

Westmoreland County Electoral Board Minutes

April 10, 2019

Special Electoral Board Meeting for June 11th Primary

Called to Order at 11:00

Voter Registration Office

Attending - Barry Millward, David Lorms, Katherine Craig, Dawn Jenkins, and Anita Davis

Approval of the minutes from April 4, 2019. - The minutes were approved without corrections.
Motion to approve by David Lorms and seconded by Barry Millward.

We will be having a June primary for Democratic voters in State Senate 028. This will affect 501 401, 302 and split 301 and 202.

Review of Election Preparation Checklist.

Dawn Jenkins printed out the numbers for the last elections and we discussed at length how many ballots that we will need. Only 740 voters in the last primary held which was a 6% turn out. A motion was made by Katherine Craig to order 1000 ballots and the PDF. This was seconded by Barry Millward and the motion was approved to order 1000 ballots.

For the Election Officials we are going to meet with the Chiefs and Assistant Chiefs. We would like to get their input on the Election Officials. We will contact the Chiefs after they receive the letter to all Election Officials. We discussed the letter to the Election Officials. We and are going to include the information on the primary in the letter. Anita Davis will mail the letter out. Anita Davis will send to us the list of Election Officials with the Chiefs and Assistant Chiefs marked.

Training in the past has been 2 precincts am and 2 precincts pm on a Tuesday the same on a Thursday. We will Request the Training Room at the English Building for all day on May 15th.

We discussed to have Rhoda Rose at Westmoreland County to write an information letter to the Election Officers to explain the need for Direct Deposit form. Also the W-9.

Next on the Checklist is the inspection of the polling places. We decided on April 18th at 0930 at the Colonial Beach Town Center. We will start there and then the Oak Grove Firehouse, Oak Grove Family Life, Washington & Lee High School, Stratford Harbour.

We discussed the possibility of Willies at Colonial Beach to provide long subs for lunches for the Election Officers.

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Barry Millward and David Lorms will be meeting tonight with the Colonial Beach School Board. They will be requesting the use of the School as the primary polling place for Colonial Beach. They will also speak on the use of Student Pages for the elections. After approval from the School Board we will take this to the Board of Supervisors to make the permanent change.

Next meeting will be held on May 2nd.

Meeting adjourned at 1:04 pm



Barry Millward



David Lorms



Katherine Craig