

A Regular Meeting of the Westmoreland County Board of Supervisors was held Wednesday, October 16, 2024, in the public meeting room of the George D. English, Sr. Memorial Building, located at 111 Polk Street, Montross, Virginia. Those members present were Darryl E. Fisher, W. W. Hynson, Jeffrey McCormack, and Matthew Ingram. Also present were Richard Stuart, County Attorney, Donna Cogswell, Interim County Administrator, and Karen Foxwell, Finance Director.

1. CALL TO ORDER

Chairman Fisher called the meeting to order at 6:04 p.m.

2. CONSENT AGENDA

a. Approval of/ Amendment to Board Agenda

The Chairman stated that all Board members should have received a copy of the agenda and asked if any additions or changes need to be made. If not, the Chairman asked for a motion to approve the agenda as presented.

Mr. McCormack asked to amend the agenda by adding action item 4d under Land Use for a Petition for a road name change and public hearing.

Upon motion by Mr. Ingram, seconded by Mr. Hynson and carried unanimously, the Board approved the agenda with the noted amendment.

b. Approval of Board Minutes

The Chairman noted that everyone should have received a copy of the minutes for the August 26, 2024, September 9, 2024, and September 23, 2024 meetings. The Chairman asked if any amendments needed to be made to the minutes. If not, he asked for a motion to approve the minutes.

Mr. McCormack requested, before approving the minutes, if Mr. Stuart could clarify his statement regarding the Verizon contract from the September 23, 2024 meeting. Mr. Stuart stated that the former county administrator had an issue with what Mr. Stuart said in the last meeting regarding his approval of the Verizon contract. Mr. Stuart stated his recollection, as he understood, was that Mr. Prescott had approved the contract and sent it to Mr. Stuart for

approval of form. If he did not do that, Mr. Stuart apologized. The process within the County is that the county administrator, who would act as the CEO for the County in daily activities, would negotiate contracts between the County and other entities or send them to Mr. Stuart to negotiate. Once the contract is approved by the county administrator, the contract will be sent to Mr. Stuart for approval to form and legal sufficiency so the County is protected.

Mr. Stuart then gave an update on the contract with Verizon for the Nashtown and Montross towers. He stated that Verizon has agreed to the 115% increase every five years, and they would like five more five-year terms. Mr. Stuart said they are still ironing out the final details and should have it before the Board at the next meeting.

The Chairman asked if there were any other questions or corrections to the minutes and if not, Chairman Fisher asked for a Motion to approve the minutes.

Mr. Ingram stated that he would abstain from the September 23, 2024, minutes due to his absence. With no further discussion, Chairman Fisher asked for a motion to approve the minutes from the August 26, 2024 and September 9, 2024 meeting. Upon motion by Mr. McCormack, seconded by Mr. Ingram and carried unanimously, the Board approved the August 26, 2024 and September 9, 2024 minutes.

Chairman Fisher then asked for a motion to approve the minutes from the September 23, 2024 meeting. Upon motion by Mr. McCormack, seconded by Mr. Hynson and carried unanimously (with Mr. Ingram abstaining), the Board approved the minutes from the September 23, 2024 meeting.

c. Approval of Accounts Payable & Payroll Register

Chairman Fisher stated that everyone should of received the Accounts Payable and Payroll Register and asked if there were any questions, observations or concerns. If not, Chairman Fisher asked for a motion for approval for the Payroll Register and Accounts Payable, as presented for September 2024.

Upon Motion by Mr. Hynson, seconded by Mr. McCormack and carried unanimously with Mr. Ingram, Mr. Hynson, Mr. McCormack, and the Chairman vote "aye", the Board approved the Accounts Payable and Payroll Register as presented for September 2024.

d. Appropriations Increase/ Decrease

i. Consideration of appropriation for Stratford Hall Pass- thru Grant

Karen Foxwell, Finance Director, was present to discuss the appropriation for Stratford Hall.

Ms. Foxwell stated that the presented appropriation is a pass-thru for Stratford Hall. The state has granted them \$500,000 for a historic preservation grant.

With no discussion and upon motion by Mr. McCormack, seconded by Mr. Hynson and carried unanimously, with Mr. Ingram, Mr. Hynson, Mr. McCormack, and the Chair vote "aye", the Board approved the appropriation for the Stratford Hall pass-through grant in the amount of \$500,000.

Karen Daley, President of Stratford Hall, was present to provide some history and explain what the grant funding will be used for. She stated that Stratford Hall is one of the great houses of American History. Stratford Hall was a bustling center for culture, commerce, and revolutionary ideas when the Lee family of Virginia owned it. The historic site presently includes over fifteen buildings, over 1900 acres of gardens, ground, and farmland, and over 4,000 collection pieces, some dating millions of years ago. The library archives contain over fifteen thousand pages of written material and many assortments of visiting amenities. Stratford Hall welcomes over twenty thousand to the site and the Northern Neck annually. they employ 26 full-time and 19 part-time staff and invest five million dollars in the regional economy. They generate over \$400,000.00 each year in state and local government revenue. Stratford Hall will use the incredibly generous state appropriation to complete critical preservation and visitor upgrades throughout the historical preserve. Master Craftsman will specifically restore the Springhouse foundation, which dates back to

the Lee Colonial Era of the site and was devastated by a storm some years ago. They will also use the grant funding to upgrade the dining room, which is used for events, and upgrade the lodging facilities, improving the visitor's experience.

Ms. Daley stated that Stratford Hall is most grateful for the County's support through the historic preservation grant and thankful to the General Assembly and the Governor of Virginia for appropriating the funds.

The Chairman appreciated Stratford Hall's work and was amazed by the number of tourists visiting Stafford Hall annually. He noted that Stratford Hall does a fantastic job maintaining that facility. Mr. McCormack thanked Ms. Daley for their work and for preserving the local history. Mr. Hynson stated that history is the best thing this County can build itself on and we are not putting enough effort into it. He noted that it doesn't matter if history is good, bad, or ugly, it is our history. If we don't learn the history, mistakes could be made in the future. Mr. Hynson also thanked Ms. Daley for all that they do. Mr. Ingram thanked Ms. Daley for their hard work and dedication in preserving history.

Pictures were taken...

REVISION # BS \_\_\_\_\_

WESTMORELAND COUNTY  
APPROPRIATION INCREASE/DECREASE REQUEST  
FY2024-2025

I KAREN FOXWELL, FINANCE DEPARTMENT, HEREBY REQUEST A  
SUPPLEMENTAL APPROPRIATION INCREASE/DECREASE FOR THE FOLLOWING:

FUND # 100  
PASS THUR STRATFORD HALL GRANT

EXPENDITURES				
(1) INCREASE	/DECREASE	LINE ITEM #	4-100-31953-2200	BY \$ 500,000.00
(2) INCREASE	/DECREASE	LINE ITEM #		BY \$
(3) INCREASE	/DECREASE	LINE ITEM #		BY \$
(4) INCREASE	/DECREASE	LINE ITEM #		BY \$
(5) INCREASE	/DECREASE	LINE ITEM #		BY \$
(6) INCREASE	/DECREASE	LINE ITEM #		BY \$
(7) INCREASE	/DECREASE	LINE ITEM #		BY \$
(8) INCREASE	/DECREASE	LINE ITEM #		BY \$
(9) INCREASE	/DECREASE	LINE ITEM #		BY \$
(10) INCREASE	/DECREASE	LINE ITEM #		BY \$
TOTAL:				\$ 500,000.00

REVENUE				
(1) INCREASE	/DECREASE	LINE ITEM #	3-100-24091-0001	500,000.00
(2) INCREASE	/DECREASE	LINE ITEM #		
(3) INCREASE	/DECREASE	LINE ITEM #		
(4) INCREASE	/DECREASE	LINE ITEM #		
(5) INCREASE	/DECREASE	LINE ITEM #		
TOTAL:				\$ 500,000.00

THIS SUPPLEMENTAL APPROPRIATION IS FOR:  
PRESERVATION GRANT

STRATFORD HALL HISTORIC

FUNDS FOR THIS SUPPLEMENTAL WILL COME FROM:

STATE FUNDS

LOCAL ☐ STATE ☒ FEDERAL ☐ OTHER ☐

APPROVAL: AYE/NAY  
CHAIRMAN \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*Karen A. Foxwell*  
REQUESTING SIGNATURE  
10-2-24  
DATE REQUESTED

POSTED 2024/10

DATE ACTION TAKEN: \_\_\_\_\_

**Memorandum of Understanding**  
*Among*  
**The Virginia Department of Historic Resources**  
*And*  
**The County of Westmoreland**  
*And*  
**Stratford Hall Historic Preserve**  
*For the*

Administration of the FY 2024-2025 State Grant for Historic Preservation

The Commonwealth of Virginia through the Department of Historic Resources will provide \$500,000 to the Stratford Hall Historic Preserve for the exclusive support of the Stratford Hall Preservation & Expanded Interpretation Project (hereinafter "the Project").

This Memorandum of Understanding (hereinafter "MOU") establishes a partnership among the Virginia Department of Historic Resources (hereinafter "DHR"), the County of Westmoreland, an official subdivision of the Commonwealth (hereinafter "the Local Government"), and the Stratford Hall Historic Preserve (hereinafter "the Recipient").

**I. MISSION**

DHR is the State Historic Preservation Office of the Commonwealth. DHR fosters, encourages, and supports the stewardship and use of Virginia's significant architectural, archaeological, and historic resources as valuable assets for the economic, educational, social, and cultural benefit of citizens and communities. A significant responsibility is the administration and review of state and federal historic preservation grant programs for financial and programmatic compliance. DHR is authorized to administer state grants to non-state agencies under the Code of Virginia.

Stratford Hall will use the \$500,000 state appropriation to complete critical preservation and visitor experience upgrades to lead heritage tourism-related activities in the Northern Neck region. This support would enable Stratford Hall to complete critical preservation projects on our historic structures, while enhancing the Visitor Experience throughout the site. Additionally, investment in increased, strategic marketing and promotion will drive tourism and economic development to Stratford Hall, Westmoreland County, and the entire region.

Historic Buildings Preservation will include work by master craftsmen on our historic buildings, to include restoring the Spring House, which dates to the Lee Colonial era and was devastated by a hurricane. Upgrades to the dining room used for meetings and programs and lodging facilities will greatly improve the Visitor Experience onsite, while new interpretive signage will present the courageous struggles of our ancestors who built this nation and preserved Stratford Hall. Marketing & Promotion will ensure that the widest possible audience can find their way to Stratford Hall and the Northern Neck of Virginia to take inspiration from all our ancestors endured and all they accomplished. The Project Staffing & Administration support will ensure effective management of the projects and efficient use of the Commonwealth's funds to ensure on-time, on-budget completion.

Investment by the Commonwealth will ensure preservation and restoration efforts of our historic structures, as well as extensive enhancements to our visitor experience to interpret for visitors a full story of the many individuals who worked to establish our early nation. With investment in marketing and promotion, Stratford Hall will shine a light on the incredible history of the rural Northern Neck region of Virginia, truly the mother of statesmen and presidents, while driving tourism and economic development to the region.

Together, the Parties enter into this MOU to mutually promote efforts to execute the Project. Accordingly, DHR, the Local Government and the Recipient operating under this MOU agree as follows:

## II. PURPOSE AND SCOPE

DHR, the Local Government, and the Recipient will cooperate to ensure the correct and timely administration of the grant and the appropriate use and disbursement of its funds.

1. The "Partners" are forming a collaboration to comply with the provisions of The "Partners" are forming a collaboration to comply with the provisions of the 2024 Appropriation Act.
2. The collaboration is intended to benefit the citizens of Westmoreland County and the Commonwealth.
3. Each organization which is a party to this MOU is responsible for its own expenses related to this MOU.
4. There will be an exchange of funds between the parties for tasks associated with this MOU as outlined below.

## III. RESPONSIBILITIES

Each party will appoint a person to serve as the official contact and coordinate the activities of each organization in carrying out this MOU. The initial appointees of each organization are:

DHR:	Sarah Spota, Deputy Director <a href="mailto:Sarah.Spota@dhr.virginia.gov">Sarah.Spota@dhr.virginia.gov</a> (804) 482-6461 2801 Kensington Ave., Richmond, VA 23221
Local Government:	Debra Whaley, Acting County Administrator <a href="mailto:Dwhaley@westmoreland-county.org">Dwhaley@westmoreland-county.org</a> (804) 493-0130 Post Office Box 1000, Montross, VA 22520
Recipient:	Karen Daly, President Stratford Hall Historic Preserve <a href="mailto:Kdaly@stratfordhall.org">Kdaly@stratfordhall.org</a> (804) 493-8511

DHR will:

- Transfer award funding in the amount of \$500,000 to the Local Government upon full execution of this MOU, but no later than June 30, 2025;
- Authorize and instruct the Local Government to transfer funds to the Recipient upon full execution of this MOU;
- Instruct the Recipient on the procedures for maintaining the financial records of the grant;

The Local Government will:

- Serve as fiscal conduit for the Project by receiving and transferring the grant funds in full to the Recipient upon full execution of this MOU.

The Recipient will:

- Submit project information form
- Maintain accurate records for the use of the grant funds and retain the records for a minimum of five (5) years from completion of the Project.
- Submit a final project report (see Exhibit A) to DHR and the Local Government within 30 days of the full expenditure of the grant funds.

#### IV. TERMS OF UNDERSTANDING

The term of this MOU is for a period of two years from the effective date of this agreement and may be extended upon written mutual agreement. It shall be reviewed annually to ensure that it is fulfilling its purpose and to make any necessary revisions.

#### Authorization

On behalf of the organization I represent, I agree to the terms set forth in this agreement.

DHR: *Julie V. Langan* 9-11-2024  
(signature) (date)

Julie V. Langan, Director and SHPO

Local Government: *Donna Cogswell* 9/10/24  
(signature) (date)  
Name/Title *Donna Cogswell / Interim County Administrator*

Recipient: *Karen L. Daly* 9/11/2024  
(signature) (date)  
Name/Title *Karen L. Daly / President*

3. STAFF/ COMMITTEES/ORGANIZATION REPORTS AND PRESENTATIONS

a. Emergency Management Update (Chief Byrd)

Chief Byrd was present to give an update for Emergency Management.

Chief Byrd stated that back in July 2024 he was appointed by the Board to be Chief of Emergency Services for the County. Over the last 90 days, he has received many inquiries, especially from Emergency Management area. The public sees first responders daily but Emergency Management is behind the scenes on a larger scale. The first responders deal with more localized, smaller-scale incidents but Emergency Management is a higher level service, responding to events such as hurricanes, tornados and disasters, both natural and manmade. He stated that they took a comprehensive look at services in this area. EMS is in the middle of their DEA stocking medications, which is almost complete. In the Board packet, he included an outline of the next six months.

He noted that one of the most asked questions he receives is an overview of what the Office of Emergency Management does. Emergency Management oversees the sheltering operations, radio systems, state-wide mutual aid requests, and ensuring the County is prepared as a locality if a disaster occurs. Chief Byrd went over the timeline that he provided below.

## Westmoreland Emergency Management

### Goals and Objectives Timeline

October 1, 2024

**October 2024**—Closeout of remaining open grants from previous Emergency Management staff, e.g., EMPG, REPP, etc. Additionally, further personnel training on WEBeoc will be provided through the Virginia Department of Emergency Management.

**November 2024**—Community partners' meetings to discuss needs specific to geographic areas and meetings with internal partners (fire departments, sheriff's offices, etc.) for departmental needs.

**December 2024**—Re-composition of the Westmoreland County EOP. This document is the fundamental backbone of event planning (for natural and man-made disasters). It is submitted to the Virginia Department of Emergency Management every four years. Although we are early with our revisions and staff alterations, ensuring all changes have been adequately captured is prudent. Annex expansion is a focus of our efforts during this time.

**January 2025**—The Westmoreland County EOP is submitted to the Westmoreland County Board of Supervisors. It will be forwarded to the Virginia Department of Emergency Management if adopted.

**February 2025**—Establishment of the Westmoreland County stakeholders meetings to be held in May and November of each year. This time, we will focus on the beginning and end of hurricane seasons. This will also serve as planning for the upcoming calendar year's county events for annual resource allocations, such as EMS, Emergency management, etc.

**March 2025**—Briefs to be given to the Westmoreland County Board of Supervisors, Colonial Beach Town Council, Montross Town Council, and any other civic organization board that wishes to have information presented regarding Emergency Management functions.

After the timeline was read, Chief Byrd asked if the Board had any questions.

Mr. Ingram thanked Chief Byrd and his department for all their hard work and stated that many people do not realize how vital Emergency Services are until they are needed.

Mr. Hynson also thanked Chief Byrd for their hard work and stated that he knew all the hard work and long hours they put in and that he wouldn't be able to do it himself. He thanked him and all first responders for what they do for Westmoreland County.

Mr. McCormack also thanked Chief Byrd and first responders for their hard work and dedication. He stated that EMS was at the Fall Festival this past weekend and they are always at the football games and where ever else needed.

Chairman Fisher stated that when you look at all of the devastation and disasters in the other states, you don't realize how important it is to have a plan for when natural disasters hit. He noted that it is good to have a plan because if you don't it is chaos. He commended Chief Byrd for the role that he has stepped into and tried to have the County prepared. The Chairman noted that if a hurricane entered the Chesapeake Bay it could be one of the worst things that could happen. Many people don't think it would amount to much but it would cause much damage. He thanked all first responders, staff, and the County for working together to implement a plan.

The Chairman asked the Interim County Administrator if she wanted to add anything.

Ms. Cogswell stated that there has been a lot of work done in this area and Chief Byrd has done a great job bringing all the different groups together. It is a long road to ensure a good plan is in place but they are taking baby steps to ensure that the plan is the best on for us.

Chief Byrd stated that he is blessed with an incredible staff and thanked the Board for everything they have done to support them.

b. VDOT ( David Beale, Resident Engineer)

i. Monthly Report: David Beale, Resident Engineer, was present to discuss the monthly report.

Mr. Beale reviewed the monthly report. He noted that VDOT has HERT Teams (Highway Emergency Response Team) and they sent ten (10) people from the Northern Neck and Potomac Mills to Grayson County to help clean up after the hurricane. He stated they are planning concrete repairs to some drop inlets in Montross and sidewalks in Kinsale. They plan to start on Route 205 on Rosier Creek Bridge ahead of schedule on November 11, 2024. On November 12, 2024, Mr. Beale expects them to have a temporary signal with one traffic lane to go through. The cycle will be about three minutes and he urged drivers to make sure they have extra time during this 3-month project. There will be a detour on the bridge at Route 658 and Monroe Creek starting the 28<sup>th</sup>. Mr. Beale then read the report, he asked the Board if they had any questions or concerns.

Mr. Ingram thanked Mr. Beale for his hard work and asked if he could take a look at Horner's Mill Road. Some branches need trimming. On Nathan's Landing and Horner's Mill Road there is a lot of debris on the road, such as mud and soil buildup. Mr. Hynson asked Mr. Beale if VDOT could look at the culvert at the Oak Grove Firehouse, which has stopped up.

**\*\*VDOT REPORT BELOW\*\***



**Westmoreland County Board of Supervisors  
October 2024 VDOT Report**

**Maintenance Activity Highlights**

Completed:

- Pipe cleaning (Ebb Tide, Rt 3)
- Shoulder repairs (Rt 621 Nomini Grove Rd)
- Brush cutting (Rt 638 Leedstown Rd) (underway)
- Asphalt patching (Westmoreland State Park)
- Mowing and litter removal (secondary routes) (underway)
- Pothole patching (Rt 3, Town of Montross, Rt 600 Ebenezer Rd)
- Ditch grading (Rt 638 Leedstown Rd)
- Grade gravel roads (Rt 636 Cottage Farm Rd, Rt 652 Charles Way)
- Sweep curb and gutter (Montross, Oak Grove, Colonial Beach)
- Address work orders countywide

Upcoming:

- Mowing and litter pickup (primary routes)
- Shoulder repairs (Rt 203 Oldhams Rd)
- Brush cutting (Rt 624 Grants Hill Church Rd, Rt 600 Nomini Grove Rd)
- Ditch cleaning (Rt 711 Bushfield Rd)
- Snow season preparation
- Address work orders countywide

**Pavement Schedule**

Surface Treatment **Complete**

Kinsale Bridge Rd	Resolutions Rd	Ebb Tide Dr	Harbor View Cir
Tobacco Rd	Wilson Dr	Chatham Ln	Poor Jack Rd
Trigger Ln	Springview Rd	Willis Pl	Pretty Pt Rd
Creek View Ln	Plainview Rd	Marina Dr	Buckner Cr Rd
Oyster House Rd	Buena Vista Dr	Falls Hill Rd	Emmas Dr
Brodfield Rd	Wise Pl	Darl Cir	Colonial Cir
Estates Dr	Oak Grove Rd	Springfield Beach Rd	
Placid Bay Estates	Ebb Tide Estates	Potomac Shores	

**Construction Projects**

SSYP:

Rt 652 Charles Way; Summer 2026      Rt 685 Ashbury Rd; Summer 2028  
Rt 610 Skipjack Rd; Summer 2029

HSIP:

Rt 202 paved shoulder (Rt 3 to Nomini Creek Bridge); 2025 Construction

Rt 3 paved shoulder (County line to Oak Grove); 2025 Construction

Revenue Sharing:

Deux Rue; Summer 2024

Hickory Ln; Summer 2025

Woodmount Dr; Summer 2025

Lakeview Ln; Summer 2026

Holly Way Ph III; Summer 2024

Birch Ln; Summer 2025

Pinewood Ln; Summer 2025

Rt 610 Skipjack Rd; Summer 2029

Bridge:

UPC 123364 Rt. 205 over Branch of Rosier Creek; Scour Repair; 12/2024 Construction

UPC 121539 Rt. 658 over Monroe Creek; ***Under Construction***

**Contacts:**

*VDOT Customer Service Center: 1-800-FOR-ROAD*

David L. Beale, P.E

Resident Engineer

(804) 333-7941

[david.beale@vdot.virginia.gov](mailto:david.beale@vdot.virginia.gov)

Carter White

Assistant Residency Administrator

(804) 333-7942

[carter.white@vdot.virginia.gov](mailto:carter.white@vdot.virginia.gov)

Ronnie Crabbe Jr.

Hague Area Headquarters Superintendent

(804) 695-6730

c. Town of Colonial Beach

No one was present to discuss the town's events because the council meeting was the same night.

d. Town of Montross

No one was present to discuss the events in the town.

4. ACTION ITEMS

a. Bay Consortium Workforce Development Board

Ms. Cogswell stated that we received a letter from Jackie Davis, Executive Director of the Bay Consortium Workforce Development Board, they are asking for additional funds for the next fiscal year, July 1, 2025, through July 30, 2026. They are asking for the extra funds from each locality. These funds go to youth careers, exploration programs, and regional business solutions.

The Chairman asked if the Board needs to decide on this now or if it can be considered for the next budget cycle. Ms. Cogswell stated that the letter said to let them know now if the Board can commit to this for the next fiscal year.

Mr. McCormack stated that he would hesitate to make promises now before any public hearings are held for spending next year. He noted that it is only \$4,753.25, but he would caution the Board to hold off for a while.

Mr. Hynson agreed with Mr. McCormack because he was unsure of how each dollar would be spent. We have to account for every dollar coming this year, and it will be a tight budget. You can't say yes to everyone who wants money.

The Chairman stated to send a response back to the Bay Consortium Workforce Development Board, that the request was received and will take it under consideration. The Board would rather take it up with the budget deliberations for the 2025-2026 fiscal year.

**Greg Moon**  
*Chairman of the Board*

**Ashley Forbes**

*Vice Chairman*

**Ian Ginger**  
*Member-At-Large*

(804) 333-4048  
(804) 333-6378 Fax



**Bay Consortium Workforce Development Board**  
P.O. Box 1117 Warsaw, Virginia 22572  
*An Equal Opportunity Employer/Program*

**Joshua Gemerek**

*Secretary/Treasurer*

**Jackie Davis**

*Executive Director*

1-800-828-1120  
Relay Service Number

September 30, 2024

Honorable Darryl E. Fisher  
Westmoreland County Board of Supervisors Chairperson  
1520 Nomini Hall Road  
Hague, VA 22469

Dear Chairperson Fisher,

Thank you for your support of the Bay Consortium Workforce Development Board and the Virginia Career Works Bay Consortium region. Over the past several years, funding for workforce development activities in the Commonwealth of Virginia has been reduced exponentially. These funding reductions coupled with the minimum training expenditure requirement as defined by the Code of Virginia Chapter 4.2 Section 2.2-2472.2, have begun to impact our service delivery model. We are hopeful with this requested per capita funding from each of our sixteen jurisdictions that we represent, we will be able to expand on the growing demand for Youth Career Pathway activities and those of the Regional Business Solutions Teams as required by [Virginia Board of Workforce Development-Policy 403-01 Business Services Requirements](#).

The Youth Career Pathways Activities include:

- A. Enhancing the existing Career Pathway Models, by expanding current Virtual Reality Career Exploration activities offered in both in-school and after-school settings within the region.
- B. Introducing the talent pipeline models for the Healthcare, Logistics and Information Technology sectors, by partnering with K-12 education and local area businesses.
- C. Strengthening Pre-Apprenticeship activities, and Youth Work Experience Programs within the region.

The Regional Business Solutions Teams, will be responsible for:

- A. Expanding access to the Virginia Career Works system in the region, by working closely with Localities/Economic Development Officials/Chambers of Commerce Representatives to address business needs/challenges with attainable solutions.
- B. Reporting to Localities on the activities of the Business Solutions Team in the specific County/City on a monthly basis.
- C. Linking Employers with support for training initiatives such as Incumbent Worker Trainings, which are utilized in upskilling an employer's current workforce through partnerships with the local Community Colleges in the region (Germanna, Rappahannock, and Eastern Shore) as well as other requested training providers.



All of these efforts and many more, would not be possible without the diversified funding beyond the traditional federal funding received for workforce development efforts in the region.

In order to continue and grow these successes, the Bay Consortium Workforce Development Board is requesting an annual contribution from our local government partners, based on a \$0.25/per capita assessment, for fiscal year 2025 (i.e., July 1, 2025 – June 30, 2026):

Virginia Career Works Bay Consortium Service Region Locality Population		
Locality	Population Estimate	\$0.25 per capita
Caroline County	32,640	\$8,160.00
King George County	28,568	\$7,142.00
Spotsylvania County	149,588	\$37,397.00
Stafford County	165,428	\$41,357.00
City of Fredericksburg	28,928	\$7,232.00
Lancaster County	10,859	\$2,714.75
Northumberland County	12,391	\$3,097.75
Richmond County	9,184	\$2,296.00
Westmoreland County	19,013	\$4,753.25
Essex County	10,598	\$2,649.50
King and Queen County	6,720	\$1,680.00
King William County	19,030	\$4,757.50
Mathews County	8,514	\$2,128.50
Middlesex County	10,924	\$2,731.00
Accomack County	33,239	\$8,309.75
Northampton County	12,021	\$3,005.25
<b>Total</b>	<b>557,645</b>	<b>\$139,411.25</b>
Source: Quick Facts Resident Population: July 1, 2023. U.S. Census Bureau, Population Division		

The total requested from all sixteen localities is **\$139,411.25**. In addition, the Bay Consortium Workforce Development Board will continue to seek private and public funding sources as they become available.

The youth and businesses of the region will benefit from the programs that will be offered as a result of our strengthened regional workforce development system. The Bay Consortium Workforce Development Board will enhance the workforce development system for your locality by leveraging all available resources to expand and increase the impact of our workforce development initiatives.

We truly appreciate the support and participation provided by the localities and will ensure the financial resources that you entrust to us will be used to achieve optimum benefit for your citizens. We hope you will look favorably upon our request, and we will be happy to provide additional support information, if requested.

Sincerely,



Jackie Davis  
Executive Director  
Bay Consortium Workforce Development Board

b. Middle Peninsula Juvenile Detention Commission for the Merrimac Juvenile Detention Center Member Appointment

The Chairman stated that this position was previously filled by Karen Lewis, former assistant county administrator, who has since retired. He stated that this is an important position that needs to be filled, and the interim county administrator has agreed to serve in that capacity if the Board is okay with that.

Upon motion by Mr. Ingram to nominate Donna Cogswell, second ed by Mr. McCormack and carried unanimously the Board approved the nomination of Donna Cogswell to replace Karen Lewis on the Middle Peninsula Juvenile Detention Center Board.

c. LAND USE: Bowie Road Solar- Request for SEP Extension.

Beth McDowell, Planning Director of Land Use Administration, was present to discuss the request for SEP Extension. She stated that Land Use received a request for an extension of an initial approval period for a special exception for one of the approved small-scale solar facilities. This case was approved on September 11, 2023, and is owned by Ricky and Michelle Fogg. The property is located right off Route 3, next to Bowie Road. The state legislature allows localities to extend these initial approval periods by adopting a resolution, which the owners are asking four for now. The extension will allow them three years to get everything in line and apply for the permits to start construction. Ms. McDowell noted that starting as of July 1, 2024, the state legislature adopted legislation that states that all localities must allow three years for initial approval for any solar facilities.

The Chairman noted that the Board has moved toward granting extensions in the past but asked the Board what their thought was.

With no further discussion, upon motion by Mr. Ingram, seconded by Mr. Hynson and carried unanimously, the Board approved the Resolution to extend the initial approval of a special exception for a Solar Photovoltaic Project, as presented.

**\*\*Request for SEP Extension on next page \*\***



Westmoreland County, Virginia  
**LAND USE ADMINISTRATION**

Building Official  
Zoning Official  
Planning Commission  
Board of Zoning Appeals  
Board of Building Appeals  
Wetlands Board

P.O. Box 1000

Montross, VA 22520

(804) 493-0120

**MEMORANDUM**

**To:** Westmoreland County Board of Supervisors

**From:** Beth McDowell, Land Use Administration, *Planning Director*

**Date:** September 18, 2024

**Subject:** Proposed resolution for the extension of Special Exception for solar facility, specifically for Bowie Road Solar (owners Ricky and Michelle Fogg), Case # 2309-SE-02, Tax Map 10-53

Per Westmoreland County Zoning Ordinance Article 10-3.12 (11), Special Exceptions are initially approved for one year, during which time permits must be sought and approved, to be followed by commencing construction or beginning the activity if construction is unnecessary. Our ordinance currently allows for one year as the standard and a maximum initial approval of two years upon request to the Board. Once permits are issued and work begins, the Special Exception is then considered vested and shall be valid henceforth.

On July 1, 2023, the state legislature adopted state code 15.2-2209.1.2, which allows localities to extend such Special Exception deadlines specifically for solar facilities by the adoption of a resolution. The code allows for the extension of such deadlines until July 1, 2026 or a later date to be determined by the Board.

Solar facilities tend to take a long time to permit, partly due to coordination with the power company (Dominion Energy, in this case) and partly due to the need to permit these projects through multiple agencies including DEQ, VDOT, and the locality, etc. Meanwhile, the developers and others have expended significant amounts of time, money, and effort to prepare for these projects. For that reason, staff feels that it may be reasonable to allow additional time for their development.

In this particular case, the Special Exception was originally approved on September 11, 2023, and the applicants are requesting an extension until September 11, 2026, which would allow them three years to seek and obtain permits from all agencies.

**Attachments:**

- Letter of request from Apex Clean Energy (2 pages)
- Email from Apex Clean Energy outlining project timetable (2 pages)
- Draft Resolution
- Action letter for Case 2309-SE-02 (4 pages)

**REQUEST FOR EXTENSION**  
**SPECIAL EXEMPTION PERMITS (SOLAR)**

**Via Email PDF Only**

**To:** Hon. Darryl E. Fisher, Chair  
Board of Supervisors of Westmoreland County

**Cc:** Beth McDowell, Planning/Zoning Administrator  
Donna Cogswell, County Administrator  
Richard H. Stuart, County Attorney

**From:** Sidonie Shira, Apex Clean Energy  
On behalf of Bowie Road Solar, LLC

**Date:** August 30, 2024

**Re:** Bowie Road Solar

The Board of Supervisors of Westmoreland County (the "Board") has issued Bowie Road Solar, LLC ("Apex") a Special Exemption Permit (the "Permit") for the above-referenced solar project, effective September 11, 2023. The Permit requires that Apex commence activity within two (2) years of Permit issuance (i.e., by September 11, 2025). Apex respectfully requests that the Board extend the deadline by one year to September 11, 2026.

**Background**

The General Assembly, in recognition of the unique challenges presented by the COVID-19 pandemic to the construction industry and solar specifically, in 2023 enacted a new law, Va. Code § 15.2-2209.1:2, specific to solar projects. 2023 Acts Chapter 500.<sup>1</sup> This law allows the governing body of a locality to provide extension of a special exception permit by resolution for solar project permits, rather than undertaking notice and hearing procedures under Va. Code 15.2-2204. Specifically, the law provides that any deadline in a special exemption permit "may be extended by a resolution of the governing body until July 1, 2026, or such longer period as may be agreed to by the locality." (Emphasis added.)

**Apex requests that the Board exercise the powers afforded to it under Va. Code § 15.2-2209.1:2 to extend the deadline for beginning permitted activity to September 11, 2026. As noted above, this can be done by Board resolution without notice and hearing.**

The primary reason for this extension request is due to an unexpected and extended period of time for which this project was held on the Dominion Shared Solar Program "waitlist" prior to receiving a capacity award into the program. This extended waiting period has prevented us from starting stormwater engineering and design which can take more than six months to complete and is needed prior to submitting pre-construction permit applications to the County. Having recently been moved from

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<sup>1</sup> Available at: <https://lis.virginia.gov/cgi-bin/legp604.exe?231+ful+CHAP0500&231+ful+CHAP0500>

Dominion's waitlist to capacity award, the project is now moving forward with stormwater and other necessary steps to submit its pre-construction permit applications to the County. The requested extension will ensure there is sufficient time for the project to satisfy all pre-construction requirements.

Apex respectfully notes that in the time since Bowie Road Solar, LLC received the Special Exemption permit that the VA General Assembly passed HB650, "this legislation establishes that all special exceptions, special use permits, or conditional use permits for solar energy, or energy storage, or residential development projects must provide the developer or landowner a minimum of three years to commence construction on the project." This bill was signed into law by Governor Youngkin on April 2<sup>nd</sup> 2024. The intention of the requested extension would provide align with current state law and provide sufficient flexibility to ensure the project has ample time to navigate the required permits for construction.

We would be happy to provide any further information that the Board may require in connection with our request and to answer any questions. Apex is grateful for the opportunity to invest economically in the County and for its partnership with your community.

Sincerely,

*Sidonie Shira*

SIDONIE SHIRA

*Project Developer, DER*

Apex Clean Energy

120 Garrett Street, Suite 700, Charlottesville, VA 22902

cell: 540-849-4273

[sido.shira@apexcleanenergy.com](mailto:sido.shira@apexcleanenergy.com) | [www.apexcleanenergy.com](http://www.apexcleanenergy.com)



**Beth McDowell**

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**From:** Sido Shira <sido.shira@apexcleanenergy.com>  
**Sent:** Monday, September 9, 2024 4:29 PM  
**To:** Beth McDowell  
**Cc:** Charlie Johnson; Andrew Hull; Hannah Coman  
**Subject:** Bowie Road Solar, LLC - Request for SEP Extension  
**Attachments:** Bowie Rd Request for SEP Extension.pdf; letter confirming Bowie Road Solar.pdf

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

**Caution:** This message is from an external source. Please use caution clicking links or opening files if you did not expect to receive them.

Hello Beth,

Following up from our phone conversation last Friday, thank you for taking the time to discuss this matter.

On behalf of Bowie Road Solar, LLC, I am requesting an extension to our Special Exemption Permit that was approved by the Westmoreland County Board of Supervisors on 9/11/2023 with a 2-year validity period. We are requesting an additional year to allow for sufficient time to complete permitting prior to construction. Please find attached an official letter requesting this extension with reference to the applicable state codes that allow for extension via resolution from the board.

Additionally, we are providing the following estimated permit schedule to better illustrate the need for an extension. This schedule is subject to change but illustrates how long each item may take to be completed. Please let me know if I am missing any county specific permitting requirements.

Permitting Milestone	Date
VADEQ Stormwater Application	Fall 2024
Stormwater Permit Complete	April 2025
Possible Wetland Permits	Early Summer 2025
Site Plan Review	August 2025
Wetland Board Review	August 2025
Land Disturbance Permit	Spring 2026
Building Permit	Spring 2026
County Stormwater Permit	Spring 2026
VDOT Entrance Permit	Spring 2026
Begin Construction	Spring/Summer 2026

Please let me know if you have any questions, and I will plan to attend the Board meeting where this resolution is planned to be discussed.

Thank you for your help,

Sido

SIDONIE SHIRA (she/her)  
Project Developer, DER

Apex Clean Energy  
120 Garrett Street, Suite 700, Charlottesville, VA 22902  
office: 434-328-2299 | cell: 540-849-4273 | fax: 434-220-3712  
[sido.shira@apexcleanenergy.com](mailto:sido.shira@apexcleanenergy.com) | [www.apexcleanenergy.com](http://www.apexcleanenergy.com)



Safety • Integrity • Entrepreneurship • Sustainability • Professionalism

*This transmittal may be privileged or confidential. If you are not the intended recipient, please immediately notify us by email and do not copy or re-transmit.*

*Not printing this email saves energy and conserves resources.*

**Resolution to Extend the Initial Approval of a  
Special Exception for a Solar Photovoltaic Project**

**WHEREAS**, Special Exception case # 2309-SE-02 was approved by this Board on September 11, 2023 for a future solar facility on Tax Map parcel 10-53 owned by Ricky and Michelle Fogg;

**WHEREAS**, that Special Exception was approved for an initial period of two years, during which time the project was to commence;

**WHEREAS**, the preparation for permitting, constructing, and implementing this project has proven to be a lengthy process that will take a longer time period to complete than the original allowance of two years;

**WHEREAS**, the developers have already expended a significant amount of time, money, and effort towards this project;

**WHEREAS**, Westmoreland County desires to allow the applicants a reasonable amount of additional time to initiate this project; and

**WHEREAS**, §15.2-2209.1:2. 'Extension of land use approvals for solar photovoltaic projects' of the Code of Virginia allows localities to extend the initial approval of such projects by the adoption of a resolution by the governing body of the locality;

**THEREFORE, BE IT RESOLVED** that the Westmoreland County Board of Supervisors hereby extends the deadline to commence this project until September 11, 2026.

Date of Adoption: October 16, 2024

\_\_\_\_\_  
Darryl Fisher, Chairman  
Board of Supervisors  
Westmoreland County



WESTMORELAND COUNTY, VIRGINIA  
*Land Use Administration*  
MONTROSS, VIRGINIA 22520



September 28, 2023

Ricky & Michelle Fogg  
PO Box 1054  
Colonial Beach VA 22443

Ken Young C/O Sidonie Shira  
120 Garrett St. Ste 700  
Charlottesville VA 22902

CASE#2309-SE-02- Ricky & Michelle Fogg PO Box 1054 Colonial Beach VA 22443 & Agent Ken Young c/o Sidonie Shira 120 Garrett St. Ste 700 Charlottesville VA 22902 requests consideration of a Commission Permit and Special Exception application for a small solar facility. If approved, the applicant also requests a two-year initial approval for the Special Exception. This project is located at 4356 Kings Highway Colonial Beach TM 10-53 Washington Magisterial District.

**To Whom It May Concern:**

The Westmoreland County Board of Supervisors considered the aforementioned request at a public hearing held on September 11, 2023, in the George D. English, Sr. Memorial Building, 111 Polk Street, Montross, Virginia.

The project was presented by staff and the agent for the applicant, who also explained Virginia's shared solar program. The Supervisors had several questions related to the location of the project and taxation of the property in the future. There was also a discussion of the deeded access road through the property that serves several neighboring lots, generally for timbering purposes. The agent explained that the roadway may be relocated for the project but will be maintained in a manner that is compatible with the neighbors' needs.

Following public comment and with no further discussion, upon motion by Dorothy Dickerson Tate, second by Russ Culver and carried unanimously with Woody Hynson, Russ Culver,

Dorothy Dickerson Tate and Chairman Fisher voting "aye," the Board approved CASE# 2309-SE-02 Special Exception subject to the Proffer statement included in the Application and the recommended conditions of the Planning Commission, as follows:

1. The Special Exception is approved in general accordance with the conceptual plan entitled General Array sheet E-101, prepared by Apex Clean Energy and dated July 18, 2023. This Special Exception may be transferred, but shall be binding to any successors, assignees, current or future lessee, sub-lessee, or owner of the facility.
2. As much as reasonably possible, construction deliveries shall not occur during the higher-traffic hours of 7:00 to 9:00 in the mornings and 3:00 to 5:30 in the evenings. As much as reasonably possible, construction deliveries shall be limited to daylight hours.
3. Transitional landscape screening shall be provided in accordance with ZO Article 6-8 between the project area and the adjacent lots. A 25-foot wide buffer area shall be reserved along all lot lines that abut residential and agriculturally zoned properties, outside of any delineated wetland areas, and existing vegetation should be preserved in those areas. A break in the landscaping is permissible for the existing woods road, which provides access to the adjacent lands, or its County-approved replacement. If the preserved vegetation on land abutting another lot is removed at any time during the operation of this facility, a landscape area in accordance with Article 6 shall be planted.
4. In accordance with Article 6-7.3(5), existing vegetation along Kings Highway should be preserved as part of the landscape area along the right-of-way. If the preserved vegetation is removed at any time during the operation of this facility, a landscape area in accordance with Article 6 shall be planted.
5. Existing vegetation shall also be maintained within 100-feet of perennial waters and/or Chesapeake Bay Preservation Act jurisdictional wetlands; removal of any vegetation within those limits shall only occur with the approval of the County Land Use Administration staff and with proper replanting in accordance with CBPA standards.
6. Isolated wetland areas shall have a 25-foot setback that is field-delineated and protected, unless otherwise permitted/allowed by local, state, and federal agencies.
7. The applicant agrees to achieve the minimum score necessary for the site to be certified VA Pollinator-Smart according to the most current version of the Virginia Pollinator-Smart/Bird Habitat Scorecard.
8. Access to the facility off Kings Highway will be developed in accordance with VDOT standards and will be designed and maintained to minimize impact to adjacent properties.
9. The total height of the solar arrays shall not exceed twenty (20) feet above the ground. This height limitation requirement shall not apply to facilities at the interconnection point to the local utility power grid distribution lines.

10. Fencing along the exterior of the facility shall be at least seven (7) feet in height, with the top foot consisting of angled rows of barbed wire. The fencing shall be maintained while the facility is in operation.
  11. Prior to the issuance of permits for installation of equipment, a plan for decommissioning the facility shall be provided. Within one (1) year from the date that the facility ceases electricity generation for a continuous twelve-month period, all infrastructure and appurtenances directly related to this use shall be decommissioned and removed. The plan for decommissioning shall include recycling to the extent practical of all related improvements including solar collectors, cabling, electrical components, any bases or footers, and other associated items.
  12. The applicant shall coordinate with the County's emergency services staff to provide materials, education, and/or training as needed to the departments serving the facility regarding how to safely respond to on-site emergencies. Prior to operations, the applicant shall ensure that emergency services staff has keys and other access to the Property, and the applicant shall provide the County and emergency services with safety data sheets (SDSs) on the equipment for the life of the project.
  13. Any expansion of this use beyond the terms provided herein shall require amendment to this Special Exception approval.
  14. In accordance with the provision of Article 10-3.12 (11) of the Westmoreland County Zoning Ordinance, the activity shall begin within 730 days (2 years) of the approval of this Special Exception by the Board of Supervisors. This includes the request for an additional year of initial approval. Prior to the start of the activity, construction permits must be sought and granted.
  15. This Special Exception and all conditions listed herein shall run with the land but may be revoked by the County of Westmoreland or its designated agent for failure by the applicant or its assigns to comply with any of the listed conditions or any provision of Federal, State, or Local regulations.
  16. No additional or future development will be permitted on the property except in compliance with all the applicable codes.
  17. (This condition proffered by applicant in application packet) The Project will be taxed in accordance with § 58.1-2606.1 (effective July 1, 2022). Local taxation for solar photovoltaic projects five megawatts or less (i.e. Virginia Machinery and Tools Tax). Should the Machinery and Tools Tax levied against the project amount to a sum less than what is shown in Exhibit D during any year of operations (based on the actual installed MW capacity of the project), then the Owner shall be responsible for paying to the County substantial cash payments in excess of the Machinery and Tools Tax to reach the total amount in Exhibit D for that given year. While the project size is estimated at 5 MWac, the final payment amount of any substantial cash payments will be prorated to account for actual installed project MWac size.  
- Any substantial cash payments made by the Owner to the County are intended for
-

substantial public improvements, the need for which is not generated solely by the granting of this permit, so long as such improvements are reasonably related to the solar facility that is the subject of this permit. The Owner and the County acknowledge and agree that the County may identify in future budget years qualifying substantial public improvements that will be funded by the annual substantial cash payments to be provided by the Owner.

- The first payment will be due to the County on or before the date that is 90 days following the commencement of commercial operation of the solar facility. Subsequent payments will be due to the County on each anniversary of the commercial operation date until the solar facility is decommissioned as required by these Conditions. The Owner shall provide written notice to the County within ten (10) business days of when the solar facility commences commercial operation. As a condition of this permit, the Owner shall pay all annual substantial cash payments until the decommissioning of the solar facility is complete.

Sincerely,



Beth McDowell  
Zoning Administrator

**Resolution to Extend the Initial Approval of a  
Special Exception for a Solar Photovoltaic Project**

**WHEREAS**, Special Exception case # 2309-SE-02 was approved by this Board on September 11, 2023 for a future solar facility on Tax Map parcel 10-53 owned by Ricky and Michelle Fogg;

**WHEREAS**, that Special Exception was approved for an initial period of two years, during which time the project was to commence;

**WHEREAS**, the preparation for permitting, constructing, and implementing this project has proven to be a lengthy process that will take a longer time period to complete than the original allowance of two years;

**WHEREAS**, the developers have already expended a significant amount of time, money, and effort towards this project;

**WHEREAS**, Westmoreland County desires to allow the applicants a reasonable amount of additional time to initiate this project; and

**WHEREAS**, §15.2-2209.1:2. 'Extension of land use approvals for solar photovoltaic projects' of the Code of Virginia allows localities to extend the initial approval of such projects by the adoption of a resolution by the governing body of the locality;

**THEREFORE, BE IT RESOLVED** that the Westmoreland County Board of Supervisors hereby extends the deadline to commence this project until September 11, 2026.

Date of Adoption: October 16, 2024

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Darryl Fisher, Chairman  
Board of Supervisors  
Westmoreland County

d. LAND USE: Petition for Road Name Change (Public Hearing)

Darrin Lee was present to give further information regarding the petition for the road name change. He stated that the reason they had come before the Board is that there is a new house that is owned by the Sudduth Family, who were present. The property is off of Rappahannock Road, and the way the addresses were numbered previously doesn't give any room to assign an address in the correct sequential order. The other issue is how the addressing numbering was laid out. It does follow the even and odd on the north and south sides of the street. If the right of way were to be named, Land Use could give every address in the correct sequential order and have the numbers on the right side of the street.

Arrowhead Drive is the staff-recommended name for the right of way. There were a few suggested road names by the Sudduth Family, which are Sudduth Compound, Sudduth Lane, Sudduth Farm Way, Sudduth Way, Faith and Dreams Farm, Clover Lane, and Bliss Drive. Six properties would be affected, and the Sudduth family owns three. Mr. Lee noted that when they are naming roads and addressing properties, duplicate names are the main thing to avoid. Clover Lane is a conflict due to there already being a Clover Lane. The other names would work. Article two of the code for naming streets, roads, and alleys, Section 42-32, the proposed name should be advertised twice in a local newspaper for a public hearing by the Board of Supervisors. The County will notify adjacent property owners on the road.

Petitioners are responsible for obtaining any letters of support from property owners along the road. The Board of Supervisors will hold a public hearing to determine the road name in addition to the street name. Section 42-31, commonly used names for streets should take precedence over family names unless otherwise determined by the Board of Supervisors. Each property owner affected by a named road shall be responsible for all change of address notifications and associated costs.

The Chairman stated that the recommended name is Arrowhead Drive.

Mr. Lee stated it was the staff's recommendation, as long as the road name isn't duplicated they are okay with whatever the Board chooses. He also noted to make sure that if the road is bigger and there are different families on it, there isn't conflict if the road is named after one family, but in this case, the Sudduth family owns half the properties on that road.

Mr. Stuart asked Mr. Lee if the code requires advertising the proposed name in the public hearing. Mr. Lee gave his copy of the code for Mr. Stuart to review.

Mr. McCormack stated that he had spent a lot of time down that area, and most people down that road are part of the Sudduth Family. He noted that he wouldn't oppose any of the presented names.

Mr. Hynson agreed with Mr. McCormack that many people down that road are of the Sudduth family and wouldn't oppose any of the names presented.

The Chairman opened the public hearing portion and asked who would like to speak should come to the podium and state their name for the record.

A representative from the Sudduth Family - She asked if the road name had changed. Does it become a county-maintained road or a public road? Mr. Lee stated that the County is only responsible for putting up a sign. He noted that the right of way is already established and we are just putting a name to it.

Let the record show that no one else came to the podium to speak, and the Chairman closed the public hearing.

After talking to the County Attorney, the Chairman stated that they could only act on it tonight if the road name is left Arrowhead Drive, as advertised. If a new name is decided, it will need to be re-advertised and have another public hearing.

Mr. Lee stated that this request was based on insufficient address numbers to address it correctly, so it was advertised as such. If the Board would like to name it something else, there is another process where the property owners will initiate the change.

Mr. Stuart stated that the Board has the discretion to pick a different name, even though the staff has brought it forward. Mr. Stuart noted that in the ordinance, you have to advertise the road name twice in the paper.

The Chairman stated that they do not have a problem with what to name the road, he wants to ensure they do the process correctly.

Mr. Stuart stated that the public hearing resulted in people wanting a different name as advertised. He noted that it would be appropriate to advertise again because there may be someone else to comment on a different name.

The Chairman stated that they should be able to get it in the paper twice before the work session on the 28<sup>th</sup>.

Beth McDowell stated that the earliest they can hold a public hearing would be the regular scheduled meeting on November 13, 2024.

The Chairman asked if that would be a problem if they waited until then. He noted that the Board has no name preference and then asked the Sudduth Family. The Sudduth family stated that they are okay with waiting and said that Sudduth Way is okay with them.

The Chairman directed Land Use to advertise the right of way as Sudduth Way and to hold another public hearing at the November 13, 2024, meeting.



**Westmoreland County, Virginia  
LAND USE ADMINISTRATION**

Building Official  
Zoning Official  
Planning Commission  
Board of Zoning Appeals  
Board of Building Appeals  
Wetlands Board

P.O. Box 1000

Montross, VA 22520

(804) 493-0120

**MEMORANDUM**

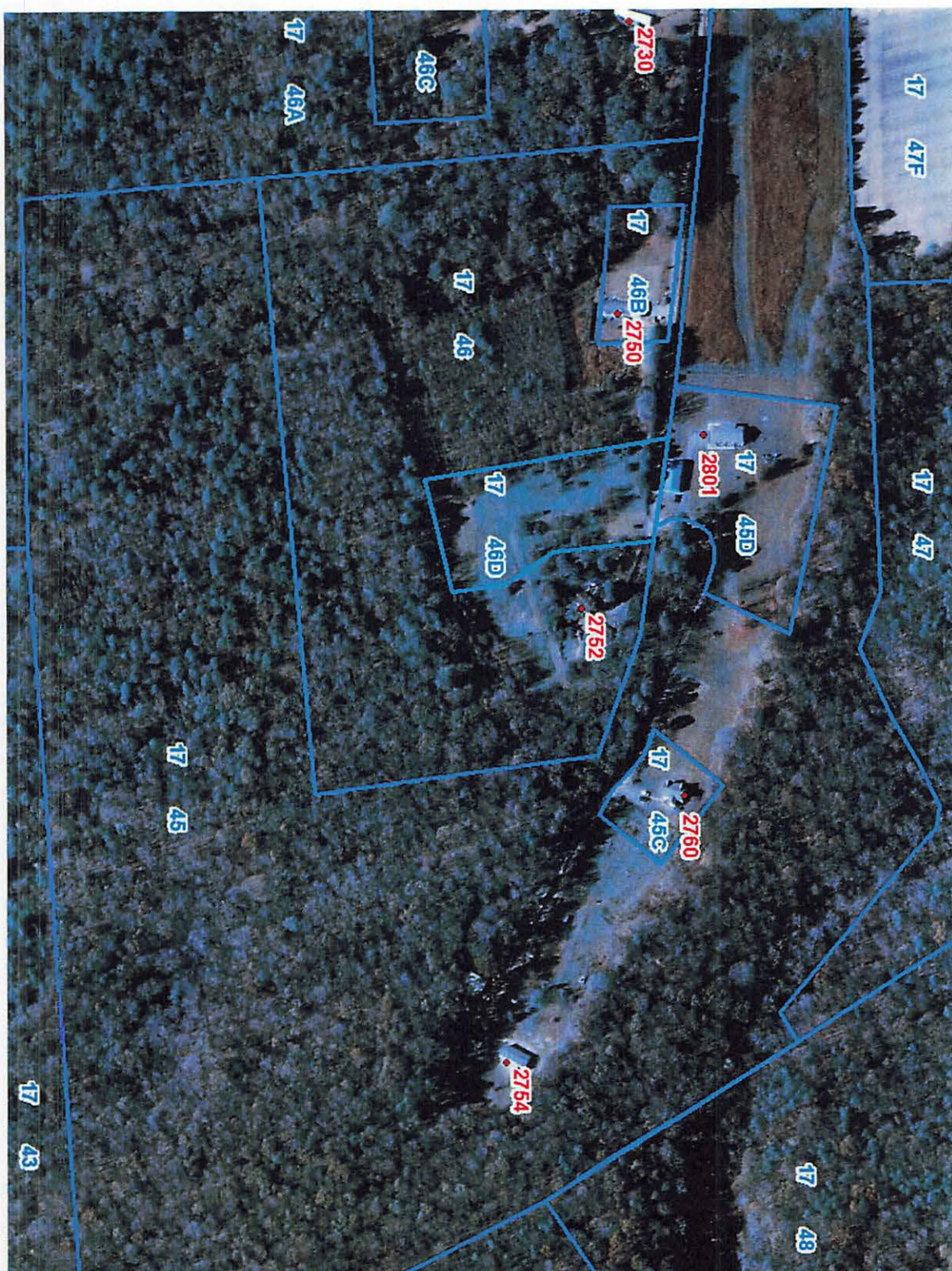
**To:** Westmoreland County Board of Supervisors  
**From:** Darrin Lee, Land Use Administration  
**Date:** October 16<sup>th</sup>, 2024  
**Subject:** Petition to name private right-of-way off of Rappahannock Road

A petition to name an existing private right-of-way has been submitted for your consideration. The private right-of-way is currently addressed as part of Rappahannock Road (Route 637). The request is to name the right-of-way, Arrowhead Drive. This right-of-way serves a family subdivision. The right-of-way is an off branch of the main road and should be named for emergency addressing purposes. The current address sequence is compromised due to this road segment being recognized as part of the main road. With the last dwelling on the road being a half mile away from the intersection of Rappahannock Road, this poses a public safety issue. Board of Supervisors approval is needed to name the right-of-way.

A permit has been issued for a new dwelling at this location. There are no other dwellings or pending permits for construction on this road. An emergency 911 address has not been assigned to the property (Tax Map 17-46D) at this time.

**Attachments:**

Aerial photo of road and surrounding area  
DRAFT resolution for the naming of a certain right-of-way  
County Code section 42-32 and related sections  
2017 and 2023 Plat (Michael Wind- see pb 1769 and 2601)



**A RESOLUTION ASSIGNING A NAME TO A CERTAIN RIGHT-OF-WAY**

**WHEREAS**, the Board of Supervisors adopted a process for assigning names to roads and streets within Westmoreland County by Resolution on September 11, 1995; and

**WHEREAS**, the Land Use Administrator has presented the naming of a certain right-of-way to this Board in accordance with that Resolution.

**NOW, THEREFORE, BE IT RESOLVED** by the Westmoreland County Board of Supervisors that the following right-of-way shall have the following name and is to be listed in the Westmoreland County Road Name Index:

<u>Location</u>	<u>Current Road Name</u>	<u>New Road Name</u>
Off of Rappahannock Road (State Route 637)	N/A	Arrowhead Drive

October, 16 2024  
Date of Adoption

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Darryl E. Fisher, Chairman  
Board of Supervisors  
Westmoreland County

**NOTICE OF PUBLIC MEETING  
OCT 2 & 9 2024**

The Westmoreland County Board of Supervisors will hold a public meeting on Wednesday, October 16, 2024 in the George D. English, Sr. Memorial Building, 111 Polk Street, Montross, Virginia starting at 6:00 p.m. on the following requests:

**ROAD NAME CHANGE CASE # 2410-RNC-03** – Request by Westmoreland County to name an existing unnamed private road as “Arrowhead Drive.” This will help aid in proper 911 addressing to ensure public safety. This road is located off of Rappahannock Road affecting TM#17-45 through 46D. Washington Magisterial District

Interested parties may attend and present their views on the request under consideration for approval.

Copies of the applications are available for public review in the office of the Land Use Administrator in the George D. English, Sr. Memorial Building, Montross, VA, during regular business hours.

Individuals needing special accommodations should contact the Land Use Administration office ten (10) days prior to the meeting.

By Order of the Westmoreland County Board of Supervisors  
Beth McDowell, Zoning Administrator

5. INTERIM COUNTY ADMINISTRATOR'S REPORT

a. Transfer Station Update

Donna Cogswell was present to give an update on the Transfer Station. She stated that the County has saved an additional \$14,765.28, which brings the total savings from June to September to over \$106,000. If the County is on target for that monthly savings for the next 12 months, that will be \$1.3 million dollars in savings, and are still working on more savings. Chairman Fisher stated that the complaints had calmed down and citizens seem to have received the correct information and understand how and why the process needed to be done. This process brings a considerable amount of savings back to the County.

MONTH	TONS	AMOUNT	SAVINGS
AUGUST DISPOAL	874.03	35,861.45	
SEPTEMBER DISPOSAL	647.15	26,552.66	9,308.79
AUGUST TRANSPORTATION	21,020.45		
SEPTEMBER TRANSPORATION	15,563.96		5,456.49
TOTAL SAVINGS FOR SEPTEMBER 2024			14,765.28

REPUBLIC SERVICES  
1321 BELMAN RD.  
FREDERICKSBURG VA 22401  
540-684-9004 Fax 540-372-6763

Sept. 2024

Invoice No. T24-900016-09302024

**INVOICE**

**Customer**

Name Westmoreland County  
Address 111 Polk Street  
City Montross State VA ZIP 22520  
Phone Tel.: (804) 493-0130

9/30/2024

Qty	Description 09/30/24 Westmoreland County Rt. 622 Montross, VA	Unit Total	
647.15	Solid Waste Disposal @ \$41.03 per ton	\$41.03	\$26,552.56
647.15	Waste Transportation @ \$24.05 per ton	\$24.05	\$15,563.96
1	Weight Only Charges @ \$14.28 per load	\$14.28	\$14.28
1	Convenience Center Services	\$5,976.79	\$5,976.79
1	Operating Charges	\$24,423.40	\$24,423.40
-18.35	Host Fees @ \$3.00 per ton	\$3.00	(\$55.05)
		SubTotal	\$72,475.94

**Payment Details**

REMIT TO:  
PNC Bank c/o Republic Services  
Lockbox Number 932899  
4100 W 150th Street  
Cleveland, OH 44135

**TOTAL** \$72,475.94

THANK YOU FOR YOUR BUSINESS

August 2024

REPUBLIC SERVICES  
1321 BELMAN RD.  
FREDERICKSBURG VA 22401  
540-684-9004 Fax 540-372-6763

Invoice No. T24-900016-04302024

**INVOICE**

<b>Customer</b>		<b>8/31/2024</b>
Name	Westmoreland County	
Address	111 Polk Street	
City	Montross State VA ZIP 22520	
Phone	Tel.: (804) 493-0130	

Qty	Description 08/31/24 Westmoreland County RL 622 Montross, VA	Unit Total	
874.03	Solid Waste Disposal @ \$41.03 per ton	\$41.03	\$35,861.45
874.03	Waste Transportation @ \$24.05 per ton	\$24.05	\$21,020.42
1	Weight Only Charges @ \$14.28 per load	\$14.28	\$14.28
1	Convenience Center Services	\$5,976.79	\$5,976.79
1	Operating Charges	\$24,423.40	\$24,423.40
-12.34	Host Fees @ \$3.00 per ton	\$3.00	(\$37.02)

<b>Payment Details</b>
● REMIT TO: PNC Bank c/o Republic Services Lockbox Number 932899 4100 W 150th Street Cleveland, OH 44135

SubTotal \$87,259.32

TOTAL \$87,259.32

THANK YOU FOR YOUR BUSINESS

6. PUBLIC COMMENT

The Chairman stated that they are at the point in the meeting for public comment and if anyone would like to come before the Board. He asked the public to state their name for the record and direct the questions to the Board. If questions are asked, the Board has a right to respond immediately or take the question under advisement and get the proper information to respond later.

Richard Wilkins

He stated that on his road for months, they had a person dumping diapers weekly at the Adopt a Highway sign. They set up game cameras and said the person would come early in the morning and dump two trash bags right by the sign. They caught the license plate in August 2024. A deputy came out, reviewed the tape, and visited the gentleman, and the gentleman stated that they were able to do that where he lived in Maryland. The deputy made the individual come and pick up the trash, and he did. Mr. Wilkins wanted to take the gentleman to court, but it took time for the individual to get served because he was not home. He finally got served and went to court but Mr. Wilkins couldn't appear. The deputy called Mr. Wilkins and the judge put him on probation. If he did well, they would dismiss the case come January 2025. Mr. Wilkins wasn't happy with the outcome, so he called the courthouse and asked if he could make a statement. The court said that he could write a letter to the judge. Mr. Wilkins would like to pressure the court system to punish the people who keep littering. He then noted that he has spoken many times on many things, and he would appreciate a follow-up.

Larry Hinson

Mr. Hinson stated that he would like to see a cleanup day sometime this fall. He noted that he called the Department of Wildlife in Richmond concerning Chandler's Mill Pond, and the bottom line price for the completion of Chandler's Mill Pond is \$10,857,154.00. It is holding water and he assumed it would get stocked soon. People should ensure that everything is flowing correctly and that the levels are where they should be. Mr. Hinson stated that there was a motorcycle accident this past weekend at Hall's Supermarket and hoped a stop light could be put up instead of a caution light.

James Know

He lives in Ebb Tide and was in an accident at the intersection of Hall's Supermarket and stated it was hard to see in that intersection. He did get a ticket and appeared before a judge and was told he should be able to know his surroundings at all times.

Let the record show that no one else came to the podium to speak, and the Chairman closed the public comment portion of the meeting. The Chairman stated that the Board will take everything under advisement and get the necessary information to respond correctly.

The Chairman let Mr. Wilkins know that the Board would have a discussion, and although wouldn't want to upset the judge, they would consider sending a letter from the Board to judge encouraging stiffer penalties for the litterers.

Mr. Hynson stated that the County is lucky to have Mr. Stuart as the County Attorney and commended him on his presentation at the Rappahannock River Basin Commission Public Hearing about protecting the Rappahannock River for its users. At that public hearing, they had 56 speakers, and all but two were excellent speakers. He noted that the last speaker spoke about the rights of the Indians and the treaty of 1658 between Virginia, Colonists, and counties established then. The Indians would go to reservations, and Virginias couldn't interfere with their hunting and fishing. They couldn't interfere with that body of water because it was sacred to the Indians.

The Chairman stated that Mr. Stuart is great for the Northern Neck and represents the County well. He noted if you do well, you need someone to tell you. He noted that if we don't take care of our environment and pay attention to what is happening now, it might be a problem in the future. He stated that at one time, they thought that oysters would be gone, and if we don't take care of the environment now and do the necessary things to help the environment, it will surely disappear.

7. CONTINUATION OF MEETING

Chairman Fisher asked if there is any further business to be brought before the Board, if not, he asked for a motion to continue this meeting until October 28<sup>th</sup> at 5:30 p.m.

With no further discussion, upon motion by Mr. McCormack, seconded by Mr. Ingram and carried unanimously, the Board continued the meeting until October 28<sup>th</sup> at 5:30 p.m. in the Board room. The Board recessed at 7:27 p.m.

  
Chairman, \_\_\_\_\_