

A regular meeting of the Westmoreland County Board of Supervisors was held Wednesday, October 11, 2023, in the public meeting room of the George D. English, Sr. Memorial Building, located at 111 Polk Street, Montross, Virginia. Those members present were Darryl E. Fisher, Timothy J. Trivett, Dorothy Dickerson Tate, W. W. Hynson, and Russ Culver. Also present were Norm Risavi, County Administrator; Karen Lewis, Assistant County Administrator; Debra Whaley, Finance Director and Donna Cogswell, Executive Assistant.

CALL TO ORDER

****Prior to Call to Order, Chairman Fisher asked that Vice Chairman Trivett to lead the meeting tonight.**

Vice Chairman Trivett called the meeting to order at 6:11 p.m.

1. APPROVAL OF MINUTES

Vice Chairman Trivett stated that all members had received draft minutes of the Regular Meeting on August 14, 2023, and Special Meetings on August 22, 2023 and October 5, 2023. Chairman Fisher asked if there were any additions or corrections to these minutes, if not, asked for a motion.

Upon motion by Dorothy Dickerson Tate, second by Woody Hynson and carried unanimously the Board approved the minutes, as presented.

2. APPROVAL OF ACCOUNTS PAYABLE LIST AND PAYROLL REGISTER

Chairman Fisher stated that all members had received and reviewed the accounts payable list and payroll register for September 2023. Chairman Fisher asked if there were any questions or comments regarding these documents, if not, asked for a motion.

Upon motion by Chairman Fisher, second by Russ Culver and carried unanimously the Board approved the accounts payable list and payroll register as submitted by the Finance Department for the month of September 2023.

3. APPROVAL OF APPROPRIATION INCREASE/DECREASE REQUESTS

A. Westmoreland County School Board Appropriation – Dr. Perry was present to discuss the budget appropriation in the amount of \$2,553,293.10. There is also a budget resolution as part of the information from the School Board asking the Board of Supervisors to appropriate to the 2023-2024 School Board Budget (205) the amount of \$2,553,293,10 from the school division fund balance to the facilities category.

Russ Culver asked if this is for 2022-2023 or 2023-2024? Dr. Perry stated it is for 2022-2023 fund balance. Mr. Culver said if it was 2023-2024 he worries how much is left. Chairman Fisher questioned this as well. Dr. Perry noted they keep an average of \$1.3M to use for capital projects

With no further discussion, upon motion by Russ Culver, second by Dorothy Dickerson Tate and carried unanimously with Woody Hynson, Russ Culver, Dorothy Dickerson Tate, Darryl Fisher and Vice Chairman Trivett voting “aye”. The Board approves the appropriation requested by the Westmoreland County School Board in the amount of \$2,553,293.10.

*** NEXT PAGE – RESOLUTION AND APPROPRIATION**

Budget Resolution

WHEREAS, The Westmoreland County School Board has a fund balance of 4,380,743.88; and

WHEREAS, Funds are needed to complete two capital improvement projects at the Westmoreland High School, consisting of installation of stadium seating and construction of a field house;

NOW, THEREFORE, BE IT RESOLVED that the Westmoreland County School Board hereby request that the Westmoreland County Board of Supervisors appropriate to the 2023-2024 School Board Budget (205) the following amount from the school division fund balance:

\$2,553,293.10 to the Facilities Category

ADOPTED this 18th day of September, 2023.

Westmoreland County School Board:



J. Ralph Fallin, Chair

ATTEST:



Constance Allen, Clerk of the Board

WESTMORELAND COUNTY
 APPROPRIATION INCREASE/DECREASE REQUEST
 FY 2023-2024

I, ALEXES CHATHAM, FINANCE DIRECTOR, HEREBY REQUEST A
 SUPPLEMENTAL APPROPRIATION INCREASE/DECREASE FOR THE FOLLOWING:

DEPARTMENT NAME & NUMBER		FUND #	FACILITIES	
		205		
EXPENDITURES				
(1) INCREASE	/DECREASE	LINE ITEM #	4-205-066600-8100-95-10	BY \$ 2,553,293.10
(2) INCREASE	/DECREASE	LINE ITEM #		BY \$
(3) INCREASE	/DECREASE	LINE ITEM #		BY \$
(4) INCREASE	/DECREASE	LINE ITEM #		BY \$
(5) INCREASE	/DECREASE	LINE ITEM #		BY \$
(6) INCREASE	/DECREASE	LINE ITEM #		BY \$
(7) INCREASE	/DECREASE	LINE ITEM #		BY \$
(8) INCREASE	/DECREASE	LINE ITEM #		BY \$
(9) INCREASE	/DECREASE	LINE ITEM #		BY \$
(10) INCREASE	/DECREASE	LINE ITEM #		BY \$
TOTAL:				\$ 2,553,293.10

REVENUE				
(1) INCREASE	/DECREASE	LINE ITEM #	0-205-300-1	-2,553,293.10
(2) INCREASE	/DECREASE	LINE ITEM #		
(3) INCREASE	/DECREASE	LINE ITEM #		
(5) INCREASE	/DECREASE	LINE ITEM #		
(5) INCREASE	/DECREASE	LINE ITEM #		
(5) INCREASE	/DECREASE	LINE ITEM #		
(5) INCREASE	/DECREASE	LINE ITEM #		
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(5) INCREASE	/DECREASE	LINE ITEM #		
(5) INCREASE	/DECREASE	LINE ITEM #		
(5) INCREASE	/DECREASE	LINE ITEM #		
TOTAL:				\$ -2,553,293.10

THIS SUPPLEMENTAL APPROPRIATION IS FOR: BUDGET RESOLUTION FOR WHS PROJECTS

FUNDS FOR THIS SUPPLEMENTAL WILL COME FROM:
 LOCAL STATE FEDERAL OTHER

Michael D. Ray
 REQUESTING SIGNATURE
 9/29/2023
 DATE REQUESTED
 POSTED 2023/10

4. TOWN OF COLONIAL BEACH/CORRESPONDENCE

Natashia Tucker, Acting Town Manager, was recognized and presented the following past and upcoming events in the Town

- October 3rd National Night Out on Town Hill, first time had the helicopter, great event;
- Town garage sale October 7th was rained out and was pushed to October 9th, it was decided this would be an annual event;
- October 9th Tommy Day event – walk/run for those with disabilities
- September 30th Croquet tournament
- Bike Fest, September 21-24 – the weather didn't cooperate but the first day was great;
- ABC license was renewed for sip n strolls;
- October 12th Second annual career fair;
- October 14th Fallen heroes event;
- October 26th Homecoming parade.
Caren Self Sullivan added
- October 13th art walk
- October 21st Fall Festival.

5. TOWN OF MONTROSS/CORRESPONDENCE

No one from the town was present but Dorothy Dickerson Tate asked Mr. Hickman to speak to the Montross Fall Festival:

- Mr. Hickman noted he was on the parade Committee along with Jean Dixon and Barbara Jean Jones; even though it rained in the morning it turned out to be a great event and they are already planning for next year .

6. VIRGINIA DEPARTMENT OF TRANSPORTATION

Carter White, Assistant Residency Engineer was present and acknowledged by the Board. He reviewed the monthly report as set forth below.



Westmoreland County Board of Supervisors
October 2023 VDOT Report

Maintenance Activity Highlights

Completed:

- Mowing and litter removal countywide
- Brush cutting (Pleasant Retreat Ln, Peckatone Rd, Crookhorn Rd, Eppings Tract Rd)
- Pothole patching countywide
- Ditching cleaning (Stoney Knoll Rd)
- Pipe cleaning (Stoney Knoll Rd, Charles Way, Mt Holly Rd, Kings Hwy, Neenah Rd)
- Pipe replacement (Leedstown Rd)
- Shoulder grading (Ephesus Church Rd)
- Address work orders countywide

Upcoming:

- Brush cutting countywide
- Ditch and pipe cleaning (Bowie Rd)
- Mowing and litter pickup countywide
- Prepare for snow dry run - 10/17
- Address work orders countywide

Pavement Schedule

Surface Treatment Complete

Rt 600 Neenah Rd	Rt 603 Mulberry Ln	Rt 616 Tavern Run Rd
Rt 617 Gardy's Mill Rd	Rt 619 Chestnut Level Ln	Rt 621 Nomini Grove Rd
Rt 623 Finchs Hill Rd	Rt 627 Pierce Ln	Rt 628 Stoney Knoll Rd
Rt 629 Round Hill Rd	Rt 640 Grants Hill Ch Rd	Rt 644 Wild Sally Rd
Rt 658 Monroe Bay Cir	Rt 668 Taylor Town Rd	Rt 670 Griffith Corner
Rt 677 Ephesus Church Rd	Rt 691 Northernmost Rd	Rt 695 Edge Hill Rd
Rt 698 Grainery Rd	Rt 699 Pratts Pl	Rt 702 Tate Town Rd
Rt 706 Worrell Ln	Rt 713 Twilight Ln	Rt 714 Waughtel Dr
Rt 716 Lynch Point Rd	Rt 720 Johnson Town Rd	Rt 729 Springfield Beach Rd
Rt 765 Whitehall Rd	Rt 1050 Beulah Ln	

Construction Projects

SSYP:

Rt 735 Grannys Bar Rd; Fall 2023 Rt 652 Charles Way; Summer 2024
Rt 685 Ashbury Rd; Summer 2025

HSIP:

Rt 202 paved shoulder (Rt 3 to Nomini Creek Bridge); 2024 Construction

Rt 3 gravel shoulder (County line to Oak Grove): 2024 Construction
BOYDIE PHIPPS
 Civil Engr. Under Construction
 2024 Rt. 308
 Jackson LPI Summer 2024
 Woodmont Ct Summer 2024
 I ambleview Ln. Summer 2024
 MR2024
 Rt. 308 at Thivolle Marsh (agreement); Under Construction (1/21/2024 Completion)
 UPC 12100 Rt. 308 over Drainage of Roster Creek, Small Repair, 2024 Au
 UPC 12100 Rt. 308 over Marne Creek; Summer 2024
CONSULTING
VOCOT Customer Service Center: 1-800-FOR-ROAD
DAVID L. BEALE, P.E.
 Resident Engineer
 (604) 330-7643
 david.beale@vocat.vicoria.bc.ca
MARKIE CRANE, JR.
 Regional Area Branch/Quarters Superintendent
 (604) 330-6700
ANDREW G. LEITCHER, P.Eng
 Civil Engr. Under Construction
 2024 Rt. 308
 Birch LPI Summer 2024
 Pinewood LPI Summer 2024
CAROL WHITE
 Assistant Resource Administrator
 (604) 330-7048
 carol.white@vocat.vicoria.bc.ca

After Mr. White's presentation there were no requests or questions from the Board. Chairman Fisher did ask about the broadband cable running on the utility poles. He noted on the secondary roads some cable is not as high as some main roads. Chairman Fisher expressed concern for the farming equipment. Mr. White stated he thought the minimum is 18 ft but will check with David Beale. Mr. White asked if someone could send him the specific area so they can check it out.

7. NORTHERN NECK REGIONAL ENTERPRISE ZONE AMENDMENT (Jerry Davis)

County Administrator, Norm Risavi suggested to the Board to allow Jerry Davis, Executive Director of the Northern Neck Planning District Commission explain the enterprise zone amendment prior to the Public Hearing. Board agreed and Vice Chairman Trivett asked Mr. Davis to come up to the podium.

Mr. Davis stated the County is part of the Regional Enterprise Zone, which began in 2000. He noted that there have been a series of amendments since the beginning of the program. This amendment is in a zone area within Colonial Beach and, the Town requested the amendment. Mr. Davis noted this amendment would add just shy of fifty (50) acres with the justification being alignment with some other zoned areas within the town, for example, technology zone and tourism zone. Mr. Davis stated they revised the maps and had discussions with the Department of Housing and Community Development staff that manages the enterprise zone program. Department of Housing thought this amendment looks fine and were agreeable to the amendment.

The formal process begins with a public hearing and then to move this forward the Board would adopt a resolution authorizing the amendment. Mr. Davis said the next step would be the Northern Neck Planning District Commission would put everything into a formal application that would be submitted to the Department of Housing and Community Development for formal action.

Mr. Davis also mentioned that the other three counties in the zone must approve this amendment, but he believes there should be no problem with their approval. If approved by the state, it would be retroactive back to January 1, 2023.

Mr. Davis asked if there were any questions of the Board. At this time, the Board of Supervisors had no questions.

A. PUBLIC HEARING

Vice Chairman Trivett opened up the meeting to the public to comment on the Enterprise Zone Amendment.

Robin Schick, Mayor of Colonial Beach, was present and thanked the Board of Supervisors for their support of the Town of Colonial Beach. She thanked the Northern Neck Planning District Commission for all their hard work in pulling the information together. She then thanked Westmoreland County staff for getting this on the agenda and heard so quickly. She concluded with stating the Town is very excited for this expansion, which will support small businesses in the community.

Caryn Self Sullivan, Town of Colonial Beach & council member, stated she would like to support this enterprise zone amendment. She also thanked Jerry Davis, the Northern Neck Planning District Commission and Board of Supervisors for working with the Town on this project.

Kelly Evko works with Colonial Beach part-time on economic development and she stated that she also would like to thank the Board of Supervisors for listening to the Town about this amendment. She mentioned this is not only important for small business in Town but also the marinas, which are vital to tourism in Colonial Beach. She is hoping this will entice others to come to this area, as well as, help the marinas

that have recently opened. She ended by thanking Jerry Davis for all his help on this project.

Natasha Tucker, Acting Town Manager noted that she echoes the sentiments already stated. This amendment is vital to the economic development of the Town, she appreciates all the work Jerry Davis, and his staff has done to make this happen.

No one else came forward during the Public Hearing period. Vice Chairman Trivett closed the Public Hearing for the enterprise zone amendment at 6:34 p.m.

B. Amendment Application & Resolution

Vice Chairman Trivett read the “draft” Resolution regarding the enterprise zone amendment that the Board will vote on.

With no further discussion, upon motion by Woody Hynson, second Dorothy Dickerson Tate and carried unanimously with Woody Hynson, Russ Culver, Dorothy Dickerson Tate, Chairman Fisher and Vice Chairman Trivett voting “aye”. The Board approved the Resolution Amendment to the Northern Neck Regional Enterprise Zone, as presented.

**** NEXT PAGE – RESOLUTION & SUPPORTING DOCUMENTS ****

**NOTICE OF PUBLIC HEARING
ON PROPOSED AMENDMENT TO THE NORTHERN NECK
REGIONAL ENTERPRISE ZONE**

The Westmoreland County Board of Supervisors will hold a public hearing on Wednesday, October 11, 2023, 6:00 p.m. in the public meeting room at the front entrance of the George D. English, Sr. Memorial Building, 111 Polk Street, Montross, Virginia.

The purpose of this public hearing shall be to receive public input on a proposed amendment to the Northern Neck Regional Enterprise Zone. Citizens are invited to provide their input—either orally or in writing—concerning this application.

Copies of the proposed amendment are available for public review in the Westmoreland County Administration office at 111 Polk Street, Montross, Virginia between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday.

Individuals with a disability, as defined in the Americans with Disabilities Act of 1990 (ADA), desiring to attend this public hearing should contact the County Administrator's office at least five (5) days prior to the meeting so as to ensure appropriate accommodations are provided.

**BY ORDER OF THE WESTMORELAND COUNTY BOARD OF SUPERVISORS
Norm Risavi, County Administrator**

Westmoreland County Enterprise Zone 2023 Boundary Amendment Application

The purpose of the amendment request to the Virginia Department of Housing and Community Development is to expand economic incentives for private investment within the Colonial Beach Town Boundary.

The proposed amendment aims to extend the Enterprise Zone to areas that were identified and approved by the Colonial Beach Town Council in 2021 as the “Technology and Tourism Revitalization Zones” of Colonial Beach, vital to the future economic development of the town.

Since Colonial Beach completed a business district revitalization project in 2016—also with the assistance of the Virginia Department of Housing and Community Development—tourism and private investment have increased significantly, not only in the Business District but in other areas within the town boundary that include parcels adjacent to the current Enterprise Zone, where companies like Donley Technology have established a presence. Marinas and waterfront activities (restaurants, watersports) are key attractions to visitors and residents. The Town’s comprehensive plan supports the development and future investment in these areas and wants to assist businesses there with Enterprise Zone incentives.

The enclosed Maps (#1 and #2) provide an overview of the proposed addition to the Enterprise Zone area in Colonial Beach.

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**RESOLUTION
AMENDMENT TO THE NORTHERN NECK
REGIONAL ENTERPRISE ZONE**

WHEREAS, the Counties of Lancaster, Northumberland, Richmond, and Westmoreland (known as the Localities) comprise the Northern Neck Regional Enterprise Zone #50; and,

WHEREAS, the Localities have designated and authorized the Northern Neck Planning District Commission to serve as Enterprise Zone Program Administrator, and to carry out all program administration and reporting requirements on their behalf; and,

WHEREAS, Westmoreland County proposes to amend its enterprise zone areas to include additional property as outlined on Attachment 1 to this resolution; and,

WHEREAS, this proposed amendment will serve to benefit the economic development of the Northern Neck Region to meet the goals and objectives of the Virginia Enterprise Zone Program, and

WHEREAS, Westmoreland County has conducted the required public hearing for the proposed amendment; then

THEREFORE, BE IT HEREBY RESOLVED that the Board of Supervisors for Westmoreland County hereby endorses and approves of the proposed amendment to the Northern Neck Regional Enterprise Zone and authorizes the County Administrator to submit the necessary Enterprise Zone amendment package and sign all necessary documentation on behalf of Westmoreland County for this proposed Enterprise Zone amendment, and to meet other program administrative and reporting requirements, as defined by the Enterprise Zone Regulations throughout the life of the zone.

ADOPTED, this 11th day of October, 2023.

Darryl E. Fisher, Chairman
Westmoreland County Board of Supervisors

ATTEST: _____
Board of Supervisor's Clerk

Attachment 1

Westmoreland County Enterprise Zone 2023 Boundary Amendment Application

The purpose of the amendment request to the Virginia Department of Housing and Community Development is to expand economic incentives for private investment within the Colonial Beach Town Boundary.

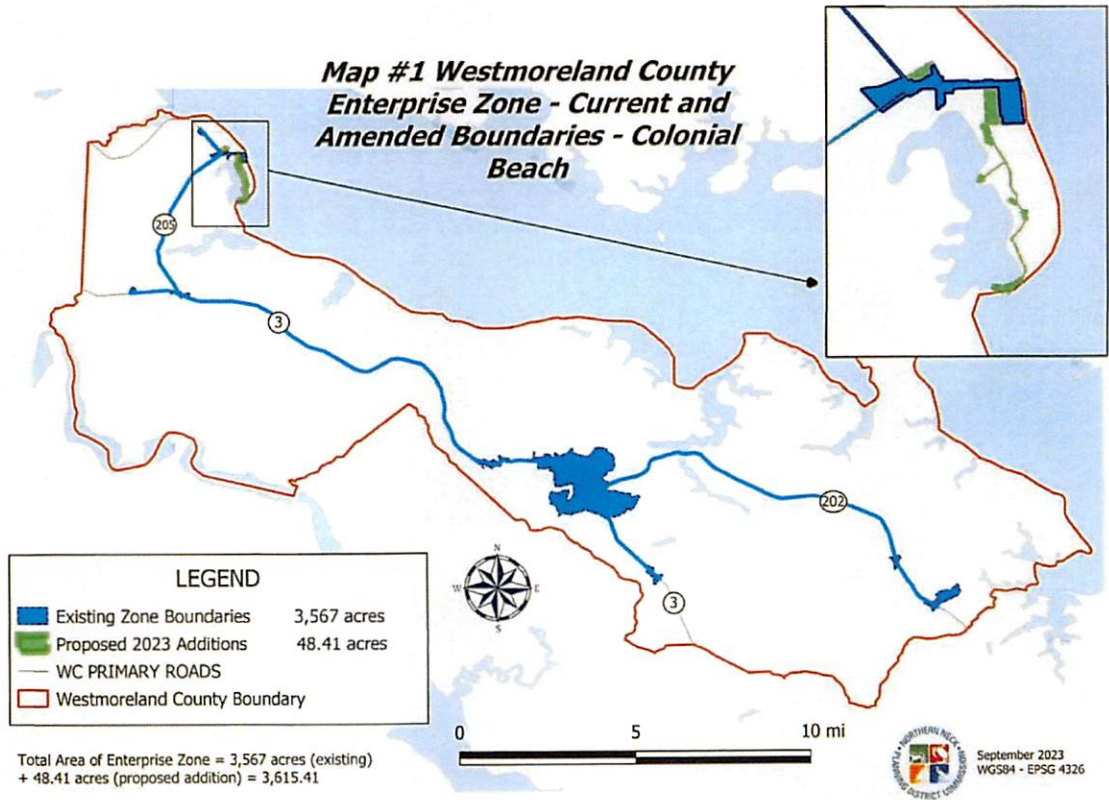
The proposed amendment aims to extend the Enterprise Zone to areas that were identified and approved by the Colonial Beach Town Council in 2021 as the “Technology and Tourism Revitalization Zones” of Colonial Beach, vital to the future economic development of the town.

Since Colonial Beach completed a business district revitalization project in 2016—also with the assistance of the Virginia Department of Housing and Community Development—tourism and private investment have increased significantly, not only in the Business District but also in other areas within the town boundary. Technology companies searching to locate near the Dahlgren Naval Support Facility will take advantage of the Enterprise Zone incentives. Marinas and waterfront activities (restaurants, watersports) are also key attractions to visitors and residents. The Town’s comprehensive plan supports the development and future investment in these areas that are adjacent to the current Enterprise Zone.

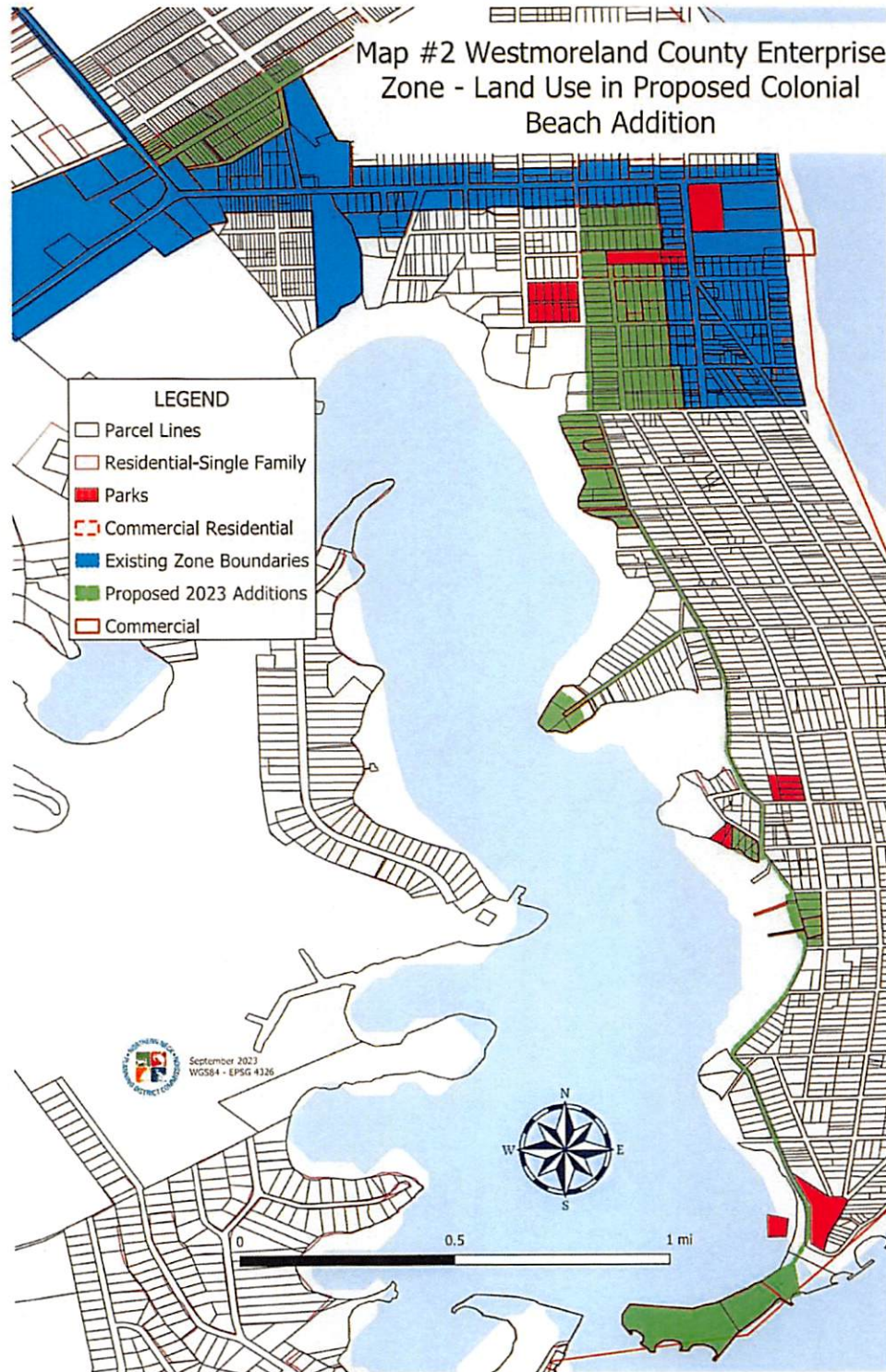
Maps #1, #2, and #3 provide an overview of the proposed addition to the Enterprise Zone area in Colonial Beach.

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**Map #1 Westmoreland County
Enterprise Zone - Current and
Amended Boundaries - Colonial
Beach**



Map #2 Westmoreland County Enterprise Zone - Land Use in Proposed Colonial Beach Addition



Map #3 Westmoreland County Enterprise Zone - Zoning in Proposed Colonial Beach Addition



8. NEW BUSINESS

A. The Rappahannock River Basin Commission

County Attorney and Woody Hynson gave a brief update on the Amazon structures in not only King George but several other neighboring communities.

County Attorney, Richard Stuart provided an update from the last Rappahannock River Basin Commission meeting. Mr. Stuart informed us that King George Board of Supervisors approved a 1000-acre application for a data centers and an additional 1000-acre application behind it and they intend on getting the cooling water from the Rappahannock River. Mr. Stuart said he isn't sure what they are thinking because there was an old power plant there that had an intake that served to cool that but this is three or four times larger. King George intends to pull drinking water from the Rappahannock River; and across the River we just learned that Caroline County is also looking at a data center and wants to use cooling water from the Rappahannock. Caroline is now seeking permit from DEQ for drinking water withdrawal that they will pump as far as Carmel Church. Mr. Stuart then noted, Spotsylvania has three data centers applications and what he has heard from them is that they will use treated water for cooling and it was a significant amount of treated water typically went back into the Rappahannock but this water will not be going back in and he noted is not sure of the numbers. He indicated that Spotsylvania already draws their drinking water from the Rappahannock, Stafford also had three applications for data centers but not sure where their water will come from but he noted that Stafford needs more water and they may be looking at the Rappahannock but they already have already have a treatment plant that dumps into the Rappahannock. So in summary, he is on the commission as a state senator and Mr. Hynson as a supervisor. With that said, Mr. Stuart has brought this issue up to the Commission and has asked DEQ to do some thorough modeling to see what the impacts would be to the River. He stated the last time he checked the Constitution of Virginia it states the natural resources are for the benefit of the citizens. There are issues he is looking into that people need to be aware of that could effect the Rappahannock River. The Rappahannock flows through Westmoreland County and is a very important part of the County and the Northern Neck. Mr. Stuart ended with noted that what happens upstream will effect what happens downstream.

Russ Culver asked how much water a data center will use in a month's time?

Mr. Stuart noted they do not know this answer and that is why he asked DEQ to look

into this and he may file some legislation regarding this as well. He states it is important that here we usually do regional planning but in this issue we need to do global planning and the impacts on the River. It is more important to have a healthy River and drinking water for the citizens than data center cooling.

Mr. Hynson noted he was glad that Mr. Stuart was at the meeting with him because they both heard the same thing that this would involve approximately one to two million gallons of water per day. Mr. Hynson wants everyone to pay attention to this because of a story he has told previously. There was a gentleman walking across the Rappahannock on the Rappadan which feeds into the Rappahannock and his two boots dammed up the Rappadan, there was that little water coming down the Rappadan into the Rappahannock. He then stated he would give everyone a word of advice that took him a life time to learn. He said Mr. Murphy told him the reason he did the Chesapeake Bay Act was that when he was a young boy and came home from church on Sunday he could go down to the Rappahannock and catch enough crabs for dinner for everyone but now he couldn't catch but three crabs at any given time. Mr. Hynson noted that is why all of us in this room need to work for a better bay and better river. He then said what he is worried about is Stafford was the only one that said they could use rain water. He then stated honestly that I you are Amazon and promise 2,000 jobs and numerous tax benefits to a county, do you think a county board of supervisors is going to turn that down. When you multiply this same thing by King George, Spotsylvania, Caroline and Stafford and all the way to Carmel Church... just ball park you are up to six million gallons per day. Mr. Hynson then said why it is important to him and should be important to everyone two often we make decisions on money and money alone, a lot of vegetables and corn and beans and wheat are irrigated with water from the Rappahannock and its too salty now in August and September, if we make it too salty in June and July then we won't be irrigating at all. The same board I serve on with Senator Stuart, we do a lot of work on oysters and seafood and the first three miles of the Rappahannock and James Rivers are the finest oysters you can find and that's because of the balance of fresh and salt waters. Its more than what Amazon puts in the Rappahannock, it also affects what can be grown on both sides too. He concluded with there are 11 states that has Commonwealth in front of the name and what that means is every citizen owns the same portion of that River. Everyone in this room needs to do some serious hard thinking, do you want money or do you want your natural resources. He believes it is necessary that

everyone needs to know what is going on and these natural resources are extremely important to everyone.

B. State Legislature changes to decrease site plan requirements for farm buildings

Beth McDowell was present and began by noting that recently the state legislation governing the erosion and sediment control regulations and storm water management regulations made slight changes to both. This change was to simplify the permit process for agriculture farm buildings. This change was made to the state regulations before it could take effect in our county we need to adopt it into our ordinances. Information has been provided in the binders and at this meeting, she is asking if anyone has questions or interest in holding a public hearing on whether or not we should adopt the changes. Ms. McDowell went on to explain these changes would affect a structure over 2500 sq ft of land disturbed or 833 sq ft of impervious cover. That would be the standards and an engineer plan is required. Senator Stuart added there has been somewhat of a fight because you can build an agriculture building without a lot of things because it is agricultural and there are exemptions for that but you have always had to do storm water and people may not know that. If you disturb a certain amount of surface, you have got to have an engineered site plan and that can be expensive for some people, especially if it's just a farm building to put a tractor in. So the idea was to do this agreement in lieu of that engineered plan to make it simpler. So they can actually come to Beth and say this is what we want to build and this is what we are going to disturb and we will plant trees here and grass here whatever it is and Beth okays it and they no site plan is needed. Senator Stuart said this is very good for the agriculture community. Senator Stuart clarified next steps are if the Board is interested in this, Beth would prepare an ordinance to review and approve after a public hearing.

With no further discussion, upon motion by Russ Culver, second by Dorothy Dickerson Tate and carried unanimously the Board agrees to pursue the agreement in lieu of a plan and authorization under the Virginia Code.



Westmoreland County, Virginia
LAND USE ADMINISTRATION

Building Official
Zoning Official
Planning Commission
Board of Zoning Appeals
Board of Building Appeals
Wetlands Board

P.O. Box 1000

Montross, VA 22620

(804) 493-0120

MEMORANDUM

To: Westmoreland County Board of Supervisors

From: Beth McDowell, Land Use Administration, *Planning Director*

Date: October 8, 2023

Subject: Possible amendment to Chapters 54 and 55 of County Code, specifically to allow an Agreement-In-Lieu-Of a plan for Erosion & Sediment Control and Stormwater Management permits for farm buildings in certain cases

Until earlier this year, the state legislation governing Erosion and Sediment Control (land disturbance) permits, as well as Stormwater Management permits, required an engineered site plan for construction of a new farm building over a certain square footage. This is the situation for commercial, industrial, multi-family, and agricultural buildings, all of which typically need a full site plan from a design professional for permit approval.

The codes have also historically included an allowance for an agreement-in-lieu-of a plan to be accepted but only for single-family homes and residential accessory structures. With an agreement-in-lieu-of a plan, a more simple drawing of the site is acceptable in most cases.

Effective July 1, 2023, the state legislature adopted an amendment to these code sections that could allow DEQ and localities to also accept an agreement-in-lieu-of a plan for farm buildings, provided certain conditions are met including that the overall proposed impervious cover of the site doesn't exceed 5 percent.

However, before Westmoreland County could implement this new potential policy, the language permitting it must be adopted into the local codes. At this time, staff is notifying the Board of this change in the state legislation and asking whether the Board would be interested in pursuing the adoption of the new language related to farm structures into the Westmoreland County Code.

Attachments:
Memo from VA-DEQ dated June 8, 2023



Commonwealth of Virginia

VIRGINIA DEPARTMENT OF ENVIRONMENTAL QUALITY

1111 E. Main Street, Suite 1400, Richmond, Virginia 23219

P.O. Box 1105, Richmond, Virginia 23218

(800) 592-5482 FAX (804) 698-4178


www.deq.virginia.gov

Travis A. Voyles
Secretary of Natural and Historic Resources

Michael S. Rolband, PE, PWD, PWS Emeritus
Director
(804) 698-4020

MEMORANDUM

To: All Members of the Stormwater Management Development/Design Community,
All Local Virginia Stormwater Management Program Administrators

From: Mike Rolband 

Date: June 8, 2023

Subject: Agreement in Lieu for Farm Buildings or Structures and Associated Impervious Surfaces – Effective July 1, 2023

Legislation enacted following the General Assembly's 2023¹ session amended the Erosion and Sediment Control Law (ESCL) and Stormwater Management Act (SWA) to add "*farm building or structure on a parcel of land with a total impervious cover percentage, including the impervious cover from the farm building or structure to be constructed, of less than five percent*" to the definitions of "Agreement in lieu of a plan"² and "Agreement in lieu of a stormwater management plan"³ as buildings that are able to use these agreements. Per the ESCL and the SWA, farm building or structure means "*the same as that term is defined in § 36-97 and also includes any building or structure used for agritourism activity, as defined in § 3.2-6400, and any related impervious surfaces including roads, driveways, and parking areas.*"

This memorandum, effective July 1, 2023, provides details regarding the implementation of this legislation when the Virginia Department of Environmental Quality (DEQ) is the Virginia Stormwater Program Management (VSMP) and/or Virginia Erosion and Sediment Control Program (VESCP) authority where the farm building or structure will be constructed. Localities and other entities that serve as VSMP and/or VESCP authorities may, but are not required to, adopt comparable policies or requirements in their ordinances for these structures.

¹ 2023 Va. Acts Chs. 48 and 49 (HB 1848 and SB 1376).

² Code of Virginia § 62.1-44.15:51.

³ Code of Virginia § 62.1-44.15:24.

Implementation

Land-disturbing activities related to the installation and production of crops, such as vines and fermentable grains, fall within the exemptions in the ESCL and SWA for agricultural activities (e.g., tilling, planting, or harvesting of agricultural crops).⁴ Where the construction of roads, driveways, and parking areas, and other structures associated with the farm building or structure and/or agritourism activity will result in a total impervious cover percentage, including the impervious cover from the farm building or structure and/or agritourism activity to be constructed, of less than five percent of the parcel of land, agreements in lieu may be substituted for an erosion and sediment control (ESC) plan and/or stormwater management (SWM) plan. As part of the agreement in lieu of a SWM plan, DEQ expects the owner to minimize post-construction runoff from the land-disturbing activity and parcel of land to the maximum extent practicable. This includes controls to prevent flooding or erosion damage from occurring on adjacent or downstream properties by implementing the following stormwater practices:

- a. Direct runoff from rooftops as non-erosive sheet flow to well-vegetated areas on the parcel of land to the maximum extent practicable,
- b. Direct runoff from impervious surfaces on the parcel of land (e.g., driveways, parking areas, sidewalks) as non-erosive sheet flow to well-vegetated areas on the parcel to the maximum extent practicable, and
- c. Direct runoff from lawns as non-erosive sheet flow to undisturbed, naturally-vegetated areas on the parcel of land to the maximum extent practicable.

Even if the proposed construction of a farm building or structure is less than five percent of the parcel of land, if the total proposed area of land disturbance is equal to or greater than one (1) acre, coverage under a Construction General Permit (CGP) is required pursuant to § 62.1-44.15:34 A of the Code of Virginia.

If the construction will result in a total impervious cover percentage that is or will be greater than or equal to five (5) percent of the total parcel of land, an agreement in lieu is not applicable. In these cases, the land disturbing activity may require an ESC plan, SWM plan, and/or CGP coverage.

An Agreement in Lieu of a Stormwater Management Plan for Farm Building or Structure form is available on the DEQ website (www.deq.virginia.gov/our-programs/water/stormwater). An owner or operator who plans to enter into an agreement in lieu is required to provide documentation that clearly depicts: (1) the extent of the parcel of land on which construction of the farm building or structure will take place, and (2) the total impervious cover of the parcel of land, including the impervious cover from the farm building or structure that is being constructed. The total impervious percentage cover includes all impervious areas on the parcel of land, regardless of whether they are included within the agriculture activity exemption or not.

Please feel free to contact Rebecca Rochet (Rebecca.Rochet@deq.virginia.gov; 804-801-2950) should you have any questions.

⁴ Code of Virginia §§ 62.1-44.15:51 (definition of "land-disturbing activities") and 62.1-44.15:34 C 2.

C. Emergency Ordinance Section 50-181 Delinquent Accounts; actions at law

County Administrator explained that regarding liens the current ordinance names those responsible for enforcement of actions regarding delinquent accounts as the public works director and/or utility attorney, which we do not have any employees with those titles. Therefore, we are asking that the ordinance be revised to name the responsible person who would enforce actions regarding delinquent accounts as the Treasurer. He noted that this is an emergency ordinance which would be in effect for sixty (60) days and in that time we would advertise and then have public hearing and pass the actual ordinance.

Sue Jones, Treasurer was present and stated that this is needed because the County has a lot of delinquent water and sewer accounts and the County has in the last few months has had to cut off water and sewer because of nonpayment. They have called, sent letters and posted notices and still some people have not paid their bills, so their service has been cut off. She stated this ordinance gives her the change to put a judgement or lien against the property. Senator Stuart stated that this ordinance exists today in Westmoreland County, the only change is substituting public works director with Treasurer and she is will to do all the work and if she needs help in the court room he can help or if she has a person that does tax sales. This is just name only.

Senator Stuart stated the Board would adopt the amended ordinance on an emergency basis today and then it would come back to the board for public hearing next month after having been advertised in the newspaper for the Board to determine if they would like this change permanent.

With no further discussion, upon motion by Woody Hynson, second by Dorothy Dickerson Tate and carried unanimously with Russ Culver, Dorothy Dickerson Tate, Woody Hynson, Chairman Fisher and Vice Chairman Trivett voting "aye". The Board approves the amended Emergency Ordinance for Section 50-181 regarding water and sewer liens.

EMERGENCY ORDINANCE
WESTMORELAND COUNTY CODE OF ORDINANCES
SECTION 50-181. DELINQUENT ACCOUNTS; ACTIONS AT LAW

Sec. 50-181. – Delinquent accounts; action at law.

To secure monies due and payable to the utility from the customer whose account is delinquent because of the nonpayment of a utility bill, the ~~[public works director and attorney]~~ Treasurer may perform the following tasks:

1) *Lien for charges.*

a) *Real estate.* Charges for utility services shall be lien upon the premises as provided by the Code of Virginia (1950, as amended). Two weeks after the date that utility service is terminated, as provided in sections 50-182 and 50-183, the ~~[public works director]~~ Treasurer shall file with the clerk of the county circuit court a statement of lien. This statement shall contain the following:

1. Legal description of the premises served.
2. Amount of the unpaid bill.
3. Notice that the utility claims a lien for the amount of the unpaid bill and for all charges for utility service subsequent to the period covered by such bill.
4. Petition the clerk to record the lien in the judgment lien book

Such lien, when properly entered, shall be enforced by the ~~[utility attorney]~~ Treasurer, as described in subsection (2) of this section. Normally, such statements shall be batched monthly by the ~~[public works director]~~ Treasurer and filed with the clerk.

b) *Personal property.* Two days after the date that utility service is terminated, as provided in sections 50-182 and 50-183, the ~~[public works director]~~ Treasurer shall file ~~[with the utility attorney]~~ a statement of delinquent account when such account is \$100.00 or more in arrears. This statement may contain the following:

1. Name and last known address of the customer.
2. Amount of the unpaid bill, the amount classified according to utility service furnished.

3. Time period covered by the unpaid bill.
4. Date complete payment was due and payable.
5. A copy of the application for service.
6. Petition to the utility attorney to file for a judgment in the county general district court (county circuit court when the sum of unpaid bill exceeds \$7,000.00).

The {utility-attorney} Treasurer shall immediately file for a judgment in the proper court of the county. When a judgment is rendered against the customer and the customer defaults in the payment thereof, the {utility-attorney} Treasurer shall immediately request the ruling court for a writ of fieri facias and he/she shall docket the same in all jurisdictions in which the customer is known to own or have interest in real or personal property, or both, thereby creating a lien upon such property.

2) *Enforcement of lien.*

- a) *Writ of fieri facias.* When a writ of fieri facias has been issued, the {utility-attorney} Treasurer shall petition the county court having jurisdiction to issue to the customer a summons to answer interrogatories to ascertain the personal estate (goods and chattels) and the real estate in and out of the commonwealth, on which the writ is lien.
- b) *Interrogatories.* Upon the issuance and service of such summons to the customer to answer interrogatories, the {utility-attorney} Treasurer shall secure from the customer sufficient information about ownership and interest in real and personal estate to determine the appropriate action to satisfy the judgment.
- c) *Garnishment; levy; creditor's suit.* The {utility-attorney} Treasurer, on facts learned during the interrogatories, shall initiate at his/her election the following actions:
 1. *Garnishment.* A petition to the clerk of the county general district court to issue a summons to one or more garnishees (a third party, e.g., an employer, who is indebted to the customer) to enforce the lien created by the writ. Payments rendered to the utility by the garnishee shall be applied in satisfaction of the judgment for money.
 2. *Levy.* A petition to the county sheriff to levy on the personal property (e.g., savings account, checking account, notes, securities, automobiles) of the customer. The {utility-attorney} Treasurer shall request the sheriff to levy on certain personal estate (goods, and chattels) at a certain location. The sheriff seizes and then sells the goods and chattels of the customer and returns to the utility the proceeds therefrom to satisfy the judgment for money. At the request of the sheriff, the {utility-attorney} Treasurer shall cause the procurement of a bond to indemnify the sheriff in such seizure and sale.
 3. *Creditor's suit; sale of land.* When the judgment cannot be satisfied by the personal estate of the customer, the {utility-attorney} Treasurer may institute a suit in equity to have the real estate, if any, of the customer sold.
 4. *Enforcement priority; customer-tenant.* The {utility-attorney} Treasurer, without delay, shall obtain judgment against a customer-tenant who is delinquent in the payment of a utility bill and cause the clerk of court to issue a writ of fieri facias upon the property of such customer-tenant. The {utility-attorney} Treasurer may make a reasonable effort to satisfy

the judgment from the personal and real estate of the customer-tenant before instituting action at law to satisfy the judgment against the owner of the real estate the use of which by the customer-tenant gave cause for the judgment for money.

5. Suspension of action. The ~~(utility attorney)~~ Treasurer, at his/her discretion, and after conferring with the county director of social services, may suspend action to file for judgment, or to initiate a creditor's suit, when a customer is the recipient of either unemployment compensation, or workmen's compensation, or a participant in a social services program.

Date of Adoption: October 11, 2023

Darryl E. Fisher, Chairman
Westmoreland County Board of Supervisors

Code of Virginia
Title 15.2. Counties, Cities and Towns
Subtitle II. Powers of Local Government
Chapter 14. Governing Bodies of Localities
Article 4. Ordinances and Other Actions by the Local Governing Body

§ 15.2-1427. Adoption of ordinances and resolutions generally; amending or repealing ordinances

A. Unless otherwise specifically provided for by the Constitution or by other general or special law, an ordinance may be adopted by majority vote of those present and voting at any lawful meeting.

B. On final vote on any ordinance or resolution, the name of each member of the governing body voting and how he voted shall be recorded; however, votes on all ordinances and resolutions adopted prior to February 27, 1998, in which an unanimous vote of the governing body was recorded, shall be deemed to have been validly recorded. The governing body may adopt an ordinance or resolution by a recorded voice vote unless otherwise provided by law, or any member calls for a roll call vote. An ordinance shall become effective upon adoption or upon a date fixed by the governing body.

C. All ordinances or resolutions heretofore adopted by a governing body shall be deemed to have been validly adopted, unless some provision of the Constitution of Virginia or the Constitution of the United States has been violated in such adoption.

D. An ordinance may be amended or repealed in the same manner, or by the same procedure, in which, or by which, ordinances are adopted.

E. An amendment or repeal of an ordinance shall be in the form of an ordinance which shall become effective upon adoption or upon a date fixed by the governing body, but, if no effective date is specified, then such ordinance shall become effective upon adoption.

F. In counties, except as otherwise authorized by law, no ordinance shall be passed until after descriptive notice of an intention to propose the ordinance for passage has been published once a week for two successive weeks, with the first notice appearing no more than 14 days prior to the intended passage of the ordinance, in a newspaper having a general circulation in the county. The second publication shall not be sooner than one calendar week after the first publication. The publication shall include a statement either that the publication contains the full text of the ordinance or that a copy of the full text of the ordinance is on file in the clerk's office of the circuit court of the county or in the office of the county administrator; or in the case of any county organized under the form of government set out in Chapter 5, 7 or 8 of this title, a statement that a copy of the full text of the ordinance is on file in the office of the clerk of the county board. Even if the publication contains the full text of the ordinance, a complete copy shall be available for public inspection in the offices named herein.

In counties, emergency ordinances may be adopted without prior notice; however, no such ordinance shall be enforced for more than sixty days unless readopted in conformity with the provisions of this Code.

G. In towns, no tax shall be imposed except by a two-thirds vote of the council members.

Code 1950, §§ 15-8, 15-10; 1950, p. 113; 1954, c. 529; 1956, cc. 218, 664; 1956, Ex. Sess., c. 40; 1958, cc. 190, 279; 1960, c. 606; 1962, c. 623, § 15.1-504; 1966, cc. 405, 612; 1968, c. 625; 1970, c. 581; 1972, cc. 41, 837; 1973, c. 380; 1978, c. 235; 1983, c. 11; 1997, c. 587; 1998, c. 823; 2000, c. 895; 2023, cc. 506, 507.

The chapters of the acts of assembly referenced in the historical citation at the end of this section(s) may not constitute a comprehensive list of such chapters and may exclude chapters whose provisions have expired.

9. OLD BUSINESS

A. **Resolution – Board of Social Services (County Attorney)**

Motion was made to table this Resolution until further information is obtained by the County Attorney.

With no further discussion, upon motion by Russ Culver, second by Woody Hynson and carried unanimously the Board approves to table this Resolution until additional information is provided by the County Attorney.

**** NEXT PAGE – RESOLUTION ****

**RESOLUTION
CONCERNING THE WESTMORELAND COUNTY
BOARD FOR SOCIAL SERVICES**

BE IT HEREBY RESOLVED by the Board of Supervisors of Westmoreland County this 11th day of October 2023, that the Resolution adopted previously by this Board to constitute a local Social Services Board comprised of a local government official and an advisory board is hereby rescinded.

THEREFORE, BE IT FURTHER RESOLVED that according to Section 63.2-302 of the Code of Virginia, 1950, as amended, the Social Services Board for Westmoreland County shall be comprised of a local board consisting of residents of the county pursuant to Section 63.2-302. Such board shall be comprised of three (3) members.

Date of Adoption: October 11, 2023

**Darryl E. Fisher, Chairman
Board of Supervisors
Westmoreland County**

10. COUNTY ADMINISTRATOR'S COMMENTS

A. Resolution – Thomas O. Bondurant, Jr.

Mr. Risavi stated that were saddened to hear that the former County Attorney, Tom Bondurant, passed away in July. A Resolution in Memoriam has been prepared and he asked the Board to consider passing this. He represented the County well and was one of the nices gentlemen you would ever want to meet. Vice Chairman Trivett read the Resolution.

With no further discussion, upon motion by Russ Culver, second by Chairman Fisher and carried unanimously the Board approves to the Resolution in Memoriam for Thomas O. Bondurant, Jr.

**** NEXT PAGE – RESOLUTION ****

**RESOLUTION OF RESPECT
IN MEMORIAM TO
THOMAS O. BONDURANT, JR.**



WHEREAS, the Board of Supervisors of Westmoreland County wish to pay tribute to the memory of long time judge, colleague and friend, *Thomas O. Bondurant, Jr.*, who passed away peacefully on Wednesday, July 26, 2023 surrounded by his loved ones; and

WHEREAS, Mr. Bondurant provided invaluable counsel to the Board of Supervisors, along with the Planning Commission, Board of Zoning Appeals and other entities of the governing body of Westmoreland County for eleven (11) years. He demonstrated his love for the law, as well as his commitment to our community through his service to many civic and professional organizations within the Commonwealth of Virginia; and

WHEREAS, Mr. Bondurant had a very generous nature, was a willing mentor, and forever coach. He was known for his fine sense of humor, quick wit, and genuine love for his family and baseball. He took care to share his appreciation of many values and he demonstrated that in service to his family, church, legal community and public; and

WHEREAS, Mr. Bondurant dedicated himself to an honorable career and acted in all matters with honesty and integrity by maintaining fairness and a balanced approach in all transactions of Westmoreland County government. After more than four (4) decades of practicing law, his legal career culminated with his appointment as Judge on the General District Court of the County of Henrico. He served there until his retirement in 2022.

NOW, THEREFORE, BE IT RESOLVED that the Westmoreland County Board of Supervisors express their most sincere sympathy at the passing of *Thomas O. Bondurant, Jr.* and extend condolences to his family and friends. In respect of his memory causes this Memorial Resolution to become part of the official minutes at this Board meeting on the 11th day of October 2023.

Darryl E. Fisher, Chairman
Westmoreland County Board of Supervisors

B. Update on Chandler Mill Pond

Mr. Risavi referred to the email from Mr. Kirk stating they are encourage by the progress and appreciate our patience.

**** NOTE: Russ Culver stepped out of the meeting**

**** NEXT PAGE – EMAIL FROM DWR ****

Norm Risavi

From: Kirk, John (DWR) <John.Kirk@dwr.virginia.gov>
Sent: Monday, October 2, 2023 10:04 AM
To: ldgcpa@verizon.net (ldgcpa@verizon.net); Patricia Jones (jonespj6162@gmail.com); paul@nnbs1.com (paul@nnbs1.com); Norm Risavi; Ransone, Margaret B; Stuart, Richard H.; Danielle Gunlock (daniellegunlock@gmail.com); 1metalghost@gmail.com
Cc: Compton, Jacob (DWR); Brown, Ryan (DWR); Gwynn, Becky (DWR); Greenway, Frances (DWR); Moore, Darin (DWR); Lewis, Robert (DWR)
Subject: RE: Chandlers Mill Pond

Caution: This message is from an external source. Please use caution clicking links or opening files if you did not expect to receive them.

All,

The rebar was placed, and the main footer was poured this month. This was a keystone piece for progress of the dam. The surveyors will be back out this week to lay out the next components. Throughout the month, excavation will continue where needed and additional footers and walls will be formed and poured. Culverts for the cul-de-sac work have arrived. They will be installed along with any grading needed along the fish ladder and upper side of the dam. We are encouraged by this progress and appreciate your patience as we work through this project. If you have any questions please let me know.

Sincerely,

John



John Kirk

Capital Programs Manager, VCCO

M 804.754.6895

Virginia Department of Wildlife Resources

CONSERVE. CONNECT. PROTECT.

A 7870 Villa Park Dr., P.O. Box 90778, Henrico, VA 23228-0778

www.dwr.virginia.gov

From: Kirk, John (DWR)
Sent: Tuesday, September 5, 2023 4:24 PM
To: ldgcpa@verizon.net (ldgcpa@verizon.net) <ldgcpa@verizon.net>; Patricia Jones (jonespj6162@gmail.com) <jonespj6162@gmail.com>; paul@nnbs1.com (paul@nnbs1.com) <paul@nnbs1.com>; nrisavi@westmoreland-county.org (nrisavi@westmoreland-county.org) <nrisavi@westmoreland-county.org>; Ransone, Margaret B <delmransone@house.virginia.gov>; Stuart, Richard H. <District28@cov.virginia.gov>; Danielle Gunlock (daniellegunlock@gmail.com) <daniellegunlock@gmail.com>; '1metalghost@gmail.com' <1metalghost@gmail.com>
Cc: Compton, Jacob (DWR) <Jacob.Compton@dwr.virginia.gov>; Brown, Ryan (DWR) <Ryan.Brown@dwr.virginia.gov>; Gwynn, Becky (DWR) <Becky.Gwynn@dwr.virginia.gov>; Greenway, Frances (DWR) <Frances.Greenway@dwr.virginia.gov>; Moore, Darin (DWR) <Darin.Moore@dwr.virginia.gov>
Subject: RE: Chandlers Mill Pond

All,

C. 2% Compensation Update

Mr. Risavi stated that the 2% additional compensation that the legislature approved and the County had set aside this when the budget was complete in contingency fund. The legislature did not notify the localities that the 2% is calculated on the new salaries, not the old salary. Therefore, Mr. Risavi is asking for approved to transfer \$8,517.85 in additional funds from the contingency account to make everyone whole.

With no further discussion, upon motion by Chairman Fisher, second by Dorothy Dickerson Tate and carried unanimously with Dorothy Dickerson Tate, Chairman Fisher, Woody Hynson and Vice Chairman Trivett voting "aye". The Board transfer of \$8,517.85 from the contingency account to make everyone whole.

NOTE: Russ Culver stepped out of the meeting prior to vote.

D. Middle Peninsula Northern Neck Community Services Board – Information regarding Board Requirements.

** NOTE: Russ Culver returned to meeting

Mr. Risavi noted that enclosed in their books is a letter from the Middle Peninsula Northern Neck Community Services Board requesting that Kathryn Knoeller and would like to have the board to reappoint her to one more term.

With no further discussion, upon motion by Woody Hynson, second by Chairman Fisher and carried unanimously the Board approves to the request to reappoint Kathryn Knoeller to a second term as Westmoreland County's representative to the Middle Peninsula Northern Neck Community services Board.



**MIDDLE PENINSULA NORTHERN NECK
COMMUNITY SERVICES BOARD**

"Promoting Well-Being...One Individual, One Family, One Community at a time"

ESSEX GLOUCESTER KING & QUEEN KING WILLIAM LANCASTER MATHEWS MIDDLESEX NORTHUMBERLAND RICHMOND WESTMORELAND

September 25, 2023

Mr. Norm Risavi
Westmoreland County Administrator
P. O. Box 1000
Montross, VA 22520

Dear Mr. Risavi: *Norm*

I am writing to advise you that Kathryn Knoeller's second term as Westmoreland County's representative to the Middle Peninsula Northern Neck Community Services Board expires on December 31, 2023. Ms. Knoeller is eligible to serve a third three year term to expire on December 31, 2026.

Ms. Knoeller has been an invaluable Board member. Both Board members and staff have appreciated her service to the Board. She has shown great interest in staff and the programs through which we serve individuals.

In the past couple of years, we have become aware that all Board of Director members need to complete a Statement of Economic Interest. Some of our Board members have been surprised that this is a state requirement. We would greatly appreciate that any newly appointed Board member be informed by the county of this state requirement before securing their appointment.

Please notify me when an appointment has been made.

Sincerely,

Linda G. Hodges, LCSW
Executive Director

cc: Kathryn Knoeller

MPNNCSB Administration Office
PO Box 40, Saluda, VA 23149
Ph: 804.758.5314
Admin. Fax: 804.758.3418
Human Resources Fax: 804.758.8526

E. Central Rappahannock Regional Library Quarterly Report

Mr. Risavi then noted that library has sent the regional Quarterly Report and he will not read it but it notes all the programs the library offers.

**** NEXT PAGE – LIBRARY QUARTERLY REPORT ****



Quarterly Library Report

prepared for
Westmoreland Board of Supervisors

June 1, 2023 - August 31, 2023



A Miniature Horse Visit

Montross Branch customers can read their fill of **horse and pony books** and enjoy **hour-long visits with a miniature equine** each month.



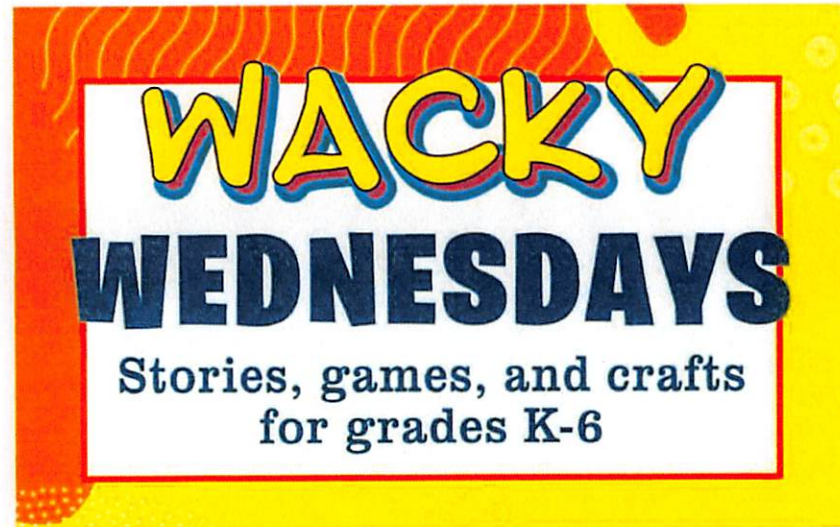
Cinema Night

Twice a month, **Cooper Branch** holds **Cinema Night**, featuring recent films. Summer screenings included *Where the Crawdads Sing*, *Till*, and *King Richard*.



Wacky Wednesdays

Wacky Wednesdays are a summertime tradition at Cooper Branch. Children in grades K-5 can have fun enjoying an hour of stories, games, and crafts.



Best of the Burg

CRRL was voted as one of the **Top 3 Places to Spend an Afternoon with Your Child** in *The Free Lance-Star's* annual contest.



A Family Favorite!

CRRL received several accolades in *Fredericksburg Parent & Family's 2023 Family Favorites*:

- 2nd place for **Best Free Things To Do**
- 2nd place for **Best Indoor Activity**
- 4th place for **Best Tutoring**



Summer Reading: Get Booked for Summer

From June 1-August 1, **4,262 customers** signed up for CRRL's annual summer reading program. Participating adults logged **18,969 books**. Children and teens logged **2.5 million minutes** of reading.



Get Booked for the Summer!
Avoid summer learning loss!



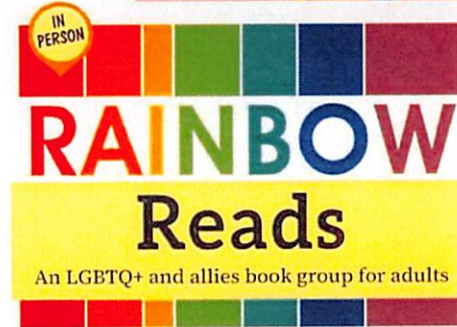
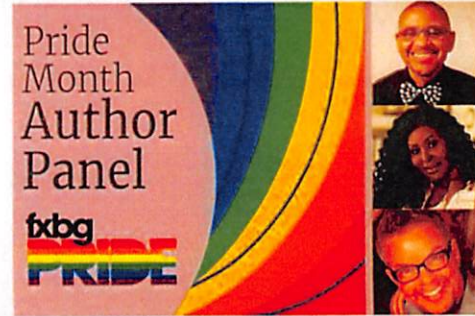
A community celebration with
Games • Activities • Popsicles and more!

Sponsored by
Friends
of the Library



Pride Month

In June, CRRL worked with **Fredericksburg Pride** to host special events and create a year-round book group that put a spotlight on the **LGBTQ+ community**.



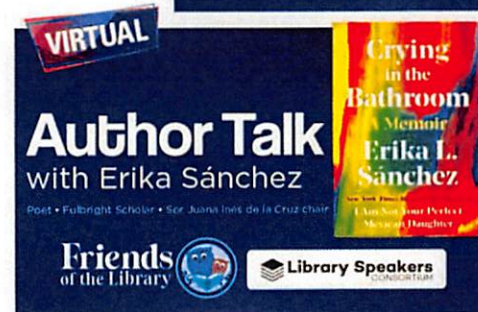
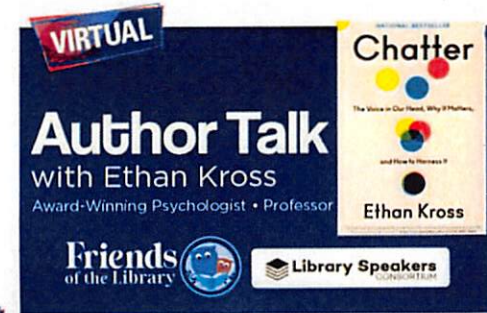
Friends of the Library

In late July, the seasonal sale at the Friends of the Library Center was a marvelous opportunity for the community to gather together and find bargains on used books, audiobooks, and DVDs.



Author Talks

These virtual author talks, from *New York Times*-bestselling authors and thought leaders, present a wide variety of genres and topics. Sponsored by the **Friends of the Library**.



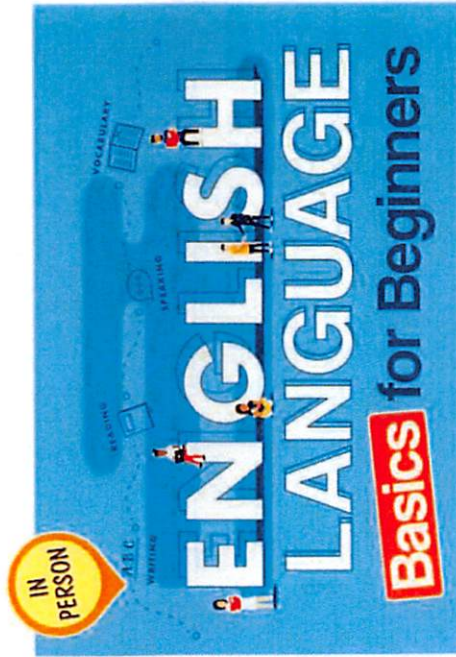
Music on the Steps

CRRL presented **12 concerts**, with a total of **1,717** attendees, at the **38th Annual Music on the Steps summer concert series**, held on the front steps of Fredericksburg Branch. Sponsored by the **Friends of the Library**.



Classes for English Language Learners

- English Conversation Group
- English Language Learners Book Group - sponsored by Rappahannock Area Regional Adult Education
- English Language Basics for Beginners



Join Us for Lunch

In partnership with **Fredericksburg Regional Food Bank** and **Fredericksburg City Public Schools Mobile Cafe**, 3,985 meals were provided to youth 18 and under at multiple branches throughout the summer.



**FREDERICKSBURG
REGIONAL FOOD BANK**

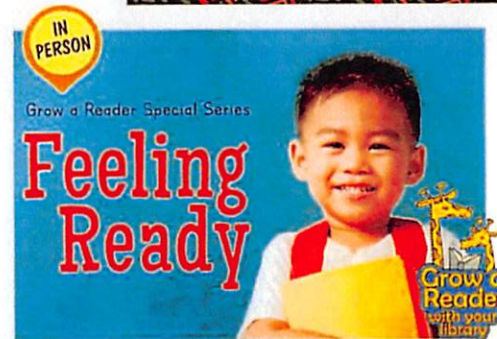
Locust Grove • Stafford • Caroline
Spotsylvania • King George • the
City of Fredericksburg

MEMBER OF
**FEEDING
AMERICA**



Growing Readers at the Library!

Grow a Reader classes and materials are designed to help build a child's brain and develop a **love of books and reading**.



Alzheimer's Caregiver Support Groups

Monthly meetings at Howell and Cooper branches give valuable knowledge and support to community members who care for people with Alzheimer's.

Sessions are presented by the **Alzheimer's Association.**



alzheimer's  association®



Fredericksburg City Safety Camp

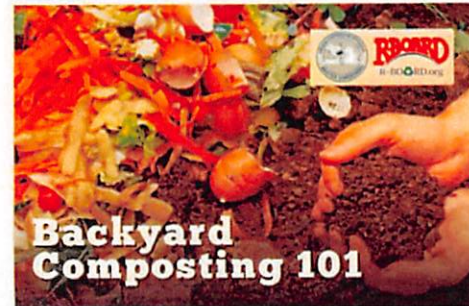
On August 4, Fredericksburg Branch accommodated Spotsylvania County Animal Shelter as part of a Fredericksburg City Safety Camp while the Dorothy Hart Community Center was unexpectedly closed.



Going Green with the Master Gardeners

This summer, the **Master Gardeners** shared their expertise at the library:

- **Backyard Composting 101**
In cooperation with the R-Board
- Twice-monthly **Plant Clinics**
- **Save the Pollinator Flower Show**



IdeaSpace: Making+Media

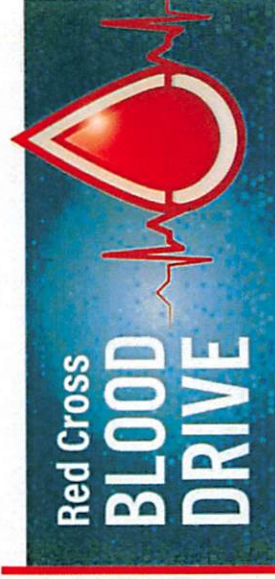
With the help of our community partners, CRRL's location for tech and creative exploration offers classes on **street photography** and exploring the workings of **vintage arcade machines**.



The **Virginia Department of Motor Vehicles'** portable office visits a CRRL branch each month to process **driver's licenses, ID cards, titles, and registration.**



Volunteers 17 and older can sign up at **RedCrossBlood.org** to help restock this vital supply for our community at a library branch.



Book Group Partners

- Colonial Beach Brewing
- Fredericksburg and Spotsylvania National Military Park
- Fredericksburg Pride
- Hague Winery
- Rappahannock Area Regional Adult Education (RARAE)
- Strangeways Brewing
- Zibibbo 73



Lunch & Learn Partners

- Debbie Brookham, Clinical Pet Nutritionist
- Joanna Catron, Curator and Assistant Director of Gari Melchers Home and Studio
- Meegana Henry, founder of Fredericksburg Pride
- Virginia Lyman Lucas, Local Historian
- Victoria A. Matthews, City of Fredericksburg Economic Development and Tourism
- Dr. Patrick Neustatter, Medical Director of the Moss Free Clinic
- Collette Riddle, Costume Designer





Kudos

Thanks for helping me fill out my employment forms. This library is one of the reasons why I am moving back to Colonial Beach.

Cooper Branch Customer

"The BEST Library ever!! I'm excited about the gaming system. Great library we will definitely be back soon"

Cooper Branch Customer

My experience was great, everyone did a wonderful job helping me with all my needs.

Newton Branch Customer

I had a wonderful customer service experience finding a book for my book group. The staff helped me find the audiobook and helped me with the Libby app!!

Montross Branch Customer

Coming to the library is just immediately calming for me. I really appreciate everything you are doing.

Cooper Branch Customer





11. PUBLIC COMMENT PERIOD

Vice Chairman Trivett reviewed the procedures for addressing the Board during the public comment period with a maximum time of 3 minutes. He stated that if you choose to frame your comment in the form of a question the Board has the right to answer now or to defer an answer. With that the Vice Chairman opened the floor for public comment.

Sandy Ramsey (DSS) – She wanted to reiterate, as employee for 27 years, how much better the department is now than ever before. The reason is because of Keri Cusic and it is because of her that DSS is not just a team but a family. She thanked the Board for their support

Elizabeth Roberts (DSS) – She has been an employee for 26 years and would like to thank Mr. Risavi for his continued support of DSS and the Director. As well as, thank you to the Board and DSS Director for continued support. DSS has done a lot of great things, including winning the parade at this year's Fall Festival. Ms. Roberts listed many activities that DSS has participated in over the last year and will continue to do this year. She stated that DSS knows they will be in a bit of a flux when Mr. Risavi and she hopes whatever decision the Board makes in what will take place following his departure will cause minimal disruption to DSS as possible.

Jeff McCormick (Montross) – He wanted to thank Mr. Culver to motion to table this issue regarding DSS and it should be moved to whoever the new board is that is elected. Thank you to DSS for standing up for their Director. It should be moved to January and that is when that decision should be made.

Larry Hinson – (Montross) – Mr. Hinson commented on how horrible Colonial Beach Bike Week was and will attend their board meeting to provide some suggestion. He also stated he hopes he lives long enough to see Chandler Mill Pond completed.

Mr. Risavi stated he forgot to mention that the contractor who is working on the job descriptions and salary will be here three days, those are October 24, 25 and 26. They will meet with department heads and re-write job descriptions and revise salary scale.

RECESS

There being no further business to come before the Board at this time, upon motion by Chairman Fisher second by Dorothy Dickerson Tate, and carried unanimously, the Board recesses the meeting at approximately 7:19 p.m. and will continue this meeting on Monday, October 16th at 9:00 a.m. The Board's next regular meeting will be held on Monday, November 13, 2023 at 6:00 p.m. The meeting will be held in the public meeting room at the front entrance of the George D. English, Sr. Memorial Building.

Darryl E. Fisher

Chairman, _____