

WESTMORELAND COUNTY ELECTORAL BOARD
Voter Registration Office
Montross, VA
November 29, 2018

CALL TO ORDER: The Chairman called the meeting to order at 9:10 a.m.

ROLL CALL: Those attending the meeting were Board members Barry Millward, Cordelia Ray and Sharon Vassiliades; and Registrar Kris Hicks. Also attending was Brian H. Herlihy, Jr., an applicant for the General Registrar position.

APPROVAL OF MINUTES: The secretary noted correction to the October 31 minutes was needed. The Chair moved to approve both the correction and the minutes for the November 1 meeting. The motion was seconded and passed.

The Registrar reported that Terry Wagoner will be taking a temporary position with State and that Keith Balmer will replace her as our regional contact with ELECT.

The Chair reported on his presentation to the Board of Supervisors supporting the need for a full-time Assistant Registrar position. Currently the part-time assistant works half a day on Tuesday and full days Wednesday through Friday. She is scheduled to be off December 28 for surgery.

The Chair reported that the only items pending for the November 6 election at this time are getting amended abstracts of votes and hearing back from ELECT that correct write-in figures are in the system.

The Registrar reported that the Assistant Registrar has information about contacts/contracts for the electronic pollbooks and Hart has been contacted for same regarding the voting equipment.

The Chair discussed lessons learned from this election include the need for better training focused on preparation of forms and which forms go in what envelopes. Also, better contact is needed with designated emergency polling places.

The Secretary reported that she is contacting the 10 people who expressed an interest in becoming officers of election. She will be working with the Assistant Registrar to notify current officers whose terms of office expire in March and get them sworn in for another 3-year term.

NEW BUSINESS

The Chair moved that the Board go on record as recognizing the 30 years of service to the county by our Registrar; the motion was seconded and passed.

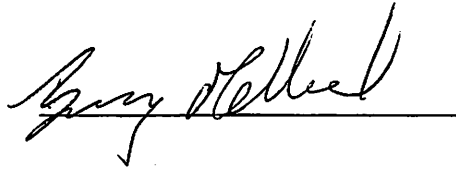
The Vice Chair announced that for personal reasons she is resigning from the Board effective December 3, 2018.

The next board meeting is tentatively scheduled for 9 a.m. on January 4.

ADJOURN

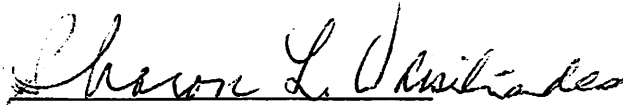
By motion of the Chairman, seconded by the Secretary, the meeting adjourned at 12:40 p.m.

Barry Millward, Chairman

A handwritten signature in cursive script, appearing to read "Barry Millward", written over a horizontal line.

Cordelia Ray, Vice Chairman

Sharon Vassiliades, Secretary

A handwritten signature in cursive script, appearing to read "Sharon L. Vassiliades", written over a horizontal line.