

Westmoreland County Electoral Board Minutes

April 4, 2019

Called to Order at 9:00

Voter Registration Office

Attending - Barry Millward, David Lorms, Katherine Craig, Anita Davis.

Guest Wallace McGinnis introduced himself to the Board and us to him. He and his son pickup and deliver the voting equipment to each of the precincts. His son does 202, 201, 101 and 102. Mr. McGinnis does 301, 302, 401 and 501. They have in the past picked up on Sunday after Church and delivered them that afternoon to all the precincts and lock them into the cages in the secure area. The issues that they have run across are these.

1. Cople Elementary if the Custodian is not available Mr. McGinnis' son can not deliver on Sunday and will lock the equipment in his truck overnight.
2. At W&L if the Custodian will not be available on Sunday Mr. McGinnis will pickup that equipment on Monday.
3. At 202 the cage is in a different building and needs to be pushed up a hill.
4. Also 401 cage is in a storage area and needs the VFD to make it accessible.

We asked if they sign a chain of custody form. They do not at present, but they have no problem doing so. We also asked about tamper proof seal on the equipment and there is not a seal at present, but again this would not be a problem.

Before Mr. McGinnis left we had a 5 minute adjournment so Anita Davis could check if we are having a June 11th primary. It looks like we will.

Approval of the minutes from 7 March 2019. - The minutes were approved without corrections. Motion to approve by Barry Millward and seconded by Katherine Craig.

Review of Election Preparation Checklist. Dawn Jenkins left us a copy of what has been done. With the primary we agreed to a separate meeting on April 10th at 1100 to work on this.

Old Business

We will be having a June primary for Democratic voters in State Senate 028. This will affect 501 401, 302 and split 301 and 202.

Barry Millward and David Lorms will be asking to be placed on the agenda for the next Colonial Beach School Board meeting. They will be requesting the use of the School as the primary polling place for Colonial Beach.

No date has been announced for the training for David Lorms and Kathy Craig.

We will be reviewing the training of Election Officials at our next meeting.

VEBA Membership has been completed.

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The business cards have been printed and we will receive them next meeting, We have our County email addresses. The name tags will soon be done.

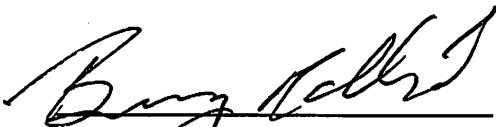
On the letter to the Election Officers before sending we will need to add in the information on the Primary on June 11th.

New Business

We discussed the information given to us by Mr. McGinnis. His information was very informative. We will continue with the Sunday pickup of the equipment. The office will be closed so Barry Millward will set up the time on Sunday with Mr. McGinnis to meet. We are going to institute a Chain of Custody form that can be used for pickup and return and tamper proof seal for the outside. Katherine Craig suggested we work through the Superintendent's Office and the School Principals to see if we can solve the Sunday delivery issue and if not maybe Mr. McGinnis can do both schools on Monday.

We discussed which precincts will be affected by the June 11th primary. 202 and 301 are split between 004 & 028 for the State Senate. We will need to make sure our training will cover this. Mrs. Craig asked if the poll books for these two precincts can be highlighted so that 028 will stand out.

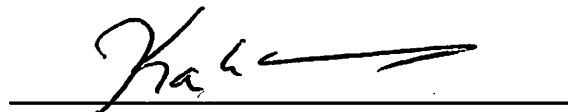
Meeting adjourned at 11:15



Barry Millward



David Lorms



Katherine Craig