



Westmoreland County Electoral Board Minutes

October 5, 2023

Called to Order at 10:08 a.m.

Monthly Electoral Board Meeting

Voter Registration Office

Attending - Butch Filkoski, Katherine Craig, Dawn Jenkins in person with Barry Millward by phone.

Approval of Minutes from September 7, 2023

Motion to approve the minutes without corrections was made by Katherine Craig and seconded by Butch Filkoski. Approved by voice vote.

General Registrar's Report

Dawn Jenkins reports that the Election Preparation Checklist has been completed and up to date. In person voting and absentee voting is underway. As of 10:00 today the count of in-person voters is 227. The General Registrars are all reporting that the biggest issue they are facing is the issues with Veris. The poll books are sometimes not available on Veris until late in the day. They have to verify voters through a longer process. ELECT is not communicating with the GRs on the issues with Veris.

Old Business

We need to recruit more Election Officers and we have a need for more Chiefs and Assistant Chiefs. The Electoral Board is working on filling each Precincts with OE's and scheduling the training. The cage checks have been completed. The ADA inspection of each Precinct has been completed. The ADA checklist for each polling place has been filed and will be maintained within the records of the local electoral board in accordance with the Virginia Freedom of Information Act (§2.2-3700 et. seq.). Barry Millward had one issue at Colonial Beach High School. Since we are using the Gym entrance a handicap ramp is needed there. Barry Millward will pick out the correct size and Dawn Jenkins will have it ordered.

New Business

Katherine Craig spoke to the Principal at Cople School and the Principal was not aware of the March 5th Presidential Primary and indicated that the school will be in session. Dawn each year sends the schedule of elections to all the Precincts. Giving them a 5 year view of upcoming elections. This for the Schools is so they can adjust the election days to teacher work days. Katherine suggested that the Electoral Board follows up with a letter to not only the School Superintendents, but also the School Boards. Katherine will work on a letter next week and it can be edited by the Electoral Board and GR.



Westmoreland County Electoral Board Minutes

Adjournment

Motion made to adjourn by Butch Filkoski and 2nd by Katherine Craig.

Meeting adjourned at 10:26 a.m.

Handwritten signature of Barry Millward in cursive script.

Barry Millward
Chair

Handwritten signature of William (Butch) Filkoski in cursive script.

William (Butch) Filkoski
Vice Chair

Handwritten signature of Katherine Craig in cursive script.

Katherine Craig
Secretary