation.*

Ms. Sumpter from the Department of Criminal Justice and Harvey Powers, DCJS Law Enforcement Division Director were here today to present the Westmoreland County Sheriff's Office with a Certification. Prior to that, Ms. Sumpter explained what the Certified Crime Prevention Community Program is. It was developed by the Department of Criminal Justice and approved by the Commission in 1988 by Executive Order by then Governor Gilmore, charged the Commission with the

responsibility of advising him on new initiatives to promote community safety, particularly youth and family safety. The Commission asks the Department of Justice to recommend programs that foster the development of community safety initiatives at the local levels. From the 1993 Crime Commission Study, the Certified Crime Prevention Community Program was designed and approved. Out of all the communities throughout Virginia, including Westmoreland County, there are twelve (12) Certified Crime Prevention Communities. To obtain this Certification the Westmoreland County Sheriff's Office submitted an application for the initial Certification. They had to meet nineteen (19) core safety elements, which included twelve (12) core elements and a minimum of seven (7) optional safety elements. This takes a lot of time and dedication not only from the Sheriff's office, but also from the entire community. Westmoreland County's application highlights the continued growth, innovation, and finding new ways to bridge identified gaps within the community.

Mr. Powers then noted on behalf of the DCJS Director Miller, Secretary Public Safety Cole and everyone they wanted to make sure they made the trip to recognize Westmoreland County and Sheriff Balderson and to present this Certification as a Certified Crime Prevention Community. Mr. Powers noted the leadership exhibited by Sheriff Balderson makes the trip out of Richmond not only necessary but also enjoyable.

Sheriff Balderson thanked Ms. Sumpter and Mr. Powers for making the trip to Westmoreland County. He noted this has been a long journey beginning about a year ago and coming before the Board to approve a resolution to start this process. Sheriff wanted to especially thank, newly promoted First Sargent Antwan Smith and Captain Josh Jones (who is on vacation) both who worked extremely hard to get this done. Sheriff noted what makes him extremely proud is this accomplishment falls in line with their accreditation. This process including the entire Westmoreland community along with the Sheriff's office coming together to get this done.

Chairman Fisher asked if any Board members had comments.

Dorothy Dickerson Tate gave Congratulations all around.

Russ Culver noted he was very proud of our Sheriff's Department and Congratulations.

Tim Trivett stated Sheriff Balderson has brought the department a long way. The Sheriff's deputies could not do what they do without his leadership and we are proud of the Sheriff's Department.

Woody Hynson stated historically Westmoreland County has always had a great Sheriff's Department, he is very proud of them.

Chairman Fisher stated he has grown up in Westmoreland County and lived here his entire life. He has never been anywhere that he felt any safer, comfortable, respected and never been mistreated by law enforcement. Westmoreland has always been a model Sheriff's Department and they have always stood tall in fairness, hiring practices, and how they have conducted themselves. Chairman echoes Supervisor Hynson's comment that the Westmoreland County Sheriff's Department has historically been a great Sheriff's Department. In closing, if you have a great Sheriff you have a great department.

Pictures were taken at this time.

5. PRESENTATION OF DELINQUENT TAX LISTS AS OF JUNE 30, 2023

Chairman Fisher began by providing condolences on the passing of Ms. Jones' family member and he stated the Board members and county staff are thinking of her and her family during this time.

Sue Jones, Treasurer was present and recognized to discuss the Westmoreland County delinquent tax lists. Ms. Jones stated as the County's Treasurer, under §58.1-3924 she is required to present to the Board of Supervisors the delinquent tax list as of June 30, 2023. A copy of the 2022 Real Estate taxes listed in the name of the owner were due on December 5, 2022 and continue to remain unpaid. A copy of the 2022 Personal Property taxes listed in the name of the owner were due on December 5, 2022 and continue to remain unpaid.

Ms. Jones stated for the year 2022, Westmoreland County billed \$18.16M in real estate taxes and collected over 98% of those with only \$372,000.00 in uncollected real estate taxes. She also stated that for the year 2022, Westmoreland County billed \$10.06M in personal property taxes and collected 91% of those with only \$898,000 in uncollected personal property taxes.

In summary, Ms. Jones noted that in 2022 the total taxes billed were \$28.22M, the total taxes remaining due for 2022 is \$1.27M and the Treasurer's office is working on collecting those remaining delinquent taxes.

As in past years, Ms. Jones would like to express her sincere appreciation to all the citizens of Westmoreland County that have worked with the Treasurer's office over the last year to pay their taxes in a timely manner. The majority of citizens understand, although not enjoyable, the collection of taxes is critical to the operation of the County.

Ms. Jones stated in closing, the Code of Virginia gives the Board of Supervisors, as the governing body, the authority to publish the presented delinquency tax lists. It is Ms. Jones' recommendation to the Board to publish these delinquent tax lists on the County web page, as well as, delivering hard copies to all the libraries in the County.

Chairman Fisher asked if there were any comments by the Board.

Dorothy Dickerson Tate thanked the Treasurer's Office for their hard work.

Woody Hynson noted he is very impressed with the percentage of taxes collected.

With no further discussion, upon motion by Dorothy Dickerson Tate, second by Woody Hynson and carried unanimously with Woody Hynson, Russ Culver, Tim Trivett, Dorothy Dickerson Tate and Chairman Fisher voting "aye". The Board approves the recommendation by the Treasurer to publish the delinquent tax lists on the County web page and to deliver hard copies to all the libraries in the County.

Chairman Fisher wanted to let the Westmoreland County citizens know that individuals can pay taxes ahead of time. Whether it be several random payments or a monthly payment, it can be paid throughout the year.

**6. PUBLIC HEARING – RELOCATION OF POLLING PLACE LOCATION FOR ELECTION DISTRICT 3, PRECINCT 1 (WASHINGTON AND LEE HIGH SCHOOL TO WESTMORELAND HIGH SCHOOL**

Chairman Fisher noted it was 6:20 p.m. and this matter is self-explanatory regarding moving the voting location from the old high school that is not used on a regular basis anymore to the new high school. Chairman Fisher asked if any board member had comments and then confirmed with Supervisor Tate that this location is in her district.

Supervisor Tate said yes it is in her district and thanked the Board for looking into this matter. She stated she was able to tour the location that is being considered and she noted it would be perfect.

Supervisor Culver asked where the new location would be in the new high school. Supervisor Tate said it would be in the gym. She stated people would come down the side road and enter the school from a side entrance. She also mentioned there would be curbside service.

County Administrator stated the Board would accept the public comments tonight and would have to wait an additional thirty (30) days for any further comments to come in before the Board could

vote. Mr. Risavi asked the County Attorney if another public hearing would be needed or after the thirty (30) days the Board could vote. County Attorney advised the Chairman to take public comment today and then wait an additional thirty (30) days before voting.

Chairman Fisher then asked the Board if they had any further comments, if not, he would go to the public for comment on the relocation of polling place for elections in District 3, Precinct 1. Chairman Fisher then reviewed the guidelines for the public comment period and then opened the floor for comment.

Richard Wilkins in District 2 came forward and stated with not knowing what will happen to the old high school, he agreed it is an excellent idea to move the polling location.

No one else came forward to speak on this topic; therefore, Chairman Fisher closed the public comment portion of the meeting. He then noted he was advised by the County Attorney the Board would have to wait an additional thirty (30) days before voting on this matter. Chairman Fisher asked to have this added to the agenda in August for the Board's consideration.

**\*\* NEXT PAGE – ADVERTISEMENT & DRAFT ORDINANCE \*\***



**NOTICE OF PUBLIC HEARING  
RELOCATION OF POLLING PLACE**

Notice is hereby given as set forth in Sections 15.2-1426 and 15.2-1427 of the Code of Virginia, 1950, as amended, that the Westmoreland County Board of Supervisors proposes to hold a public hearing on Monday, July 10, 2023, at 6:15 p.m., in the public meeting room at the front entrance of the George D. English, Sr. Memorial Building, 111 Polk Street, Montross, Virginia, to consider adoption of an ordinance *amending Section 18-91 of the Code of Ordinances of Westmoreland County, Virginia* to change the polling place location for Election District 3, Precinct 1 from Washington and Lee High School to Westmoreland High School. This change will be effective November 2023 for the general election.

Copies of the proposed ordinance, in its entirety, are available for public examination in the office of the County Administrator located in the George D. English, Sr. Memorial Building, Montross, Virginia, between the hours of 8:30 a.m. and 4:30 p.m., Monday through Friday.

Individuals with a disability, as defined in the Americans with Disabilities Act of 1990 (ADA), desiring to attend this public hearing should contact the County Administrator's office prior to the meeting to ensure appropriate accommodations are provided.

**BY ORDER OF THE WESTMORELAND COUNTY BOARD OF SUPERVISORS**  
Norm Risavi, County Administrator



Darryl E. Fisher, Chairman  
Westmoreland County Board of Supervisors

Date of Adoption

District No.	Polling Place
1 (Precinct 1)	Carmel United Methodist Church (1-1) Kinsale, Virginia
1 (Precinct 2)	A.T. Johnson Human Services Building (1-2) Montross, Virginia
2 (Precinct 1)	Cope Elementary School (2-1) Hague, Virginia
2 (Precinct 2)	Stratford Harbour Clubhouse (2-2) Montross, Virginia
3 (Precinct 1)	Westmoreland High School (3-1) Montross, Virginia
3 (Precinct 2)	Oak Grove Baptist Church (3-2) Colonial Beach, Virginia
4	Oak Grove Fire Station (4-1) Colonial Beach, Virginia
5	Colonial Beach High School (5-1) Colonial Beach, Virginia

Section 18-91. Polling places.  
Polling places for election districts in the county are as follows, but may be changed by resolution of the Board of Supervisors in accordance with applicable laws:

Section 18-91, of the Code of Ordinances of Westmoreland County, Virginia, is hereby amended and reenacted as follows:

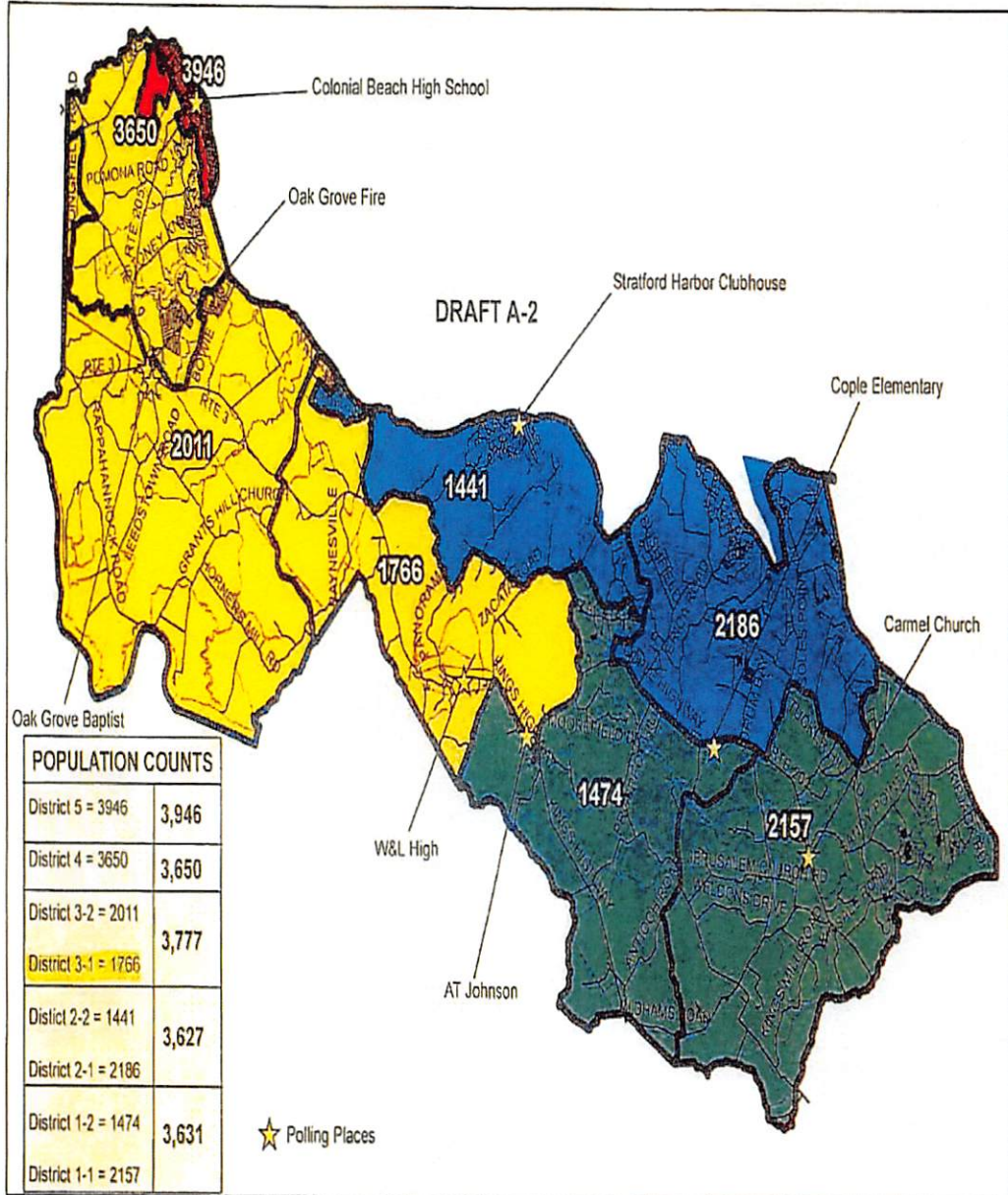
**ORDINANCE AMENDMENT**

VSH 643 (Chilton Road) and VSH 645 (Zacata Road) until reaching the intersection of VSH 645 (Zacata Road) and VSH 676 (Poor Jack Road), thence in an easterly direction following the bend on VSH 676 (Poor Jack Road) and turning a southeasterly direction on VSH 689 (Erins Drive), thence following along the centerline of VSH 689 (Erins Drive) before reaching the headwaters of Barnes Creek at the intersection of VSH 689 (Erins Drive) and VSH 649 (Federal Farm Road), thence following the center of Barnes Creek in an easterly direction around the bend until turning a northwesterly direction along the center of Nomini Creek before terminating at the point of origin where Nomini Bay meets the Potomac River. (Ord. of 8-8-2016)

- 3.3 **ELECTION DISTRICT NO. 3, PRECINCT 1 (Sec. 18-65)** – BEGINNING at a point located at the intersection of the centerline of VSH 624 (Flat Iron Road) and the boundary line of Richmond County, Virginia continuing in an easterly direction to a point where the centerline of said boundary and VSH 645(Crookhorn Road) intersect, thence along the centerline of VSH 645 (Crookhorn Road) to the point where the centerline of VSH 645 (Crookhorn Road) and VSH 3 (Kings Highway) intersect, thence in a generally southeasterly direction along the northbound side of the centerline of VSH 3 (Kings Highway) to the point where the northbound side of the centerline of VSH 3 (Kings Highway) and Templemans Road intersect, thence northerly to VSH 600 (Neenah Road), thence westerly to the VSH 202 (Cople Highway) intersection, thence northeasterly along the centerline of VSH 202 (Cople Highway) to a point where the centerline of an unnamed road that services 2409 Cople Highway (driveway) and Bumbers Branch Stream and VSH 202 (Cople Highway) intersect, thence in a northerly direction along the centerline of Bumbers Branch Stream to the point where the centerline of Bumbers Branch Stream and VSH 645 (Zacata Road) intersect, thence in a generally westerly direction along the centerline of VSH 645 (Zacata Road) to the point where the centerline of VSH 645 (Zacata Road) and VSH 643 (Chilton Road) intersect, thence in a northwesterly direction along the centerline of VSH 643 to the point where the centerline of VSH 643 (Chilton Road) and VSH 622 (Panorama Road) intersect, thence continuing in a northwesterly direction until turning in a southwesterly direction following the bend on VSH 622 (Panorama Road), thence continuing along the centerline of VSH 622 (Panorama Road) to the point of intersection at VSH 644 (Wild Sally Road) before turning in a northwesterly direction and following the centerline of VSH 644 (Wild Sally Road) to the point of intersection at VSH 609 (Stratford Hall Road) thence in a general westerly direction before turning in a northwesterly direction at the intersection of VSH 609 (Stratford Hall Road) and VSH 3 (Kings Highway), thence continuing in a northerly direction along the centerline of VSH 669 (Old Park Road) thence northeasterly along the centerline of VSH 347 (State Park Road) before turning in a westerly direction around the bend of VSH 347 (State Park Road) and thence onto Log Cabin Road and following an unnamed dirt road and continuing past the same unnamed road that services 1912 Longwood Road before making a 90 degree turn to the north on another dirt road that is connected to the intersection at VSH 1421 (Gordon Way) before turning in an easterly direction and

following the centerline of VSH 1421 (Gordon Way) around the bend in a northeast direction to the intersection of VSH 1425 (Riverview Road), thence turning in a westerly direction to a point of intersection with the marsh that feeds into the Potomac River, thence in a northerly direction before turning in a westerly direction and following the shoreline of the Potomac River until turning southwest at the point of intersection at VSH 1420 (Horner Road), thence following the centerline of VSH 1420 (Horner Road) in a southerly direction to the point of intersection at VSH 624 (Flat Iron Road), thence continuing in a southerly direction until turning east at the intersection of VSH 624 (Flat Iron Road) and VSH 3 (Kings Highway), thence turning in a southerly direction at the intersection of VSH 3 (Kings Highway) and VSH 624 (Flat Iron Road), thence following the centerline of VSH 624 (Flat Iron Road) in a southerly direction to the point of origin. (Code 1988, § 6-49; Ord. of 9-10-2001, § 3.3; Ord. of 5-25-2011, § 3.3; Ord. of 8-8-2016)

**ELECTION DISTRICT NO. 3, PRECINCT 2 (Sec. 18-65.1)** – BEGINNING at the point located at the intersection of the centerline of VSH 3 (Kings Highway) and the boundary line of Westmoreland County and King George County, Virginia, and the Rappahannock River, thence in a generally south by southeasterly direction along the boundary line of Westmoreland County and Essex County, Virginia, and along an easterly direction with the Rappahannock River and its border with the boundary line of Essex County and Westmoreland County, Virginia to the point where the boundary line of Essex County and Richmond County, Virginia intersect, thence, in a northerly direction with the boundary of Richmond County, Virginia to a point where the centerline of said boundary and VSH 624 (Flat Iron Road) intersect and thence northwesterly along the centerline of VSH 624 (Flat Iron Road) to the point where the centerline of VSH 624 (Flat Iron Road) and VSH 3 (Kings Highway) intersect, thence proceeding in a westerly direction along the centerline of VSH 3 (Kings Highway) to the point where the centerline of VSH 3 (Kings Highway) and VSH 624 (Flat Iron Road), VSH 624 (Longwood Road) intersect, thence northerly along the centerline on VSH 624 (Flat Iron Road) to VSH 1420 (Horner Road) to its intersection with the boundary with the Potomac River, thence in a generally westerly direction to Mattox Creek, and thence southwesterly to an unnamed road that leads to Boat Ramp (driveway) intersect, thence in a southerly direction along the centerline of the unnamed driveway to the point where the centerline of the unnamed driveway and Gun Club Road intersect, thence in a westerly direction along the centerline of Gun Club Road until it has a 90 degree turn to the west to intersect with the centerline of Fairfax Drive, thence in a southerly direction along the centerline of Fairfax Drive until it has a 90 degree turn to the east to intersect with the centerline of VSH 664 (Ebb Tide Road), thence in a easterly direction along the centerline of VSH 664 (Ebb Tide Road) until it has a 90 degree turn to the south to intersect the centerline of Pine Street, thence in a southerly direction along the centerline of Pine Street until it has a 90 degree turn to the east to intersect the centerline of Evergreen Drive, thence along the centerline of Evergreen Drive to the point where the centerline of Evergreen Drive and VSH 664 (Ebb Tide Drive) intersect, thence southerly along the centerline of VSH 664 (Ebb Tide Drive) to the point where the



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Miles



7. TOWN OF COLONIAL BEACH/CORRESPONDENCE

J.C. LaRiviere, grant's manager for the town, was recognized and presented the following past and upcoming events in the Town

- Central drainage project/Central waterline replacement in the downtown area is moving along as scheduled and have completed the first leg of the project closest to the Potomac River;
- Parks & Recreation Masterplan will be completed in August which includes designs for Eleanor Park, as well as, designs for the first ever Municipal Park in the North side of Town (Pirates Cove Park) with the main feature will be a pirate boat for the kids;
- Working on a stormwater and resiliency plan for the town for the first time; and currently in the community engagement phase of that project, ie gathering information on flooding issues;
- Successful 4<sup>th</sup> of July with a great fireworks show; gathering traffic data to get a more accurate number of people that attended;
- Sip-n-Stroll July 14<sup>th</sup> combined with the Art Walk;
- Signage project phase 1 is completed which is the parking lot directional signs.

Russ Culver stated he has been receiving calls regarding the sewer spill and inquired if there was any update regarding what happened.

Mr. LaRiviere stated he was on vacation and just returned today when the incident happened but the Town is working with the authorities to resolve that matter.

8. TOWN OF MONTROSS/CORRESPONDENCE

No one from the Town of Montross was in attendance to provide an update.

9. VIRGINIA DEPARTMENT OF TRANSPORTATION

David Beale, Residency Engineer was present and acknowledged by the Board. He review the monthly report as set forth below.





Westmoreland County Board of Supervisors  
July 2023 VDOT Report

**Maintenance Activity Highlights**

Completed:

- Brush cutting (McGuire's Wharf Rd, Old Yeocomico Rd)
- Pipe cleaning countywide
- Address work orders countywide
- Ditching cleaning countywide
- Pipe replacement (Tavern Run -In Progress)
- Sign maintenance countywide
- Mowing countywide (underway)

Upcoming:

- Mowing and countywide (continued)
- Brush cutting countywide
- Sign maintenance (primary routes)
- Pipe replacement (Tavern Run Rd) (continued)
- Address work orders countywide

**Pavement Schedule**

Plant Mix

Rt 205, James Monroe Hwy (KG County line to Rt 3) **Under Construction**  
Rt. 205Y, Colonial Ave (Rt 205 to End State Maintenance) **Under Construction**

Surface Treatment **Under Construction**

Rt 600 Neenah Rd	Rt 603 Mulberry Ln	Rt 616 Tavern Run Rd
Rt 617 Gardy's Mill Rd	Rt 619 Chestnut Level Ln	Rt 621 Nomini Grove Rd
Rt 623 Finchs Hill Rd	Rt 627 Pierce Ln	Rt 628 Stoney Knoll Rd
Rt 629 Round Hill Rd	Rt 640 Grants Hill Ch Rd	Rt 644 Wild Sally Rd
Rt 658 Monroe Bay Cir	Rt 668 Taylor Town Rd	Rt 670 Griffith Corner
Rt 677 Ephesus Church Rd	Rt 691 Northernmost Rd	Rt 695 Edge Hill Rd
Rt 698 Grainery Rd	Rt 699 Pratts Pl	Rt 702 Tate Town Rd
Rt 706 Worrell Ln	Rt 713 Twilight Ln	Rt 714 Waughtel Dr
Rt 716 Lynch Point Rd	Rt 720 Johnson Town Rd	Rt 729 Springfield Beach Rd
Rt 765 Whitehall Rd	Rt 1050 Beulah Ln	

**Construction Projects**

SSYP:

Rt 735 Grannys Bar Rd; Summer 2023 Rt 652 Charles Way; Summer 2024  
Rt 685 Ashbury Rd; Summer 2025

Revenue Sharing:

Egret Ct; Summer 2023 **Under Construction**  
**Construction**

Deux Rue; Summer 2024  
Hickory Ln; Summer 2025  
Woodmount Dr; Summer 2025

Anchor Ct; Summer 2023 **Under**

Holly Way Ph III; Summer 2024  
Birch Ln; Summer 2025  
Pinewood Ln; Summer 2025

Lakeview Ln; Summer 2026

Bridge:

Rt. 621 at Tidwells Marsh (replacement): Summer 2023  
UPC 123364 Rt. 205 over Branch of Rosier Creek; Scour Repair; 2024 Ad  
UPC 121539 Rt. 658 over Monroe Creek: Summer 2024

Contacts:

VDOT Customer Service Center: 1-800-FOR-ROAD

David L. Beale, P.E.  
Resident Engineer  
(804) 333-7941

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Carter White  
Assistant Residency Administrator  
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[carter.white@vdot.virginia.gov](mailto:carter.white@vdot.virginia.gov)

Vacant

Hague Area Headquarters Superintendent  
(804) 695-8610

Mr. Beale noted there is a new Superintendent in Hague. The previous Superintendent, Rex Reichart retired and Ronnie Crabbe Jr. has been promoted from Supervisor in Hague to Superintendent.

Mr. Beale asked if there were any requests or questions.

Russ Culver noted the stop sign at Weaver Road and Zacata needs to be replaced.

Dorothy Dickerson Tate just wanted to thank Mr. Beale for his quick response to her requests.

Tim Trivett noted the McDonald's parking lot has flooded again. VDOT came out and fixed it before but it is flooded again.

Woody Hynson noted VDOT is working on what needs to be done in his District.

Chairman Fisher asked if the pond at Cabin Run will stay there? Mr. Beale said yes, as long as the beavers do their job. He said they are down stream from the pond so the pond drains under the road and VDOT is just replacing the pipes under the road.

Also, on Antioch Road trees are going to need to be trimmed up because the limbs are so low the tractor trailers will hit them.

County Administrator noted on Polk Street when you begin to turn into the first entrance to the County offices there is a pot hole.

After conclusion of review of monthly report, County Administrator noted for the Revenue Share Program the Board needs to approve a Resolution for the Skipjack Road Widening Project.

Mr. Risavi noted the Chairman has the Resolution for Skip Jack Road that needs to be approved.

After Chairman Fisher read the next item regarding Skip Jack Road, Mr. Risavi explained the County will be putting up \$250,000.00 to bring to \$500,000.00 and then money from the Six Year Secondary Plan will cover the remaining \$300,000.00. As noted before, this project has been on the County's list of projects to complete for quite some time, at least, thirty (30) years.

Chairman Fisher asked the Board if there were any additional questions or comments and if none, what the pleasure of the Board is.



With no further discussion, upon motion by Tim Trivett, second by Dorothy Dickerson Tate and carried unanimously with Woody Hynson, Russ Culver, Dorothy Dickerson Tate, Tim Trivett and Chairman Fisher voting "aye". The Board approves the Resolution supporting the application for an allocation of \$250,000.00 through VDOT Fiscal Year 2027-2028 Revenue Sharing Program.

**RESOLUTION  
VDOT REVENUE SHARING PROGRAM**

**WHEREAS**, at the regularly scheduled meeting of the Board of Supervisors of Westmoreland County held on July 10, 2023, on a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the following resolution was adopted by a vote of \_\_\_ to \_\_\_:

**WHEREAS**, the Board of Supervisors of Westmoreland County desire to submit an application for an allocation of funds up to \$250,000.00 through the Virginia Department of Transportation Fiscal Year 2027-2028, Revenue Sharing Program; and

**WHEREAS**, \$250,000.00 of these funds are requested to fund the Skipjack Road widening project; and

**WHEREAS**, the Board of Supervisors of Westmoreland County hereby supports this application for an allocation of \$250,000.00 through the Virginia Department of Transportation Fiscal Year 2027-2028 Revenue Sharing Program.

**NOW THEREFORE BE IT RESOLVED**, that the Board of Supervisors of Westmoreland County hereby commit to fund its local share of preliminary engineering, right-of-way and construction (as applicable) of the project under agreement with the Virginia Department of Transportation in accordance with the project financial document(s).

**BE IT FURTHER RESOLVED**, that the County Administrator of Westmoreland County is authorized to execute all agreements and/or addendums for any approved projects with the Virginia Department of Transportation.

Date of Adoption: July 10, 2023

\_\_\_\_\_  
Darryl E. Fisher, Chairman  
Board of Supervisors, Westmoreland County

ATTEST: \_\_\_\_\_  
Richard Stuart, Esq.  
County Attorney

Date: \_\_\_\_\_

10. OLD BUSINESS

Nothing presented at this meeting.

11. NEW BUSINESS

**Appointment to Board of Zoning Appeals (District 2) :** Matthew Beard's term expires July 31, 2023.

Russ Culver has discussed with Mr. Beard his re-appointment to the Board of Zoning Appeals and Mr. Beard has agreed to the re-appointment.

With no further discussion, upon motion by Russ Culver, second by Dorothy Dickerson Tate and carried unanimously. The Board approves the re-appointment of Matthew Beard to the Board of Zoning Appeals.

12. COUNTY ADMINISTRATOR'S COMMENTS

A. **Resolution of Respect In Memoriam To Deacon Granville E. Fisher, Jr.** – Mr. Risavi stated we have prepared a Resolution for Deacon Granville Fisher and would need the Board's approval to make it part of the official minutes.

Chairman Fisher asked to turn the meeting over to the Vice Chairman for this approval because this relates to the passing of his father. At that time Tim Trivett, Vice Chairman, read the Resolution and made a few comments regarding the service for Deacon Granville Fisher that was held in June.

With no further discussion, upon motion by Woody Hynson, second by Russ Culver and carried unanimously with Woody Hynson, Dorothy Dickerson Tate, Russ Culver and Vice Chairman Trivett voting "aye" (Chairman Fisher abstains from voting). The Board approves to make this Resolution of Respect In Memoriam To Deacon Granville E. Fisher, Jr., part of the official minutes.

Chairman Fisher wanted to take a few minutes and comment. One thing he has learned through this experience is that we tend to think when we go through these times that it is about us, as family members, but he realized it was clear the impact his father made on others and how honored and respected he was. Chairman Fisher thanked everyone for the care and concern received, but especially for the Resolution.

Chairman Fisher said it is a struggle because in 67 years he never left home and could just walk next door to see his father. He realized how fortunate he has been to be in that position and it is a wonderful thing.

DARRYL E. FISHER, CHAIRMAN  
ELECTION DISTRICT NO 1  
HAGUE, VIRGINIA 22469

W. W. HYNSON, VICE CHAIRMAN  
ELECTION DISTRICT NO 4  
COLONIAL BEACH, VIRGINIA 22443

RUSS CULVER  
ELECTION DISTRICT NO 2  
MONTROSS, VIRGINIA 22520

DOROTHY DICKERSON TATE  
ELECTION DISTRICT NO 3  
MONTROSS, VIRGINIA 22520

TIMOTHY J. TRIVETT  
ELECTION DISTRICT NO 5  
COLONIAL BEACH, VIRGINIA 22443



NORM RISAVI  
County Administrator  
P O BOX 1000  
MONTROSS, VIRGINIA 22520-1000  
PHONE: 804/493-0130  
FAX: 804/493-0134  
E-mail: nrisavi@westmoreland-county.org  
Web Page: www.westmoreland-county.org

WESTMORELAND COUNTY, VIRGINIA

*Board of Supervisors*

MONTROSS, VIRGINIA 22520-1000

**RESOLUTION OF RESPECT  
IN MEMORIAM TO  
DEACON GRANVILLE E. FISHER, Jr.**

**WHEREAS**, the Board of Supervisors of Westmoreland County wish to pay tribute to the memory of long time Westmoreland County resident *Deacon Granville E. Fisher, Jr.*, who was called from our midst on Monday, June 5, 2023; and

**WHEREAS**, Deacon Fisher was a great man who was dedicated to serving his community with a gentle spirit and a kind word. Many believed he was a true blessing to all who knew him, especially his loving family; and

**WHEREAS**, His dedication and commitment to Westmoreland County was solidified with his longtime participation as a valued member of the Board of Equalization, the Reassessment Board, as well as a Charter Member of the Westmoreland Rescue Squad; and

**WHEREAS**, Deacon Fisher was a faithful and truly inspirational member of Galilee Baptist Church for 65 years. His loving and kind presence in the congregation provided many with a sense of calm when he was around; and

**WHEREAS**, Deacon Fisher was a quiet man with the utmost integrity who dedicated himself to his church, his family and his community. *"Death is something inevitable. When a man has done what he considers to be his duty to his people and his country, he can rest in peace"* Nelson Mandela

**NOW THEREFORE BE IT RESOLVED**, that the Westmoreland County Board of Supervisors express their most sincere sympathy at the passing of *Deacon Granville E. Fisher, Jr.* and extend condolences to his family and friends, and in respect of his memory causes this Memorial Resolution to become a part of the official minutes at the next Board Meeting on the 10<sup>th</sup> day of July 2023.

Westmoreland County Board of Supervisors

Norm Risavi, Clerk, Board of Supervisors

John 16:22: "Therefore you too have grief now; but I will see you again, and your heart will rejoice, and no one will take your joy away from you."



Chairman Fisher asked Dorothy Dickerson Tate if she could take the lead on researching the salary range for a county administrator and provide that to Mr. Risavi. He stated the Board will have high expectations and may have to spend some serious money to get what they want to replace Mr. Risavi.

Chairman Fisher stated that the County is growing and is hoping that the Board, collectively, can move forward and manage the growth in the County and they do not get over run by it but manage it as it comes. Chairman said Westmoreland County is a good place to live and we have been discovered!

### 13. PUBLIC COMMENT PERIOD

Chairman Fisher reviewed the procedures for addressing the Board during the public comment period with a maximum time of 3 minutes. He stated that if you choose to frame your comment in the form of a question the Board has the right to answer now or to defer an answer. With that the Chairman opened the floor for public comment.

Richard Wilkins noted the deadline for candidates was June 20<sup>th</sup> and wanted to know if all candidates will be listed on the County Webpage? Dorothy Dickerson Tate responded that there is a place on the Electoral Board web page that lists all candidates and she would get that for Mr. Wilkins.

With no further comments, Chairman Fisher closed the public comment period.

### CLOSED SESSION

Entering into Closed Session under 2.2-3711.A3 – Discussion Concerning the Disposition of Publicly Held Property Former County Landfill On Baynesville Road). Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body.

Chairman Fisher asked for a motion to go into closed session.

Upon motion by Woody Hynson, second by Dorothy Dickerson Tate and carried unanimously, the Board agrees to enter into closed session. The Board of Supervisors, County Attorney, County Administrator, Assistant County Administrator, and Executive Assistant entered into a closed session at approximately 7:06 p.m.

**\*\*RECORDING STOPPED - CLOSED SESSION \*\***

Chairman Fisher asked for motion to return to regular session from closed session. Upon motion by Woody Hynson, second by Dorothy Dickerson Tate, and carried unanimously, the Board meeting returned to regular session from closed session.

Chairman Fisher asked the Board for a certification motion stating that during the closed session nothing was discussed other than what was outlined in Section 2.2-3711.A3 and no action was taken during the closed session.

Upon motion by Woody Hynson, second by Tim Trivett, and carried unanimously with Woody Hynson, Tim Trivett, Dorothy Dickerson Tate, Mr. Culver questioned that no action was taken – the County Attorney Clarified that “no action taken” meaning no vote on an action or adoption of a motion during closed session was done. Mr. Culver then understood and agreed, Chairman Fisher voting “aye”. The Board concurs that nothing was discussed other than what is listed under Section 2.2-3711.A3 and no action was taken during this closed session.

Chairman Fisher asked as a result of the closed session is there anything to come before the Board.

Woody Hynson stated that after consultation between the Board and the County Attorney the Board agrees not to sell the property (noted as the property on Baynesville Road, formerly a County landfill on Baynesville Road).

Chairman Fisher then stated based on Mr. Hynson’s stated the Recommendation of the Board would be not to pursue the sale or disposition of the property on Baynesville Road (formerly known as a County landfill). County Attorney then added that the motion should include the Board agrees not to sell, lease or grant an easement of the property located on Baynesville Road (formerly known as a County landfill).

Upon motion by Woody Hynson and second by Russ Culver, and carried unanimously with Russ Culver, Dorothy Dickerson Tate, Tim Trivett, Woody Hynson and Chairman Fisher voting “aye”. The Board approves the recommendation not sell, lease or grant an easement with regards to the property discussed in Closed Session on Baynesville Road (formerly known as a County landfill).

Mr. Risavi noted that he will prepare a letter to send to the family inquiring about purchasing the land.

Chairman asked if there was anything else.

Mr. Trivett mentioned the letter in the binder from Stratford Hall. Chairman Fisher said he is familiar with this through the PDC. This is a partnership between the Westmoreland County Museum, Preservation Northern Neck and Middle Peninsula, and Stratford Hall commemorating the 250<sup>th</sup> anniversary of the founding of our county. This is a series of events taking place over the next few years throughout the region. This particular event will take place in Westmoreland County and Chairman Fisher believes this is worthy of the Board's support.

Upon motion by Woody Hynson and second by Dorothy Dickerson Tate and carried unanimously with Russ Culver, Dorothy Dickerson Tate, Tim Trivett, Woody Hynson and Chairman Fisher voting "aye". The Board approves the County donating \$750 to support hosting the Symposium in Westmoreland County.

**\*\* NEXT PAGE – LETTER \*\***





June 26, 2023

Westmoreland County Board of Supervisors  
111 Polk Street  
Montross, Virginia 22520

Dear Members of the Board of Supervisors:

On Saturday, September 9, 2023, the Westmoreland County Museum, Preservation Northern Neck and Middle Peninsula, and Stratford Hall are partnering together to host the **Pitt, Peale, and the Patriots Symposium** that will kick off the Northern Neck 250 (NNK250) series of events taking place over the next few years throughout the region to commemorate the 250<sup>th</sup> anniversary of the founding of our country. I am writing today to request your support by sponsoring this community event with a \$750 donation.

Stratford Hall, Preservation Northern Neck and Middle Peninsula, and the Westmoreland County Museum are hosting this one-day symposium on the Charles Willson Peale painting of William Pitt commissioned by Richard Henry Lee through subscription. The original painting is currently hanging in the Westmoreland County Museum with the reproduction at Stratford Hall. A keynote will be given by J. Patrick Mullins, Ph.D., focusing on the art-historical and socio-political content of this portrait. It will be followed by talks on Peale as an artist by Lucinda Dukes Edinberg, the Stratford reproduction created by Bradley Stevens, and the framing and gilding of the reproduction with local conservators F. Carey Howlett and Sandy Jensen. The symposium talks will take place in the Council House at Stratford Hall, followed by a cocktail reception at the Montross Inn and viewing of the original portrait in the Westmoreland County Courthouse.

Admission for the symposium is \$30, with discounts for students and members of one of the three hosting organizations. The budget for this event is \$7,500 to cover stipends to speakers, reception costs, marketing, and other miscellaneous expenses.

Brianna Morris, Executive Director of the Westmoreland County Museum, has been in touch with the county regarding this request for support and received permission for Stratford Hall to submit this request on behalf of the participating organizations. Stratford Hall is honored to partner with the Westmoreland County Museum and Preservation Northern Neck Middle Peninsula to host this scholarly symposium that is already drawing significant interest to our community. We respectfully request \$750 from the

### WHERE THE VOICES OF AMERICAN HISTORY STILL SPEAK

483 Great House Road • Stratford, Virginia 22558  
(804) 493-8038 • [info@stratfordhall.org](mailto:info@stratfordhall.org) • [StratfordHall.org](http://StratfordHall.org)



Westmoreland County Board of Supervisors to support the forementioned costs of hosting this symposium.

As a NNK250 event, this symposium will be marketed across multiple organizations through print and digital communications to more than 11,500 people. It will bring awareness and potential support to preserve this remarkable painting, the first major commission of notable painter Charles Willson Peale, that now belongs to the Westmoreland County Museum.

With your \$750 gift, we will include the Westmoreland County Board of Supervisors on the Host Committee, which includes your name in the program and three tickets in reserved seating for the event. Your donation will help make this symposium possible, bringing both residents and visitors together to support multiple local organizations in Westmoreland County.

Thank you for your consideration of our request. Please do not hesitate to contact Laura Fortsch at Stratford Hall for additional information: 804-493-1974 or [lfortsch@stratfordhall.org](mailto:lfortsch@stratfordhall.org).

Sincerely,



Karen L. Daly  
President, Stratford Hall

Chairman Fisher mentioned, as scheduling permits, he would like to call a meeting for the Board to discuss moving forward as it relates to the departure of the county administrator and how to proceed in the future. Also, to strategize as to what the Board will present to a new county administrator regarding what the Board would like to see going forward.

County Attorney noted that any meeting with the full board would need to be advertised as a meeting or special meeting and once the meeting is called to order, the Board would go into executive session. Chairman Fisher said he would be in contact with the County Attorney prior to the meeting.

#### ADJOURNMENT

There being no further business to come before the Board at this time, upon motion by Russ Culver second by Woody Hynson, and carried unanimously, the Board adjourned the meeting at approximately 7:41 p.m. The Board's next regular meeting is Monday, August 14, 2023 at 6:00 p.m. The meeting will be held in the public meeting room at the front entrance of the George D. English, Sr. Memorial Building.

Chairman, 