

A regular meeting of the Westmoreland County Board of Supervisors was held Monday, August 14, 2023, in the public meeting room of the George D. English, Sr. Memorial Building, located at 111 Polk Street, Montross, Virginia. Those members present were Darryl E. Fisher, Timothy J. Trivett, Dorothy Dickerson Tate, W. W. Hynson, and Russ Culver. Also present were Norm Risavi, County Administrator; Karen Lewis, Assistant County Administrator; Debra Whaley, Finance Director; Garhett Adams, Budget Manager and Donna Cogswell, Executive Assistant.

CALL TO ORDER

Chairman Fisher called the meeting to order at 6:06 p.m.

1. APPROVAL OF MINUTES

Chairman Fisher stated that all members had received draft minutes of the Regular Meeting on June 12, 2023, and Special Meetings on June 26, 2023 and July 24, 2023. Chairman Fisher asked if there were any additions or corrections to these minutes, if not, asked for a motion.

Upon motion by Woody Hynson, second by Russ Culver and carried unanimously the Board approved the minutes, as presented.

2. APPROVAL OF ACCOUNTS PAYABLE LIST AND PAYROLL REGISTER

Chairman Fisher stated that all members had received and reviewed the accounts payable list and payroll register for July 2023. Chairman Fisher asked if there were any questions or comments regarding these documents, if not, asked for a motion.

Upon motion by Woody Hynson, second by Dorothy Dickerson Tate and carried unanimously the Board approved the accounts payable list and payroll register as submitted by the Finance Department for the month of July 2023.

3. APPROVAL OF APPROPRIATION INCREASE/DECREASE REQUESTS

A. **DSS De-obligation State & Federal Funds for FY 22-23.** Keri Cusick was present to ask the Board to approve a de-obligation of \$142,108.92 of state and federal funds that were not used last year.

Mr. Risavi stated that when there are vacancies there is money left over and that has an adverse impact on the budget. The County keeps this in a separate fund but DSS merges it together for the audit and therefore it distorts the report and that is why they need to go through this process, which has been done over the last several years.

Upon motion by Russ Culver, second by Woody Hynson and carried unanimously with Woody Hynson, Dorothy Dickerson Tate, Russ Culver, Tim Trivett and Chairman Fisher voting "aye". The Board approves to de-obligate funds totaling \$142,108.92.

Mr. Risavi asked Ms. Cusick to update the Board on the part time people hired to complete the backlog of scanning. Ms. Cusick stated they have made tremendous progress in a month. One of the girls is a college student and so she was brought on as an intern, so this has kick started a new internship program with DSS.

Mr. Risavi then asked if the two positions have been filled and Ms. Cusick said yes that one starts August 28th and one starts September 1st one is trained and one is not. They currently only have two positions open and should be fully staffed in about a month.

- B. DSS Federal, State and Local Funds budget increase for FY 23-24.** Ms. Cusick again requested approval to transfer federal, state and local funds in the amount of \$92,831.00 to County budget. There is no new local funds requested.

Upon motion by Dorothy Dickerson Tate, second by Russ Culver and carried unanimously with Russ Culver, Dorothy Dickerson Tate, Tim Trivett, Woody Hynson and Chairman Fisher voting "aye". The Board approved transfer of federal, state and local funds to the County budget in the amount of \$92,831.00.

- C. Approval of Reserve Account Appropriations/Carrovers from FY 22-23 to 23-24.** Debra Whaley was present for the finance department requesting approval for the list of funds to be placed in reserve accounts for fiscal year 22-23 and also to be appropriated in July of 2023. The amount for the general fund is \$4,203,108.75 and the other fund totals are on the lists as indicated.

Upon motion by Woody Hynson, second by Tim Trivett and carried unanimously with Tim Trivett, Dorothy Dickerson Tate, Russ Culver, Woody Hynson and Chairman Fisher voting "aye". The Board approved the carryover for FY 22-23 and appropriations in July 2023 in the amount of \$4,203,108.75.

****NEXT PAGE – APPROPRIATION LIST****

FUNDS TO BE PLACED IN RESERVE ACCOUNTS FOR FY 2022/2023 AND ALSO TO BE APPROPRIATED IN JULY 2023		PAGE 1
ACCOUNT NUMBER	RESERVE ACCT# CREDIT RES ACCTS	AMOUNT
#100-GENERAL FUND		
COUNTY ADMINISTRATION		
4-100-12100-3100 - PROFESSIONAL SERVICES	0-100-300-0130	6,968.00
TOTAL COUNTY ADMINISTRATION	0-100-300-0130	6,968.00
ACCOUNTING/UTILITIES		
4-100-12430-3100 - PROFESSIONAL SERVICES	0-100-300-0132	10,468.00
4-100-12430-5540 - TRAVEL (CONV & EDU)	0-100-300-0132	4,091.00
4-100-12430-6001 - OFFICE SUPPLIES	0-100-300-0132	2,010.00
TOTAL ACCOUNTING/UTILITIES	0-100-300-0132	16,569.00
DATA PROCESSING		
4-100-12510-8208 - LEASE/PURCHASE OF EQUIP & SOFTWARE	0-100-300-0106	19,244.00
TOTAL DATA PROCESSING	0-100-300-0106	19,244.00
RISK MANAGEMENT/INSURANCE		
4-100-12550-2600 - UNEMPLOYMENT INSURANCE	0-100-300-0120	5,893.00
TOTAL RISK MANAGEMENT/INSURANCE	0-100-300-0120	5,893.00
CLERK, CIRCUIT COURT		
4-100-21600-3100 - PROFESSIONAL SERV. (RE-INDEXING)	0-100-300-0145	5,700.00
4-100-21600-5899 - LIB OF VA GRANT FUNDS/2011B-51	0-100-300-0145	36,086.00
4-100-21600-8207 - TECHNOLOGY FUNDS FOR INDEXING/STATE	0-100-300-0145	47,431.75
TOTAL CLERK, CIRCUIT COURT	0-100-300-0145	89,217.75
OTHER COURT COSTS		
4-100-21910-3150 - MULTI-JURISD GRAND JURY CLERK	0-100-300-0118	1,200.00
TOTAL OTHER COURT COSTS	0-100-300-0118	1,200.00
COMMONWEALTH'S ATTORNEY		
4-100-022100-5899 - FORFEITURE FUNDS/STATE	0-100-300-0133	6,868.52
TOTAL COMMONWEALTH'S ATTORNEY	0-100-300-0133	6,868.52
SHERIFF - LE		
4-100-031200-1200 - SALARIES & WAGES - OVERTIME	0-100-300-0134	19,999.00
4-100-031200-1300 - SALARIES & WAGES - PART-TIME LE	0-100-300-0134	30,000.00
4-100-031200-2100 - FICA	0-100-300-0134	3,825.00
4-100-031200-6010 - POLICE SUPPLIES	0-100-300-0134	6,700.00
4-100-031200-8203 - COMMUNICATIONS EQUIPMENT	0-100-300-0134	19,000.00
4-100-031200-8305 - CAPITALIZED MOTOR VEHICLES	0-100-300-0134	55,520.00
4-100-031200-8308 - CAPITALIZED LEASE/PURCHASE OF EQUIP	0-100-300-0134	10,000.00
TOTAL SHERIFF - LE	0-100-300-0134	145,044.00
SHERIFF'S DEPT DONATIONS		
4-100-031700-5600 - NATIONAL NIGHT OUT DONATIONS	0-100-300-0135	1800.00
4-100-031700-5893 - DONATIONS K-9	0-100-300-0135	128.99
4-100-031700-5894 - DONATION D. A. R. E.	0-100-300-0135	50.00
4-100-031700-5895 - DONATION/SHOP WITH A COP/WALMART	0-100-300-0135	1,556.10
4-100-031700-5896 - DONATION PROJ LIFESAVER	0-100-300-0135	3,237.53
4-100-031700-5897 - MISC GRANTS/DONATIONS-WALMART, ETC	0-100-300-0135	2.28
4-100-031700-5898 - DONATIONS - MOTORCYCLE PRGM	0-100-300-0135	100.20
4-100-031700-5899 - SHERIFF'S DEPT TRIAD PROG EXP	0-100-300-0135	2,906.79
TOTAL SHERIFF'S DEPT DONATIONS	0-100-300-0135	9,779.89

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FUNDS TO BE PLACED IN RESERVE ACCOUNTS FOR FY 2022/2023 AND ALSO TO BE APPROPRIATED IN JULY 2023		PAGE 2
ACCOUNT NUMBER	RESERVE ACCT# CREDIT RES ACCTS	AMOUNT
SRO GRANT/COPS		
4-100-31907-9299 - SCHOOL PORTION/CONTINGENCY	0-100-300-0135	87,219.53
TOTAL SRO GRANT/COPS	0-100-300-0135	87,219.53
DMV GRANTS/ALCOHOL (SHERIFF) - 23033		
4-100-31943-1200 - SAL & WAGES-OT-ALCOHOL-23033	0-100-300-0135	24,458.02
4-100-31943-5540 - TRAVEL (CONVENTION & EDUCATION)	0-100-300-0135	2,400.00
4-100-31943-8201 - PURCHASE OF EQUIPMENT	0-100-300-0135	824.00
TOTAL DMV GRANTS/ALCOHOL	0-100-300-0135	27,682.02
DMV GRANTS/SPEED (SHERIFF) - 23025		
4-100-31944-1200 - SAL & WAGES-OT-SPEED-23025	0-100-300-0136	4,976.02
4-100-31944-8201 - PURCHASE OF EQUIPMENT	0-100-300-0136	30.00
TOTAL DMV GRANTS/SPEED	0-100-300-0136	5,006.02
VOLUNTEER FIRE DEPARTMENTS		
4-100-32200-8202 - OTAP	0-100-300-0136	91,802.17
TOTAL VOLUNTEER FIRE DEPARTMENTS	0-100-300-0136	91,802.17
COPLER VOL. FIRE DEPT.		
4-100-032203-5899 - CONTINGENCY	0-100-300-0165	87,896.97
TOTAL COPLER VOL. FIRE DEPT.	0-100-300-0165	87,896.97
COPLER VOL. FIRE SUBSTATION		
4-100-032204-5899 - CONTINGENCY	0-100-300-0165	69,919.85
TOTAL COPLER VOL. FIRE SUBSTATION	0-100-300-0165	69,919.85
OAK GROVE VOL. FIRE DEPT.		
4-100-032205-5899 - CONTINGENCY	0-100-300-0165	14,808.87
TOTAL OAK GROVE VOL. FIRE DEPT.	0-100-300-0165	14,808.87

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ACCOUNT NUMBER	RESERVE ACCT# CREDIT RES ACCTS	AMOUNT
COLONIAL BEACH VOL. RESCUE		
4-100-032303-5899 - CONTINGENCY CBVRS	0-100-300-0166	3,672.49
TOTAL COLONIAL BEACH VOL. RESCUE	0-100-300-0166	3,672.49
WESTMORELAND COUNTY EMS DEPARTMENT		
4-100-32600-6004 - MEDICAL SUPPLIES	0-100-300-0156	34,069.23
4-100-32600-6025 - EQUIPMENT/VEHICLES	0-100-300-0156	43,495.25
4-100-32600-8302 - GRANT MATCHING FUNDS	0-100-300-0156	9,053.10
TOTAL WESTMORELAND COUNTY EMS	0-100-300-0156	86,617.58
OFFICE OF EMERGENCY MANAGEMENT		
4-100-32700-5230 - TELECOMMUNICATIONS	0-100-300-0154	1,011.00
4-100-32700-5540 - TRAVEL (CONVENTION & EDUCATION)	0-100-300-0154	1,000.00
4-100-32700-5810 - DUES & MEMBERSHIPS	0-100-300-0154	100.00
4-100-32700-6001 - OFFICE SUPPLIES	0-100-300-0154	500.00
4-100-32700-6008 - VEHICLE FUEL	0-100-300-0154	1,000.00
4-100-32700-6009 - VEHICLE SUPPLIES	0-100-300-0154	411.00
4-100-32700-6011 - UNIFORMS	0-100-300-0154	1,500.00
4-100-32700-6012 - BOOKS & SUBSCRIPTIONS	0-100-300-0154	200.00
4-100-32700-6014 - OTHER OPERATING SUPPLIES	0-100-300-0154	1,020.00
4-100-32700-8203 - COMMUNICATIONS EQUIPMENT	0-100-300-0154	18,722.00
4-100-32700-8208 - LEASE/PURCHASE OF EQUIPMENT	0-100-300-0154	14,000.00
4-100-32700-8212 - CAPITAL OUTLAY/EQUIPMENT REPP GRANT	0-100-300-0154	12,913.15
TOTAL OFFICE OF EMERGENCY MANAGEMENT	0-100-300-0154	52,377.15
MOBILE INTEGRATED HEALTHCARE		
4-100-32701-1100 - SALARIES & WAGES - REGULAR	0-100-300-0190	13,998.53
4-100-32701-2100 - FICA	0-100-300-0190	1,363.05
4-100-32701-2210 - VRS	0-100-300-0190	1,687.07
4-100-32701-2300 - HOSPITALIZATION	0-100-300-0190	5,192.00
4-100-32701-2400 - GROUP LIFE INSURANCE	0-100-300-0190	188.05
4-100-32701-8205 - MOTOR VEHICLE EQUIPMENT	0-100-300-0190	2,401.74
4-100-32701-8208 - LEASE/PURCHASE OF EQUIP & SOFTWARE	0-100-300-0190	298.00
TOTAL MOBILE INTEGRATED HEALTHCARE	0-100-300-0190	25,108.44
INSPECTIONS		
4-100-34100-1200 - SALARIES & WAGES - OVERTIME	0-100-300-0141	16,981.00
TOTAL INSPECTIONS	0-100-300-0141	16,981.00
ANIMAL CONTROL/SHERIFF		
4-100-35100-6021 - SUPPLIES PURCHASED WITH DONATIONS	0-100-300-0107	23,052.17
4-100-35100-6022 - SUPPLIES/SANTA PAWS DONATIONS	0-100-300-0107	1,569.32
TOTAL ANIMAL CONTROL	0-100-300-0107	24,621.49
EMERGENCY SERVICES		
4-100-35500-3320 - MAINT SERVICE CONTRACTS/MOTOROLA	0-100-300-0108	16,963.00
4-100-35500-3330 - MAINTENANCE CONTRACT/GENERATORS	0-100-300-0108	34,748.00
4-100-35500-5230 - TELECOMMUNICATIONS	0-100-300-0108	483.00
4-100-35500-5510 - TRAVEL (MILEAGE)	0-100-300-0108	133.00
4-100-35500-5540 - TRAVEL (CONV. & EDUCATION)	0-100-300-0108	666.00
4-100-35500-5803 - (FOUR FOR LIFE FUNDS) COUNTY	0-100-300-0108	5,801.00
4-100-35500-6008 - GENERATOR FUEL/EMS FUEL	0-100-300-0108	3,631.00
TOTAL EMERGENCY SERVICES	0-100-300-0108	62,425.00
CHILDREN'S SERVICES ACT		
4-100-53500-5690 - PAYMENTS (COMP. SERV/YOUTH AT RISK)	0-100-300-0175	37,910.25
TOTAL CHILDREN'S SERVICES ACT	0-100-300-0175	37,910.25
HISTORY/ARCH		
4-100-072500-3500	0-100-300-0162	6,610.00
TOTAL HISTORY/ARCH	0-100-300-0162	6,610.00
PLANNING		
4-100-081100-1100 - SALARIES AND WAGES - REGULAR	0-100-300-0124	12,887.00
4-100-081100-1200 - SALARIES AND WAGES - OVERTIME	0-100-300-0124	2,000.00
4-100-081100-8208 - LEASE PURCHASE OF EQUIPMENT	0-100-300-0124	5,000.00
TOTAL PLANNING	0-100-300-0124	19,887.00
PLANNING COMMISSION		
4-100-81300-5540 - TRAVEL (CONVENTION & EDUCATION)	0-100-300-0184	550.00
TOTAL PLANNING COMMISSION	0-100-300-0184	550.00
BOARD OF ZONING APPEALS		
4-100-81400-5540 - TRAVEL (CONVENTION & EDUCATION)	0-100-300-0185	500.00
TOTAL BOARD OF ZONING APPEALS	0-100-300-0185	500.00

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FUNDS TO BE PLACED IN RESERVE ACCOUNTS FOR FY 2022/2023 AND ALSO TO BE APPROPRIATED IN JULY 2023			PAGE 4
ACCOUNT NUMBER	RESERVE ACCT# CREDIT RES ACCTS	AMOUNT	
HOUSING ASSISTANCE			
4-100-081600-5199 - ASSISTANCE PAYMENTS	0-100-300-0163	2,432.00	
TOTAL HOUSING ASSISTANCE	0-100-300-0163	2,432.00	
VPI EXTENSION SERVICE			
4-100-83300-5650 - AGRIC. ECONOMIC DEVELOPMENT PROGRAM	0-100-300-0126	1,300.00	
4-100-83300-5651 - PAYMENT - JAMESTOWN 4-H CAMP	0-100-300-0126	1,000.00	
TOTAL VPI EXTENSION SERVICE	0-100-300-0126	2,300.00	
TOURISM-TRAVEL COUNCIL			
4-100-81800-5810 - TRANSIENT OCCUPANCY TAX EXPENDITURE	0-100-300-0125	45,046.30	
TOTAL TOURISM-TRAVEL COUNCIL	0-100-300-0125	45,046.30	
CONTINGENCY			
4-100-093900-9299 - CONTINGENCY	0-100-300-0152	75,111.40	
TOTAL CONTINGENCY	0-100-300-0152	75,111.40	
CAPITAL PROJECTS			
4-100-094100-8211 - VDOT/REVENUE SHARING SKIPJACK RD	0-100-300-0116	184,066.90	
4-100-094100-8271 - INDUSTRIAL DEVELOPMENT INITIATIVE	0-100-300-0116	375,000.00	
4-100-094100-8255 - PURCHASE OF AMBULANCES/EQUIP	0-100-300-0116	69,520.65	
TOTAL CAPITAL PROJECTS	0-100-300-0116	628,587.55	
TRANSFERS			
4-100-93100-9205 - TRANSFER TO VPA FUND	0-100-300-0191	107,992.00	
TOTAL TRANSFERS	0-100-300-0191	107,992.00	
DEBT SERVICE			
4-100-095100-9135 - DEBT SVS/INTEREST/SCHOOL CONSTRUCT	0-100-300-0186	1,440,423.53	
TOTAL DEBT SERVICE	0-100-300-0186	1,440,423.53	
TOTAL FROM GENERAL FUND BALANCE RESERVED	DEBIT FUND BALANCE	0-100-300-0001	3,324,272.77
#100-GENERAL FUND OUTSTANDING PURCHASE ORDERS TO RESERVE & APPROPRIATE JULY 2023			
	CREDIT RES ACCTS		
4-100-12510-8208 - LEASE/PURCHASE OF EQUIP & SOFTWARE	0-100-300-0106	699.00	
4-100-13100-3180 - PROF SERVE/ELECTION CONSULTANT	0-100-300-0159	3,467.04	
4-100-13100-3320 - MAINTENANCE CONTRACTS	0-100-300-0159	906.70	
4-100-21920-6001 - OFFICE SUPPLIES	0-100-300-0189	1,281.00	
4-100-22100-8208 - LEASE/PURCHASE OF EQUIP	0-100-300-0133	260.00	
4-100-31200-6001 - OFFICE SUPPLIES	0-100-300-0134	5,756.32	
4-100-31200-6010 - POLICE SUPPLIES	0-100-300-0134	6,668.37	
4-100-32600-3100 - PROFESSIONAL SERVICES	0-100-300-0156	6,450.00	
4-100-32600-5897 - PHARMACY	0-100-300-0156	5,815.00	
4-100-32600-8208 - LEASE/PURCHASE EQUIPMENT	0-100-300-0156	1,089.48	
4-100-35100-6021 - SUPPLIES PURCHASED WITH DONATIONS	0-100-300-0107	9,003.30	
4-100-35100-8305 - CAPITALIZED MOTOR VEHICLES	0-100-300-0107	29,495.00	
4-100-35500-3330 - EMERGENCY SERVICES	0-100-300-0108	2,187.89	
4-100-35500-5803 - EMERGENCY SERVICES	0-100-300-0108	9,495.00	
4-100-43200-3100 - GENERAL PROPERTIES	0-100-300-0123	1,379.25	
4-100-43200-3310 - GENERAL PROPERTIES	0-100-300-0123	15,991.86	
4-100-43200-3320 - GENERAL PROPERTIES	0-100-300-0123	2,725.96	
4-100-43200-3320 - GENERAL PROPERTIES	0-100-300-0123	28,005.00	
4-100-43200-8116 - GENERAL PROPERTIES	0-100-300-0123	1,800.66	
4-100-43200-8208 - LEASE/PURCHASE EQUIP. POSTAGE METER	0-100-300-0116	731,300.00	
4-100-94100-8255 - PURCHASE OF AMBULANCES	0-100-300-0116	15,459.15	
4-100-94100-8282 - INDUSTRIAL PARK STORMWATER BASIN	0-100-300-0116		
TOTAL OUTSTANDING PURCHASE ORDERS - GENERAL FUND	DEBIT FUND BALANCE	0-100-300-0001	879,235.98
GRAND TOTAL FROM GENERAL FUND BALANCE	DEBIT FUND BALANCE	0-100-300-0001	4,203,508.75

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FUNDS TO BE PLACED IN RESERVE ACCOUNTS FOR FY 2022/2023 AND ALSO TO BE APPROPRIATED IN JULY 2023				PAGE 5
#525-WESTMORELAND WATER & SEWER FUND				
		CREDIT RES ACCTS		
4-525-41700-3175 - RECORDATION FEE		0-525-300-0104		80.00
4-525-41700-3180 - SERVICES/INSTALLING ADDITIONAL TAPS		0-525-300-0104		47,843.00
4-525-41700-8308 - CAPITALIZED LEASE/PURCH OF EQUIP		0-525-300-0104		100,000.00
4-525-41800-3175 - RECORDATION FEE		0-525-300-0104		1,332.00
4-525-41800-3180 - SERVICES/INSTALLING ADDITIONAL TAPS		0-525-300-0104		457,235.26
4-525-41900-3175 - RECORDATION FEE		0-525-300-0104		571.00
4-525-41900-3180 - SERVICES/INSTALLING ADDITIONAL TAPS		0-525-300-0104		386,648.00
4-525-93900-9299 - CONTINGENCY		0-525-300-0104		106,196.19
4-525-95100-9122 - SHORT LIVED ASSET REPLACEMENT		0-525-300-0104		352,678.00
4-525-94600-3140 - ENGINEERING		0-525-300-0104		2,932.14
TOTAL FROM WESTMORELAND WATER & SEWER FUND BALANCE RESERVED	DEBIT FUND BALANCE	0-525-300-0001		1,455,515.59
#525-WESTMORELAND WATER & SEWER FUND OUTSTANDING PURCHASE ORDERS TO RESERVE & APPROPRIATE JULY 2023				
		CREDIT RES ACCTS		
4-525-41500-3310 - REPAIR & MAINTENANCE SERVICES		0-525-300-0104		15,000.00
4-525-41500-6007 - REPAIR & MAINTENANCE SUPPLIES		0-525-300-0104		287.50
4-525-41700-3100 - PROFESSIONAL SERVICES		0-525-300-0104		338.75
4-525-41700-6007 - REPAIR & MAINTENANCE SUPPLIES		0-525-300-0104		3,045.00
4-525-41800-6007 - REPAIR & MAINTENANCE SUPPLIES		0-525-300-0104		381.55
4-525-41900-3180 - SERVICES/INSTALLING ADDITIONAL TAPS		0-525-300-0104		176,088.00
4-525-94600-3140 - ENGINEERING		0-525-300-0104		13,052.31
TOTAL OUTSTANDING PURCHASE ORDERS WESTMORELAND WATER & SEWER FUND	DEBIT FUND BALANCE	0-525-300-0001		208,193.11
GRAND TOTAL FROM WESTMORELAND WATER & SEWER FUND BALANCE		0-525-300-0001		1,663,708.70
#225-PLACID BAY SANITARY DISTRICT FUNDS TO RESERVE & APPROPRIATE FOR JULY 2023				
		CREDIT RES ACCTS		
4-225-82600-5840 - EASEMENT		0-225-300-0104		2,447.92
4-225-82600-3310 - ROAD REPAIRS & IMPROVEMENTS		0-225-300-0104		21,608.74
4-225-82600-3311 - ROAD REP & IMPROVEMENTS/REV SHAR		0-225-300-0104		263,232.23
TOTAL FROM PLACID BAY SANITARY DISTRICT RESERVE	DEBIT FUND BALANCE	0-225-300-0001		287,288.89
#225-PLACID BAY SANITARY DISTRICT FUND OUTSTANDING PURCHASE ORDERS TO RESERVE & APPROPRIATE JULY 2023				
		CREDIT RES ACCTS		
4-225-82600-3311 - ROAD REPAIRS & IMPROVEMENTS/REV SHARING		0-225-300-0104		221,415.43
4-225-82600-5840 - EASEMENT		0-225-300-0104		13,737.19
4-225-82600-8208 - LEASE/PURCHASE OF EQUIPMENT		0-225-300-0104		1,800.66
4-225-82601-6099 - MATERIALS FOR ROAD REPAIR		0-225-300-0104		8,142.20
4-225-82603-6099 - MATERIALS FOR ROAD REPAIR		0-225-300-0104		3,803.80
4-225-82605-6099 - MATERIALS FOR ROAD REPAIR		0-225-300-0104		19,836.30
4-225-82606-6099 - MATERIALS FOR ROAD REPAIR		0-225-300-0104		15,749.80
4-225-82607-6099 - MATERIALS FOR ROAD REPAIR		0-225-300-0104		8,919.20
4-225-82608-6099 - MATERIALS FOR ROAD REPAIR		0-225-300-0104		8,173.00
4-225-82610-6099 - MATERIALS FOR ROAD REPAIR		0-225-300-0104		11,411.40
4-225-82611-6099 - MATERIALS FOR ROAD REPAIR		0-225-300-0104		2,169.20
4-225-82612-6099 - MATERIALS FOR ROAD REPAIR		0-225-300-0104		3,803.80
4-225-82613-6099 - MATERIALS FOR ROAD REPAIR		0-225-300-0104		1,084.60
4-225-82614-6099 - MATERIALS FOR ROAD REPAIR		0-225-300-0104		550.00
4-225-82615-6099 - MATERIALS FOR ROAD REPAIR		0-225-300-0104		550.00
4-225-82616-6099 - MATERIALS FOR ROAD REPAIR		0-225-300-0104		1,634.60
4-225-82617-6099 - MATERIALS FOR ROAD REPAIR		0-225-300-0104		2,703.80
4-225-82618-6099 - MATERIALS FOR ROAD REPAIR		0-225-300-0104		3,238.40
4-225-82619-6099 - MATERIALS FOR ROAD REPAIR		0-225-300-0104		3,803.80
4-225-82620-6099 - MATERIALS FOR ROAD REPAIR		0-225-300-0104		3,803.80
4-225-82621-6099 - MATERIALS FOR ROAD REPAIR		0-225-300-0104		550.00
4-225-82622-6099 - MATERIALS FOR ROAD REPAIR		0-225-300-0104		36,707.38
4-225-82623-6099 - MATERIALS FOR ROAD REPAIR		0-225-300-0104		46,455.35
4-225-82625-6099 - MATERIALS FOR ROAD REPAIR		0-225-300-0104		4,873.00
4-225-82626-6099 - MATERIALS FOR ROAD REPAIR		0-225-300-0104		8,157.60
4-225-82627-6099 - MATERIALS FOR ROAD REPAIR		0-225-300-0104		1,634.60
4-225-82628-6099 - MATERIALS FOR ROAD REPAIR		0-225-300-0104		1,634.60
4-225-82629-6099 - MATERIALS FOR ROAD REPAIR		0-225-300-0104		1,901.90
4-225-82630-6099 - MATERIALS FOR ROAD REPAIR		0-225-300-0104		3,819.20
4-225-82600-3311 - ROAD REPAIRS & IMPROVEMENTS/REV SHARING		0-225-300-0104		60,000.00
TOTAL OUTSTANDING PURCHASE ORDERS PLACID BAY SANITARY DISTRICT FUND	DEBIT FUND BALANCE	0-225-300-0001		496,964.81
GRAND TOTAL FROM PLACID BAY SANITARY DISTRICT FUND BALANCE	DEBIT FUND BAL	0-225-300-0001		784,253.50
#226-PLACID BAY SANITARY DISTRICT FUNDS TO RESERVE & APPROPRIATE FOR JULY 2023				
		CREDIT RES ACCTS		
4-226-82600-3100 - PROFESSIONAL SERVICES		0-226-300-0104		16,037.37
4-226-93900-9299 - CONTINGENCY				43,365.05
TOTAL FROM PLACID BAY SANITARY DISTRICT RESERVED	DEBIT FUND BALANCE	0-226-300-0001		59,402.42

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FUNDS TO BE PLACED IN RESERVE ACCOUNTS FOR FY 2022/2023 AND ALSO TO BE APPROPRIATED IN JULY 2023			PAGE 6
ACCOUNT NUMBER	RESERVE ACCT#		AMOUNT
#227- GH-CP SANITARY DISTRICT FUNDS TO RESERVE & APPROPRIATE FOR JULY 2023			
CLUBHOUSE EXPENDITURES	CREDIT RES ACCTS		
4-227-71310-6014 - OTHER OPERATING SUPPLIES	0-227-300-0104		3,962.42
TOTAL CLUBHOUSE EXPENDITURES	0-227-300-0104		3,962.42
POOL EXPENDITURES			
4-227-71320-6007 - REPAIR & MAINTENANCE SUPPLIES	0-227-300-0104		5,114.00
4-227-71320-8202 - FURNITURE & FIXTURES	0-227-300-0104		5,999.00
TOTAL POOL EXPENDITURES	0-227-300-0104		11,113.00
CONTINGENCY FUND	CREDIT RES ACCTS		
4-227-093900-9299 - CONTINGENCY FUNDS	0-227-300-0104		47,146.66
TOTAL CONTINGENCY	0-227-300-0104		47,146.66
CAPTIAL PROJECTS	CREDIT RES ACCTS		
4-227-94100-8320 - CAPITAL OUTLAY/DRIVEWAY REPAIR	0-227-300-0104		5,200.00
TOTAL CAPITAL PROJECTS	0-227-300-0104		5,200.00
DREDGING & BEACH PROJECTS	CREDIT RES ACCTS		
4-227-94300-8219 - GROIN CONSTRUCTION/REPAIR	0-227-300-0104		1,300.00
TOTAL DREDGING & BEACH PROJECTS	0-227-300-0104		1,300.00
TOTAL GH-CP SANITARY DISTRICT FUND RESERVED	0-227-300-0104		68,722.08
#227-GLEBE HARBOR/CABIN POINT SANITARY DISTRICT FUND OUTSTANDING PURCHASE ORDERS TO RESERVE & APPROPRIATE JULY 2023			
	CREDIT RES ACCTS		
4-227-71310-8208 - LEASE/PURCHASE OF EQUIP & SOFTWARE	0-227-300-104		6,635.66
4-227-71310-8316 - CAPITALIZED BUILDING IMPROVEMENTS	0-227-300-104		1,850.00
TOTAL OUTSTANDING PURCHASE ORDERS GLEBE HARBOR/CABIN POINT SANITARY DISTRICT FUND/DEBIT FUND BALAN	0-227-300-0001		8,485.66
GRAND TOTAL FROM GH-CP SANITARY DISTRICT FUNDS	0-227-300-0001		77,207.74
#240-FEDERAL DRUG SEIZURE FUND TO RESERVE & APPROPRIATE FOR JULY 2023			
	CREDIT RES ACCTS		
4-240-031201-5840 - CONFIDENTIAL FUNDS - STATE	0-240-300-0104		18,175.09
4-240-031201-5841 - CONFIDENTIAL FUNDS - FEDERAL	0-240-300-0104		37.93
TOTAL FEDERAL DRUG SEIZURE FUND RESERVED	0-240-300-0001		18,213.02
#240-FEDERAL DRUG SEIZURE FUND OUTSTANDING PURCHASE ORDERS TO RESERVE & APPROPRIATE JULY 2023			
	CREDIT RES ACCTS		
4-240-31201-5840 - CONFIDENTIAL FUNDS - STATE	0-240-300-0104		5,401.98
TOTAL OUTSTANDING PURCHASE ORDERS FEDERAL DRUG SEIZURE DEBIT FUND BALANCE	0-240-300-0001		5,401.98
GRAND TOTAL FROM FEDERAL DRUG SEIZURE FUND BALANCE DEBIT FUND BALANCE	0-240-300-0001		23,615.00
#250 ELECTRONIC SUMMONS SYSTEMS TO RESERVE & APPROPRIATE FOR JULY 2023			
	CREDIT RES ACCTS		
4-250-093900-9299 - CONTINGENCY	0-250-300-0104		18,118.90
TOTAL ELECTRONIC SUMMONS SYSTEMS FUND RESERVED	0-250-300-0001		18,118.90
#250 ELECTRONIC SUMMONS SYSTEMS OUTSTANDING PURCHASE ORDERS TO RESERVE & APPROPRIATE JULY 2023			
	CREDIT RES ACCTS		
4-250-21910-8207 - COMPUTER EQUIPMENT	0-250-300-0104		9,240.00
TOTAL OUTSTANDING PURCHASE ORDERS ELECTRONIC SUMMONS SYSTEM DEBIT FUND BALANCE	0-250-300-0001		9,240.00
GRAND TOTAL FROM ELECTRONIC SUMMONS SYSTEMS FUNDS DEBIT FUND BAL	0250-300-0001		27,358.90

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FUNDS TO BE PLACED IN RESERVE ACCOUNTS FOR FY 2022/2023 AND ALSO TO BE APPROPRIATED IN JULY 2023			PAGE 7
ACCOUNT NUMBER	RESERVE ACCT#	AMOUNT	
#265-AMERICAN RESCUE FUNDS TO RESERVE & APPROPRIATE FOR JULY 2023			
	CREDIT RES ACCTS		
BROADBAND EXPANSION			
4-265-094100-8216 - CONSTRUCTION	0-265-300-0104	325,000.00	
TOTAL BROADBAND EXPANSION	0-265-300-0104	325,000.00	
COLES POINT WWTP DRIP SYSTEM			
4-265-094200-3140 - ENGINEERING	0-265-300-0104	7,919.00	
4-265-094200-3150 - ADMINISTRATION & LEGAL	0-265-300-0104	2,348.76	
4-265-094200-8216 - CONSTRUCTION	0-265-300-0104	952,312.00	
4-265-094200-9150 - PROJECT CONTINGENCIES	0-265-300-0104	10,593.00	
TOTAL COLES POINT WWTP DRIP SYSTEM	0-265-300-0104	973,172.76	
RT 3 WELL REPLACEMENT			
4-265-094300-8216 - CONSTRUCTION	0-265-300-0104	32,789.43	
4-265-094300-8217 - CLOSURE - EXISTING WELLS	0-265-300-0104	30,000.00	
4-265-094300-8218 - PIPING	0-265-300-0104	20,000.00	
4-265-094300-8219 - ELECTRICAL	0-265-300-0104	50,000.00	
4-265-094300-8220 - NEW PUMP	0-265-300-0104	44,770.00	
4-265-094300-8222 - SCADA SYSTEM	0-265-300-0104	25,000.00	
4-265-094300-8223 - ALTITUDE VALVE	0-265-300-0104	35,000.00	
4-265-094300-9150 - PROJECT CONTINGENCIES	0-265-300-0104		
RT 3 WELL REPLACEMENT	0-265-300-0104	237,559.43	
AMERICAN RESCUE FUND EXPENDITURE			
4-265-093900-9299 - CONTINGENCY	0-265-300-0104	0.50	
TOTAL AMERICAN RESCUE FUND EXPENDITURE	0-265-300-0104	0.50	
TOTAL FROM AMERICAN RESCUE FUND RESERVED	0-265-300-0001	1,535,732.69	
#265 AMERICAN RESCUE FUNDS OUTSTANDING PURCHASE ORDERS TO RESERVE & APPROPRIATE JULY 2023			
	CREDIT RES ACCTS		
4-265-94200-3100 - SPECIAL SERVICES	0-265-300-0104	5,000.00	
4-265-94200-3140 - ENGINEERING	0-265-300-0104	9,754.29	
4-265-94200-3160 - INSPECTION	0-265-300-0104	9,952.13	
4-265-94500-8315 - CAPITALIZED BUILDING IMPROV/HVAC	0-265-300-0104	100,531.95	
TOTAL OUTSTANDING PURCHASE ORDERS AMERICAN RESCUE DEBIT FUND BALANCE	0-265-300-0001	125,238.37	
GRAND TOTAL FROM AMERICAN RESCUE FUND BALANCE DEBIT FUND BAL	0-265-300-0001	1,660,971.06	
#270 ARPA/LATCF FUND OUTSTANDING PURCHASE ORDERS TO RESERVE & APPROPRIATE JULY 2023			
	CREDIT RES ACCTS		
4-270-35600-8316 - CAPITALIZED BUILDING IMPROV/HVAC	0-270-300-0104	50,000.00	
TOTAL OUTSTANDING PURCHASE ORDERS ARPA/LATCF FUND DEBIT FUND BALANCE	0-270-300-0001	50,000.00	
#280 ARPA/TOURISM FUND TO RESERVE & APPROPRIATE FOR JULY 2023			
	CREDIT RES ACCTS		
4-280-93900-9299 - CONTINGENCY	0-270-300-0104	35,000.00	
TOTAL ARPA/TOURISM FUND RESERVED	0-270-300-0001	35,000.00	
#310-CAPITAL PROJECT/INDUST. PARK FUND TO RESERVE & APPROPRIATE FOR JULY 2023			
	CREDIT RES ACCTS		
4-310-081600-3160 - ECONOMIC DEVELOPMENT PROJECTS	0-310-300-0104	6,100.00	
4-310-091400-5800 - CONTINGENCIES	0-310-300-0104	315,397.27	
4-310-094300-8116 - CAPITAL OUTLAY	0-310-300-0104	1,925.00	
4-310-094300-8261 - REC PARK EQUIPMENT & BASEBALL EQUIPMENT	0-310-300-0104	17,604.80	
4-310-094600-8216 - HIGH SCHOOL CONSTRUCTION	0-310-300-0105	43,739.50	
TOTAL CAPITAL PROJECT/INDUST. PARK RESERVED	0-310-300-0001	341,027.07	
TOTAL CAPITAL PROJECT/INDUST. PARK RESERVED - HIGH SCHOOL	0-310-300-0001	43,739.50	
GRAND TOTAL FROM CAPITAL PROJECT/INDUST. PARK FUND BALANCE DEBIT FUND BAL	0-310-300-0001	384,766.57	

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FUNDS TO BE PLACED IN RESERVE ACCOUNTS FOR FY 2022/2023 AND ALSO TO BE APPROPRIATED IN JULY 2023			PAGE 8
ACCOUNT NUMBER	RESERVE ACCT#	AMOUNT	
#205-SCHOOL FUND OUTSTANDING PURCHASE ORDERS TO RESERVE & APPROPRIATE JULY 2023			
4-205-061100-3000-36-30 - PURCHASED SERVICES - PO# 53387	0-205-300-0103	1,275.00	
4-205-061100-6000-23-10 - MATERIALS & SUPPLIES - PO# 53565	0-205-300-0103	100.39	
4-205-061100-6000-34-10 - MATERIALS & SUPPLIES - PO# 54152	0-205-300-0103	1,626.88	
4-205-061100-6000-34-10 - MATERIALS & SUPPLIES - PO# 54157	0-205-300-0103	2,115.63	
4-205-061100-6000-36-10 - MATERIALS & SUPPLIES - PO# 53461	0-205-300-0103	98.63	
4-205-061100-6000-36-10 - MATERIALS & SUPPLIES - PO# 53478	0-205-300-0103	208.25	
4-205-061100-6000-92-80 - MATERIALS & SUPPLIES - PO# 52011	0-205-300-0103	84.93	
4-205-061100-6030-93-80 - INSTRUCTIONAL MATERIALS - PO# 53583	0-205-300-0103	39.99	
4-205-061100-6031-22-20 - INSTRUCTIONAL SUPPLIES - PO# 54705	0-205-300-0103	55.00	
4-205-061100-6031-23-20 - INSTRUCTIONAL SUPPLIES - PO# 54705	0-205-300-0103	55.00	
4-205-061100-6031-24-20 - INSTRUCTIONAL SUPPLIES - PO# 54705	0-205-300-0103	55.00	
4-205-061100-6031-36-20 - INSTRUCTIONAL SUPPLIES - PO# 54705	0-205-300-0103	55.00	
4-205-061310-5504-22-10 - PROFESSIONAL DEVELOPMENT TRAVEL - PO# 53028	0-205-300-0103	688.20	
4-205-061310-5504-23-10 - PROFESSIONAL DEVELOPMENT TRAVEL - PO# 53028	0-205-300-0103	802.90	
4-205-061310-5504-24-10 - PROFESSIONAL DEVELOPMENT TRAVEL - PO# 53028	0-205-300-0103	344.10	
4-205-061310-5504-24-10 - PROFESSIONAL DEVELOPMENT TRAVEL - PO# 53034	0-205-300-0103	344.10	
4-205-061310-5504-36-10 - PROFESSIONAL DEVELOPMENT TRAVEL - PO# 53028	0-205-300-0103	3,211.60	
4-205-061310-5504-36-10 - PROFESSIONAL DEVELOPMENT TRAVEL - PO# 53033	0-205-300-0103	458.80	
4-205-061320-6013-36-10 - LIBRARY BOOKS - PO# 53890	0-205-300-0103	506.49	
4-205-061410-6001-34-10 - OFFICE SUPPLIES - PO# 50867	0-205-300-0103	1,349.10	
4-205-062120-5504-95-10 - TRAVEL CONFERENCES - PO# 54385	0-205-300-0103	223.44	
4-205-062220-6000-95-10-980 - MATERIALS & SUPPLIES - PO# 54154	0-205-300-0103	32,908.08	
4-205-064200-5203-95-10 - TELEPHONE - PO# 49400	0-205-300-0103	599.40	
4-205-068100-6000-92-10 - TECHNOLOGY MATERIALS - PO# 49495	0-205-300-0103	674.40	
4-205-068100-6000-94-10 - TECHNOLOGY MATERIALS - PO# 49495	0-205-300-0103	674.40	
4-205-069100-6036-94-60-300 - INSTRUCTIONAL SUPPLIES - PO# 53480	0-205-300-0103	125.37	
4-205-069103-6035-22-10-500 - INSTRUCTIONAL SUPPLIES - PO# 52035	0-205-300-0103	772.00	
4-205-069103-6035-22-10-500 - INSTRUCTIONAL SUPPLIES - PO# 52040	0-205-300-0103	3,102.25	
4-205-069103-6035-23-10-500 - INSTRUCTIONAL SUPPLIES - PO# 53553	0-205-300-0103	1,311.60	
4-205-069103-6035-23-10-500 - INSTRUCTIONAL SUPPLIES - PO# 53606	0-205-300-0103	44.42	
4-205-069106-6000-34-10-900 - MATERIALS & SUPPLIES - PO# 54152	0-205-300-0103	4,519.42	
4-205-069108-3000-36-30-920 - EQUIPMENT CTE - PO# 53387	0-205-300-0103	4,300.00	
4-205-069108-8000-36-30-920 - PURCHASED SERVICES - PO# 53387	0-205-300-0103	22,744.00	
4-205-069120-6000-92-60-850 - MATERIALS & SUPPLIES - PO# 52053	0-205-300-0103	49.36	
4-205-069120-6000-92-60-850 - MATERIALS & SUPPLIES - PO# 53634	0-205-300-0103	207.45	
4-205-069120-6000-93-60-850 - MATERIALS & SUPPLIES - PO# 52118	0-205-300-0103	199.43	
4-205-069120-6000-93-60-850 - MATERIALS & SUPPLIES - PO# 52126	0-205-300-0103	90.40	
4-205-069120-6000-94-60-850 - MATERIALS & SUPPLIES - PO# 52378	0-205-300-0103	148.55	
4-205-069120-6000-94-60-850 - MATERIALS & SUPPLIES - PO# 52435	0-205-300-0103	858.32	
4-205-069120-6000-94-60-850 - MATERIALS & SUPPLIES - PO# 52482	0-205-300-0103	224.75	
4-205-069120-6000-94-60-850 - MATERIALS & SUPPLIES - PO# 54157	0-205-300-0103	958.44	
4-205-069120-6000-94-60-850 - MATERIALS & SUPPLIES - PO# 54928	0-205-300-0103	198.61	
TOTAL OUTSTANDING PURCHASE ORDERS SCHOOL FUND	DEBIT FUND BALANCE	0-205-300-0103	88,408.89

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FUNDS TO BE PLACED IN RESERVE ACCOUNTS FOR FY 2022/2023 AND ALSO TO BE APPROPRIATED IN JULY 2023		PAGE 9
ACCOUNT NUMBER	RESERVE ACCT# CREDIT RES ACCTS	AMOUNT
ADMINISTRATION		
4-205-062120-1620-95-10	0-205-300-0105	32,000.00
TOTAL ADMINISTRATION	0-205-300-0105	32,000.00
FACILITIES-ARCHITECTURE		
4-205-066300-3190-95-10	0-205-300-0102	282,174.25
4-205-066600-6100-95-10	0-205-300-0102	350,000.00
TOTAL FACILITIES ARCHITECTURE	0-205-300-0102	632,174.25
CONTINGENCY		
4-205-093900-9299-95-10	0-205-300-0106	446,172.77
TOTAL FACILITIES ARCHITECTURE	0-205-300-0106	446,172.77
ESSER III - SUMMER LEARNING		
4-205-061100-1620-25-110-130	0-205-300-0104	62,080.00
4-205-061100-2100-25-110-130	0-205-300-0104	4,749.12
4-205-061100-6000-25-110-130	0-205-300-0104	1,117.06
4-205-061100-1620-35-110-130	0-205-300-0104	62,080.00
4-205-061100-2100-35-110-130	0-205-300-0104	4,749.12
4-205-061100-6000-35-110-130	0-205-300-0104	1,117.06
4-205-062220-1620-95-110-130	0-205-300-0104	12,800.00
4-205-062220-2100-95-110-130	0-205-300-0104	979.20
4-205-063200-1620-95-110-130	0-205-300-0104	28,800.00
4-205-063200-2100-95-110-130	0-205-300-0104	2,203.20
TOTAL ESSER III - SUMMER LEARNING	0-205-300-0104	180,674.76
ESSER III - BEFORE AND AFTER SCHOOL		
4-205-061100-1620-25-110-150	0-205-300-0104	50,625.00
4-205-061100-2100-25-110-150	0-205-300-0104	3,872.81
4-205-061100-4000-25-110-150	0-205-300-0104	1,600.00
4-205-061100-6000-25-110-150	0-205-300-0104	3,336.91
4-205-061100-1620-35-110-150	0-205-300-0104	50,625.00
4-205-061100-2100-35-110-150	0-205-300-0104	3,872.82
4-205-061100-4000-35-110-150	0-205-300-0104	1,600.00
4-205-061100-6000-35-110-150	0-205-300-0104	3,336.91
4-205-061410-1620-95-110-150	0-205-300-0104	4,500.00
4-205-061410-2100-95-110-150	0-205-300-0104	344.25
4-205-063200-1620-95-110-150	0-205-300-0104	18,000.00
4-205-063200-2100-95-110-150	0-205-300-0104	1,377.00
TOTAL ESSER III - BEFORE AND AFTER SCHOOL	0-205-300-0104	143,090.70
TITLE IC		
4-205-069100-6000-24-10-300	0-205-300-0104	0.02
4-205-069100-2100-36-10-300	0-205-300-0104	0.45
4-205-069100-4000-95-10-300	0-205-300-0104	56.78
4-205-069100-5500-95-10-300	0-205-300-0104	760.00
4-205-069100-6000-95-10-300	0-205-300-0104	23,692.24
TOTAL TITLE IC	0-205-300-0104	24,509.49
TITLE III		
4-205-069101-6036-22-10-301	0-205-300-0104	2,687.52
4-205-069101-6036-23-10-301	0-205-300-0104	25.95
4-205-069101-3000-25-10-301	0-205-300-0104	1,830.00
4-205-069101-4000-25-10-301	0-205-300-0104	1,196.25
4-205-069101-5500-25-10-301	0-205-300-0104	150.00
4-205-069101-6036-25-10-301	0-205-300-0104	1,470.81
4-205-069101-3000-35-10-301	0-205-300-0104	400.00
4-205-069101-4000-35-10-301	0-205-300-0104	1,196.25
4-205-069101-5500-35-10-301	0-205-300-0104	150.00
4-205-069101-6036-35-10-301	0-205-300-0104	1,424.01
TOTAL TITLE III	0-205-300-0104	10,530.80
TITLE IA		
4-205-069103-2220-22-10-500	0-205-300-0104	346.55
4-205-069103-2400-22-10-500	0-205-300-0104	332.20
4-205-069103-2510-22-10-500	0-205-300-0104	240.40
4-205-069103-2750-22-10-500	0-205-300-0104	300.10
4-205-069103-6035-22-10-500	0-205-300-0104	781.21
4-205-069103-2100-23-10-500	0-205-300-0104	499.83
4-205-069103-6035-23-10-500	0-205-300-0104	1,208.83
4-205-069103-4000-25-10-500	0-205-300-0104	2,589.87
4-205-069103-6035-95-10-500	0-205-300-0104	115,186.61
TOTAL TITLE IA	0-205-300-0104	121,495.60
TITLE IIA		
4-205-069104-1620-22-10-700	0-205-300-0104	46,390.24
4-205-069104-3000-22-10-700	0-205-300-0104	2,212.08
4-205-069104-3000-23-10-700	0-205-300-0104	10,231.68
4-205-069104-3000-24-10-700	0-205-300-0104	1,833.75
4-205-069104-3000-36-10-700	0-205-300-0104	10,826.44
4-205-069104-1620-25-40-700	0-205-300-0104	981.56
4-205-069104-2100-25-40-700	0-205-300-0104	184.00
4-205-069104-1620-35-40-700	0-205-300-0104	1,200.00
4-205-069104-2100-35-40-700	0-205-300-0104	92.00
TOTAL TITLE IIA	0-205-300-0104	73,951.75

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SERIES FUNDS			
4-205-069109-6050-95-10-930	0-205-300-0104		43,014.60
4-205-069109-6051-95-10-930	0-205-300-0104		70,000.00
4-205-069109-6060-95-10-930	0-205-300-0104		30,000.00
TOTAL SERIES FUNDS	0-205-300-0104		143,014.60
TITLE VB			
4-205-069110-3000-22-10-940	0-205-300-0104		9,477.19
4-205-069110-6000-22-10-940	0-205-300-0104		1.59
4-205-069110-3000-23-10-940	0-205-300-0104		9,305.66
4-205-069110-3000-24-10-940	0-205-300-0104		9,423.60
4-205-069110-5504-35-10-940	0-205-300-0104		714.96
4-205-069110-3000-36-10-940	0-205-300-0104		1,118.85
4-205-069110-3000-95-10-940	0-205-300-0104		150.35
TOTAL TITLE VB	0-205-300-0104		30,192.20
GEAR-UP			
4-205-069112-3000-24-10-960	0-205-300-0104		182.72
4-205-069112-5500-24-10-960	0-205-300-0104		456.47
4-205-069112-6000-24-10-960	0-205-300-0104		460.00
4-205-069112-5501-34-10-960	0-205-300-0104		3,893.39
4-205-069112-6050-96-10-960	0-205-300-0104		804.92
TOTAL GEAR-UP	0-205-300-0104		5,797.50
TITLE IVA			
4-205-069113-6000-35-10-970	0-205-300-0104		10,927.44
4-205-069113-3001-95-10-970	0-205-300-0104		2,448.00
4-205-069113-1620-34-30-970	0-205-300-0104		1,100.00
4-205-069113-2100-34-30-970	0-205-300-0104		87.07
TOTAL TITLE IVA	0-205-300-0104		14,562.51
ARP ESSER III			
4-205-069121-8100-92-10-860	0-205-300-0104		17,877.50
4-205-069121-6000-94-10-860	0-205-300-0104		41,591.83
4-205-069121-8100-94-10-860	0-205-300-0104		95,768.23
4-205-069121-5000-95-10-860	0-205-300-0104		488.49
4-205-069121-6000-96-10-860	0-205-300-0104		141,174.55
4-205-069121-8100-96-10-860	0-205-300-0104		882,286.30
TOTAL ARP ESSER III	0-205-300-0104		1,179,186.90
IDEA PART B 611 ARP			
4-205-069127-6000-95-10-920	0-205-300-0104		33.88
4-205-069127-8105-95-10-920	0-205-300-0104		71,915.25
4-205-069127-6000-22-20-920	0-205-300-0104		44.55
4-205-069127-6000-24-20-920	0-205-300-0104		627.28
4-205-069127-6000-36-20-920	0-205-300-0104		2,487.45
TOTAL IDEA PART B 611 ARP	0-205-300-0104		75,108.41
HEALTH WF GRANT			
4-205-062220-3000-95-10-980	0-205-300-0104		20,508.61
TOTAL HEALTH WF GRANT	0-205-300-0104		20,508.61
ESSER UNFINISHED LEARNING			
4-205-069120-1171-95-10-850	0-205-300-0104		352.47
TOTAL ESSER UL	0-205-300-0104		352.47
GRAND TOTAL FROM SCHOOL FUND BALANCE DEBIT FUND BAL	0-310-300-0001		3,133,323.32
#207-SCHOOL FUND OUTSTANDING PURCHASE ORDERS TO RESERVE & APPROPRIATE JULY 2023			
CREDIT RES ACCTS			
4-207-065100-8200-95-10 - CAPITAL OUTLAY ADDITION - PO# 56134	0-207-300-0103		4,966.42
4-207-065100-8100-95-10 - CAPITAL OUTLAY REPLACEMENT - PO# 56118	0-207-300-0103		36,515.00
4-207-065100-8100-95-10 - CAPITAL OUTLAY REPLACEMENT - PO# 56127	0-207-300-0103		5,474.00
4-207-065100-8100-95-10 - CAPITAL OUTLAY REPLACEMENT - PO# 56128	0-207-300-0103		3,526.00
4-207-065100-8100-95-10 - CAPITAL OUTLAY REPLACEMENT - PO# 56136	0-207-300-0103		82,862.00
4-207-065100-8100-95-10 - CAPITAL OUTLAY REPLACEMENT - PO# 56137	0-207-300-0103		44,701.00
4-207-065100-8100-95-10 - CAPITAL OUTLAY REPLACEMENT - PO# 56149	0-207-300-0103		4,532.00
4-207-065100-8100-95-10 - CAPITAL OUTLAY REPLACEMENT - PO# 56152	0-207-300-0103		63,135.00
4-207-065100-8100-95-10 - CAPITAL OUTLAY REPLACEMENT - PO# 56153	0-207-300-0103		42,282.00
4-207-065100-6000-95-10 - MATERIALS & SUPPLIES - PO# 56121	0-207-300-0103		149.80
4-207-065100-6000-95-10 - MATERIALS & SUPPLIES - PO# 54762	0-207-300-0103		149.35
TOTAL OUTSTANDING PURCHASE ORDERS SCHOOL FUND/DEBIT FUND BALANCE	0-207-300-0001		288,292.67

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4. TOWN OF COLONIAL BEACH/CORRESPONDENCE

JC LaRiviere, was recognized and presented the following past and upcoming events in the Town

- Drainage project is on schedule, moving to Washington Ave soon;
- Recreation planning meeting Wednesday;
- 8th Waterfest 19th and 20th;
- Sip n Stroll 9/1 in conjunction with the Art Walk;
- Sip n Stroll 9/2.

5. TOWN OF MONTROSS/CORRESPONDENCE

Fran Taylor, Town Manager, was recognized and presented the following:

- Waterline project 65% completed, water meter replacement to begin tomorrow;
- Lori's Florist has expanded to building next door;
- Team of doctors signed lease in the Town of Montross;
- New restaurant to open in Town in the fall;
- Calls from another eatery looking for space in town, currently non available;
- Ice cream stand now opened in Antiques mall, full menu coming soon;
- Interest in buying Montross Inn;
- First Friday was a huge success;
- Fall Festival – planning well under way;
- Town Council Meeting officially chose a name for park – Montross Community Park, dedication TBD.

Chairman Fisher asked, other than First Fridays, are there any plans to do other things with the spaces in town. Not to compare but when you go through Warsaw there is always something going on. Ms. Taylor said the desire is there but Warsaw has a team of people planning events and Montross only has her. They would like to do more events and the discussions are ongoing.

Darryl noted the food venues are packed and looking for something else to do with maybe additional vendors in the park or in town for something to do. Again, hate to compare but Warsaw has a lot of activity. Ms. Taylor said that did not happen overnight in Warsaw. She said the Town Managers meet regularly to build on ideas.

Ms. Tate mentioned First Sargent Antwan Smith and the First night out event. She said it was wonderful. First Sargent Smith stated it was well attended with approximately 1300 people, there were about 28 vendors on hand, it ran smooth and plans are in the works for next year.

6. VIRGINIA DEPARTMENT OF TRANSPORTATION

David Beale, Residency Engineer was present and acknowledged by the Board. He review the monthly report as set forth below.

****NEXT PAGE – MONTHLY REPORT****



Westmoreland County Board of Supervisors
August 2023 VDOT Report

Maintenance Activity Highlights

Completed:

- Brush cutting (Zacata Rd, Stratford Hall Rd, Panorama Rd, Tavern Run Rd)
- Grading gravel roads countywide
- Pothole patching (Panorama Rd, Bristol Mine Rd, Wild Sally Rd)
- Ditch cleaning (Porter Ln, Monument Dr, Leedstown Rd)
- Mowing and litter removal
- Address work orders countywide

Upcoming:

- Mowing and litter removal countywide
- Brush cutting countywide
- Ditch cleaning (Bowie Rd, Stoney Knoll Rd)
- Shoulder grading primary routes countywide
- Grade gravel roads countywide
- Address work orders countywide

Pavement Schedule

Plant Mix

- Rt 205, James Monroe Hwy (KG County line to Rt 3) *Under Construction*
- Rt. 205Y, Colonial Ave (Rt 205 to End State Maintenance) *Under Construction*

Surface Treatment *Under Construction*

Rt 600 Neenah Rd	Rt 603 Mulberry Ln	Rt 616 Tavern Run Rd
Rt 617 Gardy's Mill Rd	Rt 619 Chestnut Level Ln	Rt 621 Nomini Grove Rd
Rt 623 Finchs Hill Rd	Rt 627 Pierce Ln	Rt 628 Stoney Knoll Rd
Rt 629 Round Hill Rd	Rt 640 Grants Hill Ch Rd	Rt 644 Wild Sally Rd
Rt 658 Monroe Bay Cir	Rt 668 Taylor Town Rd	Rt 670 Griffith Corner
Rt 677 Ephesus Church Rd	Rt 691 Northernmost Rd	Rt 695 Edge Hill Rd
Rt 698 Grainery Rd	Rt 699 Pratts Pl	Rt 702 Tate Town Rd
Rt 706 Worrell Ln	Rt 713 Twilight Ln	Rt 714 Waughtel Dr
Rt 716 Lynch Point Rd	Rt 720 Johnson Town Rd	Rt 729 Springfield Beach Rd
Rt 765 Whitehall Rd	Rt 1050 Beulah Ln	

Construction Projects

SSYP:

- Rt 735 Grannys Bar Rd; Summer 2023
- Rt 652 Charles Way; Summer 2024

Rt 685 Ashbury Rd; Summer 2025

Revenue Sharing:

Egret Ct; **Under Construction**
Deux Rue; Summer 2024
Hickory Ln; Summer 2025
Woodmount Dr; Summer 2025
Lakeview Ln; Summer 2026

Anchor Ct; **Under Construction**
Holly Way Ph III; Summer 2024
Birch Ln; Summer 2025
Pinewood Ln; Summer 2025

Bridge:

Rt. 621 at Tidwells Marsh (replacement); **Under Construction**
UPC 123364 Rt. 205 over Branch of Rosier Creek; Scour Repair; 2024 Ad
UPC 121539 Rt. 658 over Monroe Creek; Summer 2024

Contacts:

VDOT Customer Service Center: 1-800-FOR-ROAD

David L. Beale, P.E.
Resident Engineer
(804) 333-7941
david.beale@vdot.virginia.gov

Carter White
Assistant Residency Administrator
(804) 333-7942
carter.white@vdot.virginia.gov

Ronnie Crabbe Jr.
Hague Area Headquarters Superintendent
(804) 695-6730

After report was completed, Mr. Beale opened it up to the Board for comment and questions.

Russ Culver stated Rt 626 from Rt 202 to store is breaking up really bad and needs repair.

Dorothy Dickerson Tate expressed her thanks to VDOT and Mr. Beale in taking care of the potholes on Rt. , ditch on Leedstown. Also, the speed limit signs on Coles Point Rod were replaced.

Woody Hynson stated a good job was on the temporary bridge over Monroe Creek.

Chairman Fisher thanked VDOT and Mr. Beach for cleaning up Antioch Road.

7. OLD BUSINESS

A. Ordinance for Relocation of Polling Place location for Election District 3, Precinct 1.

County Administrator stated the draft Ordinance has been discussed at prior meetings. Advertised and public hearing completed and now approved to move the polling location from the old high school to the new high school.

With no further discussion, upon motion by Woody Hynson, second by Dorothy Dickerson Tate and carried unanimously with Woody Hynson, Dorothy Dickerson Tate, Tim Trivett, Russ Culver and Chairman Fisher voting "aye". The Board approves the Ordinance for Relocation of Polling Place location for Election District 3, Precinct 1 from Washington & Lee High School to Westmoreland High School.

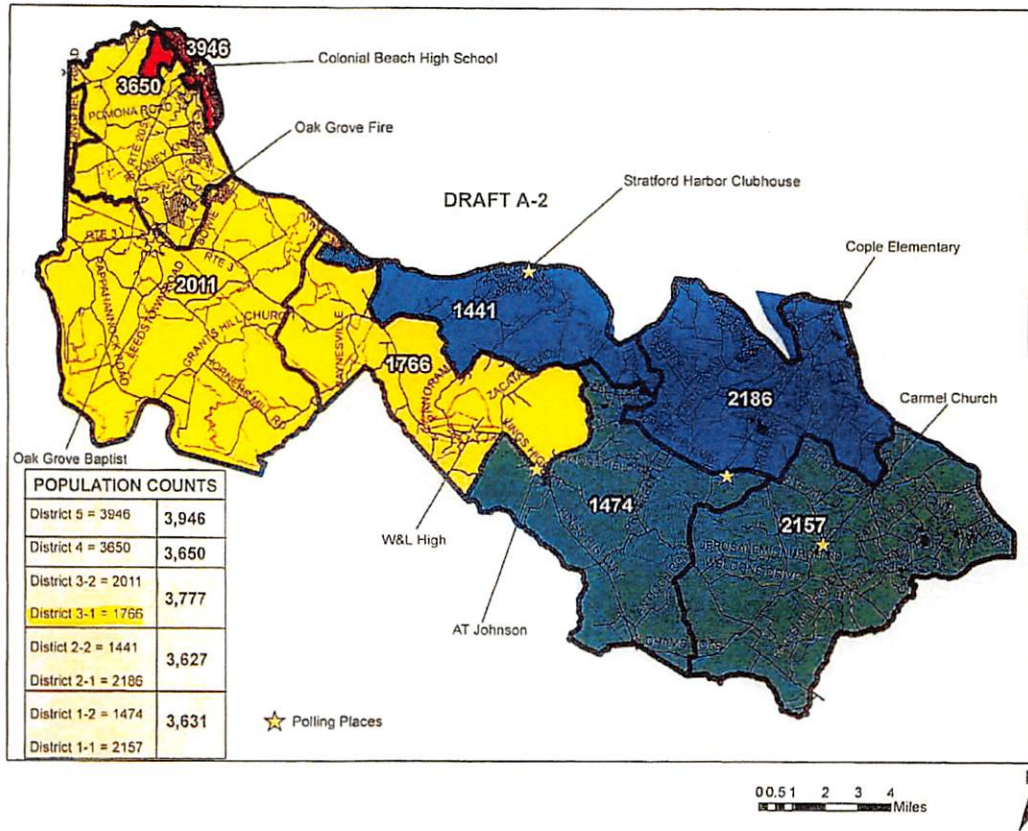
**** NEXT PAGE – ORDINANCE****

VSH 643 (Chilton Road) and VSH 645 (Zacata Road) until reaching the intersection of VSH 645 (Zacata Road) and VSH 676 (Poor Jack Road), thence in an easterly direction following the bend on VSH 676 (Poor Jack Road) and turning a southeasterly direction on VSH 689 (Erins Drive), thence following along the centerline of VSH 689 (Erins Drive) before reaching the headwaters of Barnes Creek at the intersection of VSH 689 (Erins Drive) and VSH 649 (Federal Farm Road), thence following the center of Barnes Creek in an easterly direction around the bend until turning a northwesterly direction along the center of Nomini Creek before terminating at the point of origin where Nomini Bay meets the Potomac River. (Ord. of 8-8-2016)

3.3 **ELECTION DISTRICT NO. 3, PRECINCT 1 (Sec. 18-65)** – BEGINNING at a point located at the intersection of the centerline of VSH 624 (Flat Iron Road) and the boundary line of Richmond County, Virginia continuing in an easterly direction to a point where the centerline of said boundary and VSH 645 (Crookhorn Road) intersect, thence along the centerline of VSH 645 (Crookhorn Road) to the point where the centerline of VSH 645 (Crookhorn Road) and VSH 3 (Kings Highway) intersect, thence in a generally southeasterly direction along the northbound side of the centerline of VSH 3 (Kings Highway) to the point where the northbound side of the centerline of VSH 3 (Kings Highway) and Templemans Road intersect, thence northerly to VSH 600 (Neenah Road), thence westerly to the VSH 202 (Cople Highway) intersection, thence northeasterly along the centerline of VSH 202 (Cople Highway) to a point where the centerline of an unnamed road that services 2409 Cople Highway (driveway) and Bumbers Branch Stream and VSH 202 (Cople Highway) intersect, thence in a northerly direction along the centerline of Bumbers Branch Stream to the point where the centerline of Bumbers Branch Stream and VSH 645 (Zacata Road) intersect, thence in a generally westerly direction along the centerline of VSH 645 (Zacata Road) to the point where the centerline of VSH 645 (Zacata Road) and VSH 643 (Chilton Road) intersect, thence in a northwesterly direction along the centerline of VSH 643 to the point where the centerline of VSH 643 (Chilton Road) and VSH 622 (Panorama Road) intersect, thence continuing in a northwesterly direction until turning in a southwesterly direction following the bend on VSH 622 (Panorama Road), thence continuing along the centerline of VSH 622 (Panorama Road) to the point of intersection at VSH 644 (Wild Sally Road) before turning in a northwesterly direction and following the centerline of VSH 644 (Wild Sally Road) to the point of intersection at VSH 609 (Stratford Hall Road) thence in a general westerly direction before turning in a northwesterly direction at the intersection of VSH 609 (Stratford Hall Road) and VSH 3 (Kings Highway), thence continuing in a northerly direction along the centerline of VSH 669 (Old Park Road) thence northeasterly along the centerline of VSH 347 (State Park Road) before turning in a westerly direction around the bend of VSH 347 (State Park Road) and thence onto Log Cabin Road and following an unnamed dirt road and continuing past the same unnamed road that services 1912 Longwood Road before making a 90 degree turn to the north on another dirt road that is connected to the intersection at VSH 1421 (Gordon Way) before turning in an easterly direction and

following the centerline of VSH 1421 (Gordon Way) around the bend in a northeast direction to the intersection of VSH 1425 (Riverview Road), thence turning in a westerly direction to a point of intersection with the marsh that feeds into the Potomac River, thence in a northerly direction before turning in a westerly direction and following the shoreline of the Potomac River until turning southwest at the point of intersection at VSH 1420 (Horner Road), thence following the centerline of VSH 1420 (Horner Road) in a southerly direction to the point of intersection at VSH 624 (Flat Iron Road), thence continuing in a southerly direction until turning east at the intersection of VSH 624 (Flat Iron Road) and VSH 3 (Kings Highway), thence turning in a southerly direction at the intersection of VSH 3 (Kings Highway) and VSH 624 (Flat Iron Road), thence following the centerline of VSH 624 (Flat Iron Road) in a southerly direction to the point of origin. (Code 1988, § 6-49; Ord. of 9-10-2001, § 3.3; Ord. of 5-25-2011, § 3.3; Ord. of 8-8-2016)

ELECTION DISTRICT NO. 3, PRECINCT 2 (Sec. 18-65.1) – BEGINNING at the point located at the intersection of the centerline of VSH 3 (Kings Highway) and the boundary line of Westmoreland County and King George County, Virginia, and the Rappahannock River, thence in a generally south by southeasterly direction along the boundary line of Westmoreland County and Essex County, Virginia, and along an easterly direction with the Rappahannock River and its border with the boundary line of Essex County and Westmoreland County, Virginia to the point where the boundary line of Essex County and Richmond County, Virginia intersect, thence, in a northerly direction with the boundary of Richmond County, Virginia to a point where the centerline of said boundary and VSH 624 (Flat Iron Road) intersect and thence northwesterly along the centerline of VSH 624 (Flat Iron Road) to the point where the centerline of VSH 624 (Flat Iron Road) and VSH 3 (Kings Highway) intersect, thence proceeding in a westerly direction along the centerline of VSH 3 (Kings Highway) to the point where the centerline of VSH 3 (Kings Highway) and VSH 624 (Flat Iron Road), VSH 624 (Longwood Road) intersect, thence northerly along the centerline on VSH 624 (Flat Iron Road) to VSH 1420 (Horner Road) to its intersection with the boundary with the Potomac River, thence in a generally westerly direction to Mattox Creek, and thence southwesterly to an unnamed road that leads to Boat Ramp (driveway) intersect, thence in a southerly direction along the centerline of the unnamed driveway to the point where the centerline of the unnamed driveway and Gun Club Road intersect, thence in a westerly direction along the centerline of Gun Club Road until it has a 90 degree turn to the west to intersect with the centerline of Fairfax Drive, thence in a southerly direction along the centerline of Fairfax Drive until it has a 90 degree turn to the east to intersect with the centerline of VSH 664 (Ebb Tide Road), thence in a easterly direction along the centerline of VSH 664 (Ebb Tide Road) until it has a 90 degree turn to the south to intersect the centerline of Pine Street, thence in a southerly direction along the centerline of Pine Street until it has a 90 degree turn to the east to intersect the centerline of Evergreen Drive, thence along the centerline of Evergreen Drive to the point where the centerline of Evergreen Drive and VSH 664 (Ebb Tide Drive) intersect, thence southerly along the centerline of VSH 664 (Ebb Tide Drive) to the point where the



8. NEW BUSINESS

A. Resolution – Virginia Community Crime Control Act (VJCCCA)

County Administrator explained that the County has participated in this program for twenty (20) years. We act as the fiscal agent for the program and receive a considerable amount of money that the state legislature puts forth for the program. Each county must put up a matching share, which is not nearly as much as the state puts up. The Board decided to waive the reading and Chairman asked for a motion.

With no further discussion, upon motion by Woody Hynson, second by Dorothy Dickerson Tate and carried unanimously with Woody Hynson, Dorothy Dickerson Tate, Russ Culver, Tim Trivett and Chairman Fisher voting "aye". The Board approves the Resolution for Virginia Community Crime Control Act (VJCCCA) as presented.

****NEXT PAGE – RESOLUTION****

**RESOLUTION OF WESTMORELAND COUNTY COMBINING
THE VJCCA FUNDING FOR THE COUNTIES OF ESSEX, LANCASTER,
NORTHUMBERLAND, RICHMOND, AND WESTMORELAND.**

WHEREAS, Westmoreland County has been the recipient of State funding from inception of the Virginia Community Crime Control Act (VJCCA); and

WHEREAS, this program, in conjunction with the five jurisdictions has been jointly administered by the Rappahannock Area Office on Youth and by Westmoreland County as fiscal agent; and

WHEREAS, the Rappahannock Area Office on Youth will serve as the distributor of funded programs to those localities participating;

NOW THEREFORE LET IT BE RESOLVED by the Rappahannock Area Office On Youth:

- 1. The Rappahannock Area Office on Youth will participate in the VJCCA and accept funds appropriate for the purpose set forth in this Act until it notifies the Department of Juvenile Justice in writing, that it no longer wishes to participate.**
- 2. Westmoreland County will combine with the Counties of Essex, Lancaster, Northumberland, and Richmond County to form one combined plan with Westmoreland County acting as fiscal agent.**
- 3. The County Administrator of Westmoreland County is hereby authorized to execute a local combined plan on behalf of said localities.**

ADOPTED, this 14th day of August, 2023

**Darryl E. Fisher, Chairman
Westmoreland County Board of Supervisors**

B. Resolution Honoring Officer Mark Christopher Wagner, II and Requesting Amendment of the Line of Duty Act

County Administrator stated we received this resolution from Nelson County asking each county to show our support by passing this resolution asking that members of private police departments be included in the Line of Duty Act.

With no further discussion, upon motion by Tim Trivett, second by Dorothy Dickerson Tate and carried unanimously with Woody Hynson, Tim Trivett, Dorothy Dickerson Tate, Russ Culver and Chairman Fisher voting "aye". The Board approves the Resolution for Officer Mark Christopher Wagner amending the Line of Duty Act.

RESOLUTION
WESTMORELAND COUNTY BOARD OF SUPERVISORS
RESOLUTION HONORING OFFICER MARK CHRISTOPHER WAGNER, II
AND REQUESTING AMENDMENT OF THE LINE OF DUTY ACT

WHEREAS, Mark Christopher Wagner II served for seven years with the Massanutten Police Department, beginning his law enforcement career as a Gate Attendant and in May of 2019, earned Police Officer status following his graduation from Central Shenandoah Police Academy; and

WHEREAS, Officer Wagner joined the Wintergreen Police Department in August of 2020 and diligently served the Wintergreen Community with unwavering honor and commitment; and

WHEREAS, Officer Mark Christopher Wagner II was killed in the line of duty on June 16, 2023, in his capacity as a law enforcement officer employed by the Wintergreen Police Department, a private police department; and

WHEREAS, the Line of Duty Act, Virginia Code § 9.1-400 *et seq.*, excludes private Police Officers from the benefits of that Act; and

WHEREAS, by definition under the Code of Virginia private Police Officers are law enforcement officers; and

WHEREAS, private Police Officers, just as their counterparts employed by a police department or sheriff's office which is a part of or administered by the Commonwealth or any political subdivision thereof, are responsible for the prevention and detection of crime and the enforcement of the penal laws and are exposed to the same risks of injury or death; and,

WHEREAS, it is the sense of the Westmoreland County Board of Supervisors that the Line of Duty Act should be amended to afford private Police Officers the benefits available under the Act.

NOW, THEREFORE, BE IT RESOLVED, the Westmoreland County Board of Supervisors hereby honors Officer Mark Christopher Wagner II of Wintergreen Police Department for his heroism and

honorable service to the citizens of Wintergreen and the County, for whom he made the ultimate sacrifice, and

BE IT FURTHER RESOLVED, the Westmoreland County Board of Supervisors hereby calls upon the General Assembly to amend the Code of Virginia to afford private Police Officers the benefits available under Virginia Code § 9.1-400 *et seq.*, Line of Duty Act, and

BE IT FINALLY RESOLVED, said Board hereby directs that a copy of this Resolution requesting these State Code amendments be delivered forthwith to representatives in the General Assembly.

ADOPTED, this 14th day of August, 2023

Darryl E. Fisher, Chairman
Westmoreland County Board of Supervisors

ATTEST: _____
Board of Supervisor's Clerk

DRAFT

C. Resolution – Department of Social Services

Before discussion began, Dorothy Dickerson Tate asked the Board to table this agenda item to a later date.

With no further discussion, upon motion by Dorothy Dickerson Tate, second by Russ Culver and carried unanimously the Board approves to table the discussion and vote on this Resolution for the Department of Social Services to a later time.

****NEXT PAGE – RESOLUTION****

**RESOLUTION CONCERNING THE WESTMORELAND COUNTY
DEPARTMENT OF SOCIAL SERVICES**

BE IT HEREBY RESOLVED, by The Westmoreland County Board of Supervisors that the prior Resolution concerning the appointee to the Social Services Board dated November 8, 2021 is hereby rescinded.

THEREFORE, BE IT FURTHER RESOLVED, that according to Section 63.2-302 of the Code of Virginia, 1950, as amended, the Social Services Board for Westmoreland County shall be comprised of a local government official, namely the Westmoreland County Board of Supervisor's Chairman or his appointee.

FURTHER, a local Advisory Board pursuant to Section 63.2-305 of the Code of Virginia, 1950, as amended, shall continue to be constituted and appointed to serve with the duties incumbent upon them as set out in statute.

Adopted this 14th day of August 2023

Darryl E. Fisher, Chairman
Board of Supervisors of Westmoreland County

D. Resolution – Alberta Richards Byrd 94th Birthday

Dorothy Dickerson Tate asked that the Board waive a reading of the Resolution because it will be presented to Mrs. Byrd next month.

With no further discussion, upon motion by Dorothy Dickerson Tate, second by Russ Culver and carried unanimously, the Board approves the Resolution that will be presented to Ms. Byrd next month celebrating her 94th birthday.

****NEXT PAGE – RESOLUTION****

RESOLUTION



WHEREAS, Alberta Richards Byrd, respected resident of Westmoreland County, Virginia, will celebrate her 94th Birthday on September 27th 2023; and

WHEREAS, Alberta attended Westmoreland County Public Schools where she graduated Salutatorian of the Class of 1948. She was joined in holy matrimony to Charles Byrd in 1949 and out of that union was blessed with seven children. Alberta always had a passion to help others, she was known to be the neighborhood notary, nurse, and sheltered those in need; and

WHEREAS, Alberta is a long time member of Little Zion Baptist Church where she has diligently and faithfully served on several ministries which include; Missionary, Nurses, Ushers, Building Fund, Culinary, Transportation, and the Every Ready Club; and

WHEREAS, Alberta worked at Zacata School as a Substitute Teacher and later went to Westmoreland Public Schools where she held many positions such as Substitute Teacher, Library Aide, Custodian, Cafeteria Worker, School Nurse, and Bus Driver. Alberta served as the School Secretary at Washington District Elementary School for 40 years where she retired on May 26, 1994.

NOW, THEREFORE, BE IT RESOLVED that Alberta R. Byrd is honored and congratulated on this occasion to celebrate her life and extend warmest regards to her and her family.

Date

Darryl E. Fisher, Chairman
Board of Supervisors
Westmoreland County

9. COUNTY ADMINISTRATOR'S COMMENTS

A. Update on Chandlers Mill Pond. County Administrator noted he recently met with Mr. Kirk and the Director at Coles Point because they are working on purchasing the land from the County in that location. After the meeting in Coles Point, they were headed to Chandlers Mill. Mr. Kirk stated that the contractor has done most of the work and we should start seeing changes where the water will start filling.

Discussion ensued regarding the Coles Point sale and project.

**** NEXT PAGE – EMAIL UPDATE****

Donna Cogswell

From: Norm Risavi
Sent: Friday, August 4, 2023 10:53 AM
To: Donna Cogswell
Subject: FW: Chandlers Mill Pond
Attachments: 8-4-23.jpg

From: Kirk, John (DWR) [mailto:John.Kirk@dwr.virginia.gov]
Sent: Friday, August 4, 2023 10:49 AM
To: Idgcpa@verizon.net (Idgcpa@verizon.net) <Idgcpa@verizon.net>; Patricia Jones (jonespj6162@gmail.com) <jonespj6162@gmail.com>; paul@nnbs1.com (paul@nnbs1.com) <paul@nnbs1.com>; Norm Risavi <nrisavi@westmoreland-county.org>; Ransone, Margaret B <delmransone@house.virginia.gov>; Stuart, Richard H. <District28@cov.virginia.gov>; Danielle Gunlock (daniellegunlock@gmail.com) <daniellegunlock@gmail.com>
Cc: Compton, Jacob (DWR) <Jacob.Compton@dwr.virginia.gov>; Brown, Ryan (DWR) <Ryan.Brown@dwr.virginia.gov>; Gwynn, Becky (DWR) <Becky.Gwynn@dwr.virginia.gov>; Greenway, Frances (DWR) <Frances.Greenway@dwr.virginia.gov>; Moore, Darin (DWR) <Darin.Moore@dwr.virginia.gov>
Subject: RE: Chandlers Mill Pond

Caution: This message is from an external source. Please use caution clicking links or opening files if you did not expect to receive them.

All,

Despite uncooperative weather, this last month, progress continued to be made. Our soil and construction testing engineers were out to test and make recommendations for ground water issues in the area of the footers. Director Brown and I were onsite on Wednesday and observed that sheeting was being installed and excavation was continuing for placement of the footers. (See picture) Filter fabric and stone will be put in place as soon as the excavation is complete. When the stone is in place and meets compaction specifications, concrete can be poured. Pouring the concrete for the spillway is a substantial part of this project, so please anticipate the start of concrete trucks coming and going from the site in the next couple weeks. At this time the project continues to be on-schedule for the March 2024 finish date. Please reach out to me with any questions.

Sincerely,

John



John Kirk
Capital Programs Manager, VCCO
M 804.754.6895
Virginia Department of Wildlife Resources
CONSERVE. CONNECT. PROTECT.
A 7870 Villa Park Dr., P.O. Box 90778, Henrico, VA 23228-0778
www.dwr.virginia.gov

From: Kirk, John (DWR)
Sent: Wednesday, July 5, 2023 9:04 AM



B. Appraisal of Parcel 131 map 34 (part of) in the Town of Montross. Mr. Risavi stated included in the minutes are the results from Mr. Lynch's appraisal of this property totaling approximately \$8,200-\$9,200. The Board needs to determine if they wish to sell or keep this property. Mr. Risavi stated that if the Board decides to sell, it will need to be advertised.

Dorothy Dickerson Tate asked the Board to table this vote until next month. She noted the Board needs more time to review all the information.

With no further discussion, upon motion by Dorothy Dickerson Tate, second by Woody Hynson and carried unanimously the Board approves to table this matter regarding sale of property in the Town of Montross until next month.

****NEXT PAGE- APPRAISAL****

Memorandum

To: Westmoreland County Administrator

CC:

From: Robert T. Lynch

Date: 07/07/2023

Re: Market Value for 6537 SF Parcel of Land

The Westmoreland County Administrator has requested an appraisal of the portion of land that is currently a part of Parcel 131 Map 34 in the town of Montross that is the location of the Rescue Squad. The subject parcel is the triangular shaped portion that extends from the corner of Kings Highway and Lyells Street back to the property line even with the adjacent property at 15568 King Street. The owner of the adjacent property has requested to purchase this portion of land allowing the property to have a more marketable shape. The portion of land to be purchased can legally be transferred but is not considered to be either excess and or surplus land as it can be sold but is not considered to be a buildable site due to its size and shape. It can be safely assumed that the parcel of land is valued less than a buildable lot but has market value as the lot can have a boundary line adjustment that increases the size and usability for the potential buyer. The comparables sales noted below will estimate a market value range based on similar sales in the market area.

Sale #1 - Lot 14 Lee Street Westmont S/D Montross, Price \$50,000 Date of Sale 06/20/2023, Price per SF \$2.91

Sale #2 - Parcel 3- 45 McKinney Blvd Colonial Beach, Price \$230,000 Date of Sale 03/03/2023, Price per SF \$1.19

Sale #3 - Lot 87 Billingsley Ave Colonial Beach, Price \$25,000 Date of Sale 10/14/2021, Price per SF \$2.90

These 3 sales are buildable lots that have similar locations in respect to both residential and commercial properties and set the upper limit of value.

Sale #4 - Lot 18 Blk 123C 10th St Colonial Beach, Price \$3,083 Date of Sale 03/2020, Price per SF \$1.23

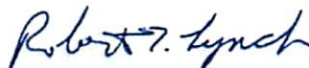
Sale #5 - Lot 47 Blk 25C 9th St Colonial Beach, Price \$5,000 Date of Sale 04/28/2021, Price per SF \$2.00

Sale #6 - Lot 75 Blk 3 Cabin Point Dr Montross, Price \$21,250 Date of Sale 01/10/2022, Price per SF \$1.43

These 3 sales are more representative of the subject as they not buildable lots or were purchased to combine with an adjacent lot.

There are very limited number of land sales that have a similar location and characteristics of the subject lot. The purchase of the lot for the potential buyer will allow for additional parking and for outbuildings with access from Lyells Street. After reviewing numerous similar sales in Westmoreland County, this appraiser estimates that a fair market value of the 6,537 SF parcel ranges in value from \$1.25 to \$1.50 per square foot or \$8,200 to \$9,800.

Signature: _____



Date: 07/12/2023

Subject Photo Page

Borrower					
Property Address	Map 34 Parcel 131 Lyells St				
City	Montross	County	Westmoreland	State	VA Zip Code 22520
Lender/Client	Westmoreland County				



Subject

- Sales Price
- Gross Living Area
- Total Rooms
- Total Bedrooms
- Total Bathrooms
- Location
- View
- Site
- Quality
- Age



Subject



Subject

VA License

Borrower						
Property Address	Map 34 Parcel 131 Lyells St					
City	Montross	County	Westmoreland	State	VA	Zip Code 22520
Lender/Client	Westmoreland County					

Accelerant National Insurance Company
(A Stock Company)
400 Northridge Road, Suite 800
Sandy Springs, GA 30350

**REAL ESTATE APPRAISERS
ERRORS AND OMISSIONS INSURANCE POLICY
DECLARATIONS**

NOTICE: THIS IS A "CLAIMS MADE AND REPORTED" POLICY. THIS POLICY REQUIRES THAT A CLAIM BE MADE AGAINST THE INSURED DURING THE POLICY PERIOD AND REPORTED TO THE INSURER, IN WRITING, DURING THE POLICY PERIOD OR EXTENDED REPORTING PERIOD.

PLEASE READ YOUR POLICY CAREFULLY.

Policy Number: NAX40PL100962-00

Renewal of: New

1. Named Insured: Robert T Lynch

2. Address: 233 Rosier Ln
Colonial Beach, VA 22443

3. Policy Period: From: April 14, 2023 To: April 14, 2024
12:01 A.M. Standard Time at the address of the Named Insured as stated in item 2. Above.

4. Limit of Liability:	Each Claim	Policy Aggregate
Damages Limit of Liability	4A. \$ 1,000,000	4C. \$ 1,000,000
Claim Expenses Limit of Liability	4B. \$ 1,000,000	4D. \$ 1,000,000

5. Deductible (Inclusive of Claims Expenses):	Each Claim	Aggregate
	5A. \$500	5B. \$1,000

6. Policy Premium: \$ 478

7. Retroactive Date: April 14, 2004

8. Notice to Company: Notice of a Claim or Potential Claim should be sent to:
Accelerant National Insurance Company
400 Northridge Rd, Suite 800
Sandy Springs, GA 30350

9. Program Administrator: OREP Insurance Services, LLC - appraisers@orep.org

10. Forms and Endorsements Attached at Policy Inception: See Schedule of Forms

If required by state law, this policy will be countersigned by an authorized representative of the Company

Date: March 17, 2023

By: Isaac Peck
Authorized Representative

- C. Job Description for County Administrator.** Mr. Risavi presented to the Board the job description for his replacement. He then asked the Board to authorize him to advertise for the County Administrator position.

With no further discussion, upon motion by Tim Trivett, second by Dorothy Dickerson Tate and carried unanimously with the Board approving the County Administrator authorization to advertise the position for County Administrator.



**WESTMORELAND COUNTY, VIRGINIA
VACANCY ANNOUNCEMENT
COUNTY ADMINISTRATOR**

Westmoreland County, VA (pop. 18,477) seeks a skilled and experienced professional to manage the County's operations and provide policy and financial guidance to the Board of Supervisors. He or She must be able to develop and maintain quality relationships with board members, constitutional officers, staff and public. The current administrator is retiring after 30 years of service in the position.

Westmoreland County's population grew by approximately 6% from 2010 to 2022. Westmoreland County is located in Virginia's Northern Neck tucked between the Rappahannock River and Potomac River. It is accessible to Richmond, Virginia, Fredericksburg, Virginia and Washington, D.C. The County's population doubles during the summer months due to the significant number of secondary vacation homes in the jurisdiction.

Westmoreland County primary economic activity involves agriculture, forestry and fishing. Its industrial park is home to Carry-On Trailer Corporation and O'Gara Tactical Training Facility. The County has implemented a Master Sewer Plan that has resulted in significant increases in residential construction during the past four (4) years resulting in 914 new homes built.

The Board of Supervisors seeks an administrator that can effectively lead staff, develop sound policy recommendations, possess a strong financial background and institute technological changes as necessary. The Board has a particular interest in candidates who have experience in developing and administering budgets and a capital improvement program. The Board seeks an individual who will be able to maintain the county's bond rating for future endeavors. The successful candidate shall be skilled in facilitating participation of diverse citizens in a strategic planning forum.

The Board is seeking an administrator that is well versed in various services provided by the County and continually seeks to improve services to our residents. The successful candidate shall have good presentation skills and interact with the various interest groups. The new administrator will be responsible for recruiting, training, motivating and retaining quality employees and facilitating a positive work environment.



The County's current total budget for FY 2023-2024 is \$78,319,315 and approximately 140 employees across all funds. The County has an unassigned fund balance in the General Fund of 19% and is financially sound. Current projects included closing out the project for construction of the new county high school, installation of a drip irrigation system for the Coles Point WWTP and additional drying beds. The County has issued an RFP to Update Job Descriptions and Compensation & Pay Classification Plan. The County also has two wastewater treatment plants and two vacuum systems that utilize the Town of Colonial Beach WWTP.

The qualifications for the position are a bachelor's degree from an accredited college or university in public administration, finance, business or related field; five years of experience in an administrative/management role, or equivalent combination of education, training and experience. A Masters Degree in Public Administration degree is preferred. The salary range for this position is \$120,000.00 - \$194,400.00.

Applicants must submit a Westmoreland County application, as well as a cover letter and resume addressed to Westmoreland County, c/o County Administrator, P.O. Box 1000, Montross, Virginia 22520 or via email to nrisavi@westmoreland-county.org. Deadline for submitting applications is September 8, 2023. Any questions regarding this position can be discussed with the current County Administrator, Norm Risavi, by calling 804-493-0130. EOE.

10. PUBLIC COMMENT PERIOD

Chairman Fisher reviewed the procedures for addressing the Board during the public comment period with a maximum time of 3 minutes. He stated that if you choose to frame you comment in the form of a question the Board has the right to answer now or to defer an answer. With that the Chairman opened the floor for public comment.

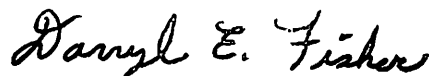
Richard Wilkins came before the Board and noted that several months ago he stated that some street signs were missing on Pomona Rd and Charles Way (behind Halls Market). He noted the signs are still missing and asked if they could be replaced soon. Mr. Wilkins also address the issue of the emergency communications system for the county or lack thereof. He is hoping the Board could approve a motion regarding a standard emergency communication.

Chairman Fisher noted they would look into it and he also stated this type of notification would be helpful for everyone.

Chairman Fisher asked if anyone else would like to come forward, no one did. Chairman Fisher closed the public comment period.

ADJOURNMENT

There being no further business to come before the Board at this time, upon motion by Woody Hynson second by Dorothy Dickerson Tate, and carried unanimously, the Board adjourned the meeting at approximately 7:06 p.m. The Board's next regular meeting will be held on Monday, September 11, 2023 at 6:00 p.m in the public meeting room at the front entrance of the George D. English, Sr. Memorial Building.



Chairman, _____