



## SANITARY DISTRICT RECREATIONAL USER FEE EXEMPTION

Pursuant to resolution of the Westmoreland County Board of Supervisors, the undersigned owner(s) of the following described property hereby request a recreational user fee exemption.

Tax Map Identification: \_\_\_\_\_ Owner(s): \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone #: \_\_\_\_\_ Email Address: \_\_\_\_\_

### REQUIREMENTS:

- The lot adjoins, is adjacent to, or is in some way dedicated to another lot that is not subject to the exemption, is also owned by the applicants and for all practical purposes is restricted in its use as to be only one lot.
- The lot is non-buildable.

### SUBMITTAL DOCUMENTS:

- Proof of ownership of the adjoining lot.
- A copy of the deed of restriction that makes the lot non-buildable OR a copy of a Health Department permit indicating that the lot is non-buildable.

I/we certify that the information submitted is true and correct to the best of my/our knowledge.

Owner Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Owner Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Please complete and return to:

Carol B. Gawen  
Commissioner of the Revenue  
P. O. Box 68  
Montross, VA 22520

If you should have any questions, please contact the Commissioner of the Revenue's office at (804) 493-0113.

DARRYL E. FISHER, CHAIRMAN  
ELECTION DISTRICT NO. 1  
HAGUE, VIRGINIA 22469

W. W. HYNSON, VICE CHAIRMAN  
ELECTION DISTRICT NO. 4  
COLONIAL BEACH, VIRGINIA 22443

RUSS CULVER  
ELECTION DISTRICT NO. 2  
MONTROSS, VIRGINIA 22520

DOROTHY DICKERSON TATE  
ELECTION DISTRICT NO. 3  
MONTROSS, VIRGINIA 22520

LARRY ROBERSON  
ELECTION DISTRICT NO. 5  
COLONIAL BEACH, VIRGINIA 22443



NORM RISAVI  
County Administrator  
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WESTMORELAND COUNTY, VIRGINIA

*Board of Supervisors*

MONTROSS, VIRGINIA 22520-1000

**BOARD OF SUPERVISORS OF THE COUNTY OF WESTMORELAND, VIRGINIA  
RESOLUTION FOR SANITARY DISTRICT RECREATIONAL USER FEE EXEMPTION**

**WHEREAS**, on May 4, 2016 the Glebe Harbor-Cabin Point Sanitary District was created by court order;  
and

**WHEREAS**, every lot in the Sanitary District is subject to a recreational user fee for the use of recreational facilities; and

**WHEREAS**, property owners that own adjoining lots must pay the fee for each lot including non-buildable lots; and

**WHEREAS**, numerous property owners have inquired regarding fee exemptions for non-buildable lots;  
and

**WHEREAS**, after discussion, staff presentation and due deliberation with respect to such information, the Board of Supervisors gave reasonable consideration to furthering the goals of the County, its citizenry and general welfare and desires to affirm its findings and to set forth an exemption process for contiguous non-buildable lots ;


**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors, as follows:

a. Lot owners may be granted a recreational user fee exemption as long as the following requirements are met:

1. The lot adjoins, is adjacent to, or is in some way dedicated to another lot that is not subject to the exemption, is also owned by the applicants and for all practical purposes is restricted in its use as to be only one lot.
2. The lot subject to the exemption is non-buildable.
3. The landowners must apply for the exemption yearly.
4. Proof of ownership of the adjoining lot must be included in the application.
5. A copy of the deed of restriction that makes the lot non-buildable OR a copy of a Health Department permit indicating that the lot is non-buildable is included in the application.

b. This Resolution is effective immediately.

**Date of Adoption: November 14, 2016**

  
Darryl E. Fisher, Chairman  
Board of Supervisors  
Westmoreland County