



Westmoreland County, Virginia

## Land Use Administration

P. O. Box 1000  
Montross, VA 22520  
Phone 804-493-0120 FAX 804-493-0604

Building Official  
Zoning Official  
Planning Commission  
Board of Zoning Appeals  
Board of Building Appeals  
Wetlands Board

### **CHESAPEAKE BAY ACT EXCEPTION APPLICATION** **TO PLANNING COMMISSION**

(August 30, 2024)

Case No: \_\_\_\_\_

Date Received: \_\_\_\_\_

Fee \$600: \_\_\_\_\_ Check #: \_\_\_\_\_ (submit with application-nonrefundable)  
The fee for deferral shall be 50% of the original fee. Make checks payable to 'Treasurer of Westmoreland County.'

Assigned Date for: Planning Commission: \_\_\_\_\_

PROPERLY COMPLETED AND EXECUTED APPLICATIONS, SUPPORT MATERIALS, AND FEE MUST BE RECEIVED BY THE APPROPRIATE DEADLINE FOR CONSIDERATION AT THE NEXT AVAILABLE MEETING.

Tax Map Identification: \_\_\_\_\_ Project Address: \_\_\_\_\_

Acreage: \_\_\_\_\_ Zoning District: \_\_\_\_\_ Magisterial District: \_\_\_\_\_

Owner(s): \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone #: \_\_\_\_\_ Phone #: \_\_\_\_\_

Email Address: \_\_\_\_\_

Agent (if applicable): \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone #: \_\_\_\_\_ Phone #: \_\_\_\_\_

Email Address: \_\_\_\_\_

What year was the lot platted? \_\_\_\_\_ When did you purchase the parcel? \_\_\_\_\_

I/we respectfully request the consideration of a **CHESAPEAKE BAY ACT EXCEPTION** in accordance with the Zoning Code requirements found in Article 3, Section 1, Subsection 15, and being further described as:

(Description of work being proposed)

## SUBMITTAL DOCUMENTS

The following documents shall accompany this application unless waived in writing by the Zoning Administrator:

1. Seven (7) paper copies of all documents, plus one (1) digital PDF for staff review.
2. Final site plan including a Major or Minor Water Quality Impact Assessment (WQIA) and Best Management Practices (BMPs) in accordance with Section 3-1.11 of the Zoning Code, prepared by a licensed engineer or surveyor. This final site plan shall also show the dimensions of the parcel and location of existing/proposed building(s) and other features, as well as all Resource Protection Areas (RPA) delineations and their 50-foot and 100-foot buffer lines. The final site plan shall also show each individual tree that is 6-inches or greater in diameter at breast height within 15 feet of the land disturbance limits with notations stating whether it is to be protected or removed.
3. Copy of any written waivers from the Zoning Administrator for this request.
4. Landscape plan in accordance with Section 3-1.11(D) (3) of the Zoning Code, if applicable.
5. Erosion & Sediment control plan in accordance to Article 54 of the County Code, if applicable.
6. Stormwater management plan in accordance to Article 55 of the County Code, if applicable.
7. Floor plans of the existing/proposed constructions indicating the number of floors.
8. Building elevation views of the existing/proposed construction.
9. Existing contour lines, as well as site grading lines when the existing grade of the site shall be altered. Drainage patterns should be indicated by an arrow showing the direction of flow.
10. Other documentation that you feel important for your case.

I/we hereby grant permission for staff and Commission members to go upon the above property. I/we certify that the information presented on this application is true and correct to the best of my/our knowledge. I/we further understand that upon the review of the documents submitted, should it be determined that they do not meet the requirements, the application shall not be forwarded to the Commission until the issue(s) have been resolved.

- **THIS APPLICATION IS INVALID IF NOT SIGNED BY ALL PROPERTY OWNERS AND THEIR AUTHORIZED AGENTS.**

Owner Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_ Date: \_\_\_\_\_

Agent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_