

Westmoreland Electoral Board



Barry Millward
Butch Filkoski
Katherine Craig
Dawn Jenkins, Director of Elections / General Registrar

April 29, 2024

Called to Order at 10:00 a.m.

Monthly Electoral Board Meeting

Voter Registration Office

Attending - Barry Millward, Butch Filkoski, Katherine Craig, Dawn Jenkins.

Approval of Minutes from April 4, 2024

Motion to approve the minutes without corrections was made by Butch Filkoski and seconded by Barry Millward. Approved by voice vote.

The LESS Compliance meeting was called to order at 10:02 a.m. The Chairman closed the meeting stating: "I move the Electoral Board of Westmoreland County convene in a closed session pursuant to section 24.2-653(B) of the Code of Virginia to be updated on our LESS Compliance. The motion was seconded by Kathy Craig and carried unanimously by a voice vote. The closed meeting concluded at 10:10 a.m. with the Chairman stating "The closed session on LESS Compliance meeting will now be reconvened as an open meeting." The Chairman also moved that the Electoral Board of Westmoreland County certify that in the closed session just concluded the only matter discussed was LESS Compliance as directed by 24.2-653(B) of the Code of Virginia and as identified in the motion to close the meeting pursuant to the Virginia Freedom of Information Act. The motion was seconded by Kathy Craig. The Secretary then called the Roll of the Westmoreland Electoral Board. Barry Millward, Chairman - Certify, Butch Filkoski, Vice Chairman - Certify, Katherine Craig, Secretary - Certify.

Butch Filkoski made the motion that we approve of the Plan of Action and that it be submitted to ELECT. This was seconded by Barry Millward and was approved by voice vote.

General Registrar's Report

The June Primary will be held on June 18, 2024 which we would normally hold Canvass the following day. This year the day following the election is Juneteenth. State and Federal offices will be closed on Wednesday, June 19. Other GRs are planning to be closed and hold Canvass on the 20th. Kathy Craig made the motion that we also hold our Canvass on the 20th. Seconded by Barry Millward and passed by voice vote.

Old Business

None discussed.

New Business

We approved the Ballot order and Dawn Jenkins will process the order today.

We approved the date of June 4, 2024 as the training day. To be held in the EMS training room at the English Building at 2:30 p.m.

For the Cage Checks we will each do our assigned precincts on May 22, 2024. We will let Dawn Jenkins know the week before so the facilities can be notified and we can pick up the keys the day before.

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New Business (continued)

We reviewed the alternate facilities for each Precinct. The 301 precinct does not have a alternate that is usable. It was suggested that we inquire about using the Meeting room at the Montross Volunteer Fire Dept. It has a usable back entrance with plenty of room, restrooms and kitchen.

Public Comment - none

Adjournment

Motion made to adjourn by Barry Millward and seconded by Kathy Craig.
Meeting adjourned at 10:30 a.m.

After the meeting we completed the L & A testing of our Election Scanners.

By Phone

Barry Millward
Chair

WT

William (Butch) Filkoski
Vice Chair

KAC

Katherine Craig
Secretary