

WESTMORELAND COUNTY ELECTORAL BOARD
January 4, 2019 - Minutes

CALLED TO ORDER – The Chairman called the meeting to order at 9:15 a.m.

ROLL CALL – Those in attendance were: Barry Millward, Sharon Vassiliades and Anita Davis, Assistant General Registrar

APPROVAL OF MINUTES – By motion of the Chairman, seconded by the Secretary, the November 29, 2018, minutes were approved.

ASSISTANT GENERAL REGISTRAR ITEMS:

FY 2019-2020 Budget Request – IT will be installing software to implement the county's new electronic format for submitting the 2019-2020 budget request. The budget request is due by February 15.

Introduction/training projects for the General Registrar – Precinct Assignment and VERIS access form issues; Visit general registrars in adjacent localities.

SECRETARY ITEMS:

Drafted "Preparation Checklist" for a potential primary election in June.
Discussed notifying polling locations of elections in 2019.

NEXT MEETING — The Board scheduled its next meeting for January 31. The Board also scheduled meetings for the 1st Thursday of the month beginning in March through June.

ADJOURN - - By motion of the Chairman, seconded by the Secretary, the meeting adjourned at 12 noon.

Barry Millward, Chairman



Sharon Vassiliades, Secretary

