

An Offsite Retreat of the Westmoreland County Board of Supervisors was held Wednesday, December 11, 2024 at the Northern Neck Technical Center in Warsaw, VA. Those members present were Darryl E. Fisher, W. W. Hynson, Jeffrey McCormack, Timothy Trivett, and Matthew Ingram. Also present were Jim Taylor, County Administrator and Donna Cogswell, Assistant County Administrator.

1. TOUR OF FACILITY

The Board was given a tour of the school by Samantha Dixon, Principal and Todd Davis, Assistant Principal. The tour began approximately 9:15 and concluded at 11:15, tour was longer than expected but very educational and impressive.

2. GENERAL DISCUSSION

The Supervisors engaged in general discussion and then discussed a little about themselves and why they entered into local government.

3. PROCESS REVIEW

a. Board Rules

Mr. Taylor lead a discussion with the Supervisors regarding logistics of the Board meetings, as well as agenda format, comment periods, and closed sessions. The Supervisors reviewed the rules of procedures for the Board and made some suggested changes to the document. The Supervisors also discussed an interest in meetings with committees, school board and other external agencies, as well as additional information they would like to receive on a regularly basis.

Mr. Taylor reviewed the FY 25-26 budget timeline. The Supervisors provided their expectations of the process, as well as the type of information they would like to have.

BREAK FOR LUNCH

4. STRATEGIC PLAN REVIEW

- a. Mr. Taylor prepared an overview of processes relating to Mission (purpose), Vision (community engagement), Guiding Value (Integrity/Respect). He asked the Supervisors to think about areas of focus, ie public safety, HR, etc. He also discussed a Strategy (measures and goals to meet).
- b. Mr. Taylor then discussed with the Supervisors the Economic Development position and their expectations, as well as a plan to advertise and hire the right person. Discussion then ensued regarding possible economic development projects in the County. These discussions led into other possible positions that are needed in the County with further discussion about each one.
- c. Mr. Taylor then lead a discussion regarding projects that need to be addressed in the coming year(s).
- d. Supervisors discussed their concerns regarding different matters that affect citizens in each of their districts, as well as the citizens of the County. There was also discussion regarding reoccurring complaints they receive and how to address these complaints.

5. NEXT STEPS

- a. It was agreed by all to have additional meetings to further discuss strategic plan and comprehensive plan.

Retreat concluded at approximately 3:35 p.m.


Chairman, _____