

Westmoreland County Electoral Board Minutes

March 7, 2019

Called to Order at 9:10

Voter Registration Office

Attending - Barry Millward, David Lorms, Katherine Craig, Dawn Jenkins, Anita Davis.

Approval of the minutes from 1 March 2019. - The minutes were approved with a correction of the spelling of David Lorms last name. Motion to approve David Lorms and seconded by Barry Millward

Old Business

We will discuss the possible June primary at our April 4th meeting.

Barry Millward will send a letter to the Colonial Beach School Board to start the discussion on using the School as the primary polling place for Colonial Beach.

The training in Roanoke for Dawn Jenkins was discussed and Kathy Craig made the motion that we try to get a check for the training from the County and if not we send her to the next training which may be in Richmond. This was seconded by Barry Millward.

No date has been announced for the training for David Lorms and Kathy Craig. Dawn Jenkins will contact Kelly the Essex County Registrar to set a mock election training for us.

We will be reviewing the training of Election Officials at our next meeting. David Lorms will take the lead as the Training Manager.

We will continue with reviewing of Checklist and Forms and Calendar. Suggested that we move the Calendar Review and Form Review to above Old Business on the Agenda each month.

The ordering of a new or possibly 2 new laptops will be addressed in the next budget.

We discussed the Print on Demand Ballots. Anita will send us the video and tabled for now.

New Business

Do the Custodians need to be sworn in before pickups on Monday?

We discussed the VEBA membership. The cost is \$180. Dawn Jenkins will set up our membership.

We discussed Business Cards for Board and Dawn Jenkins had called the different companies and had the prices. We decided on Vistaprint and also to have our County email address on the

Westmoreland County Electoral Board Minutes

cards. Dawn will have our email addresses issued to us and order the cards. We also discussed name tags for the Board.


We discussed the cages at the different precincts and we will tour them in the spring.

VoPho is working on the desktop computer.

We reviewed the draft of the letter that Barry Millward is going to send to the Election Officers. We need to have have all the Election Officers to fill out the Direct Deposit forms.

We also discussed the possibilities of a 9 day "No Reason" voting and the logistics and the budget.

Meeting adjourned at 11:58



Barry Millward



David Lorms



Katherine Craig